



**Marion County  
Board of County Commissioners**

**Procurement Services**

2631 SE Third St  
Ocala, FL 34471  
Phone: 352-671-8444  
Fax: 352-671-8451

**PROJECT CLOSE OUT MEETING REQUEST FORM**

Project Name: Gateway Signage 42nd St Flyover

Project Code: VCC000001 Contract Number: 23Q-087

End-Using Dept.: Tourist Development

Project Budget: 5,784,876.00 ✓

Final Project Costs: 5,566,703.00 ✓

Remaining Funds: \$218,589.00 ✓

Funding Restrictions (Grant, Etc.): None

Construction Manager Name: Commercial Industrial Corp (CIC)

**Documentation Provided**

Copy of Dept. Acceptance letter:  Yes  No

Date Final Request for Payment Received: Sep 30, 2025

Facilities Director/ Project Manager Signature: \_\_\_\_\_


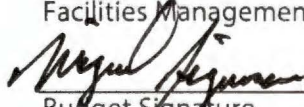
**Administrative Use**

Date Meeting Request Received: \_\_\_\_\_ Date of Project Close Out Meeting: \_\_\_\_\_

**Project Completion Certification (To be completed & signed during CPM):**

Recommendation for Remaining Project Funds

Transfer \$110,410 to 534101 to fund maintenance for VCC000001 (Gateway Signage 42nd St Flyover) and VCC000003 (County Line Pillar) & VCC000004 (County Line Pillar); then transfer the balance of \$108,179 to VCC000002 CIP GENRAL NEWINF CNS (Gateway Signage NW 49th St)

	4/13/2026	Information Technology Signature	Date
Department Signature	Date	<b>Debbie Cole</b>	Digitally signed by Debbie Cole Date: 2026.04.13 14:38:41 -04'00'
Facilities Management Signature	Date	Procurement Services Signature	Date
	5/6/2026	Administration/Fiscal Signature	Date
Budget Signature	Date		