

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Please send completed and digitally signed form to Procurement@marionfl.org

Date: 4/24/2025 Department: Office of County Engineer Change Order #: 002

☐ Additional Days Only

Is Board Action Required? No

Contractor/Vendor (Name & Address):

Bid/Contract/Quote Number & Project Title:

TRAFFIC CONTROL DEVICES LLC
242 N WESTMONTE DRIVE
ALTAMONTE SPRINGS, FL 32714

24B-277 SW 40TH/49TH AVE PH 1 SIGNALIZATIONS (STC073804-563220)

PO Number: 02500658

GL Account Number (ORG/OBJECT):
VJ738541 - 563220

Contract Amount: \$ 600,829.00

Project Account Number (If applicable):

Have you sent Procurement the revised P&P Bond? Yes ☐ No ☐ N/A ☒

Is the change order amount from Contingency? Yes ☐ No ☒

Requesting Amount of Contingency:

JUSTIFICATION & DESCRIPTION OF CHANGE

0684 1 ADDITIONAL MATERIAL COST FOR MANAGED FIELD SWITCH, F&I (Alcatel Omni Swtich 6465)

See back-up documentation attached.

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount: \$649,869.00

Current Ordered Amount (Not the balance): \$659,908.00

The PO will be increased decreased by this change order in the amount of: ☒ Increase ☐ Decrease \$ 12,315.00
(Do not put contingency amount)

The new PO amount including this change order will be:
(PO amount will not change if it comes from contingency)(auto calculated) \$672,223.00

Contract time will be Increased/decreased by _____ DAYS

Prior Substantial Completion Date: _____ Revised Substantial Completion Date: NA

Prior Final Completion Date: _____ Revised Final Completion Date: NA

Approval:

BCC Approval (when applicable):

Douglas Hunter
Director/Designee

4/25/25
Date

Chairman, BCC Date

[Signature]
Project Mgr.

4/25/2025
Date

Attest: Clerk of Court Date

Administration (NEW amount is between \$25k - \$50k) _____ Date

County Administrator Date

Procurement: _____ Date

Reset Form

Email Form

Revised 10/2024