



# LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Shoemaker Jodi (Dept) Procurement Services - 2530  
 Last First  
 (Title) PCA Coordinator (Phone) 352-671-8446  
 Signature \_\_\_\_\_ Date Thursday, September 5, 2024

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for:  New Document  Review & Comment  RESUBMIT LRM No. \_\_\_\_\_  
 Approve as to Form  Other

### Description of Request

Attached for review and approval is one (1) sample agreement: 24P-223 Worksite Employee Clinic Healthcare Services - Medical Risk Solutions dba My Health Onsite. Please review the firms' standard language and provide any comments or feedback you may have. Negotiations are actively ongoing, and the specifics of the agreement are still being discussed and finalized. As such, the scope/details are subject to change. This is a high-level project and your early input is crucial in shaping the final agreement to be in place as quickly as possible.

Upon review and comment, please return to Procurement and I will then return your comments to the firm.  
 Thank you - Jodi

For more information or discussion, contact:  Same as above  
 (Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
 Last First

Agenda Item?  Yes  No  
 Agenda Deadline Date for Legal: \_\_\_\_\_ Agenda Deadline Date for Admin: \_\_\_\_\_ Agenda Date: \_\_\_\_\_

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2024-773

Assigned to:  Matthew Guy Minter, County Attorney  Dana E. Olesky, Chief Asst. County Attorney  Thomas Schwartz, Asst. County Attorney  Valdoston Shealey, Asst. County Attorney

Outcome:

Date Received:

*Approved draft agreement as modified and accepted by MRS.*

**RECEIVED**  
 By Marion County Attorney- AT at 8:18 am, Sep 06, 2024

Attorney Signature: Thomas Schwartz Date 9/11/24

Staff Signature: Ashlyn Luck 09/11/2024 Returned:  Department  Admin   
 Completed