



**Marion County
Board of County Commissioners**

Procurement Services

2631 SE Third St
Ocala, FL 34471
Phone: 352-671-8444
Fax: 352-671-8451

PROJECT CLOSE OUT MEETING REQUEST FORM

Project Name	Ocala Park Estates		
Project Code	PRC202009	Contract Number	22B-149
End-Using Dept.	Parks & Recreation		
Project Budget	\$247,000 ✓		
Final Project Costs	\$243,330 ✓		
Remaining Funds	\$3,670.00 \$3,669		
Funding Restrictions (Grant, Etc.)	N/A		
Construction Manager Name		Joey Amodo	

Documentation Provided

Copy of Dept. Acceptance letter: ☐ Yes ☐ No

Date Final Request for Payment Received Sep 30, 2024

Facilities Director/ Project Manager Signature: *[Signature]*

Administrative Use

Date Meeting Request Received:

Date of Project Close Out Meeting

Project Completion Certification (To be completed & signed during CPM):

Recommendation for Remaining Project Funds

\$3,670— to CR362572-563101 Improvements Other Than Buildings for future park projects
\$3,669

[Signature] 8/3/26
Department Signature Date

Information Technology Signature Date

Facilities Management Signature Date
[Signature] 8/5/26
Budget Signature Date

Procurement Services Signature Date
Administration/Fiscal Signature Date