



LEGAL REQUEST MEMORANDUM (LRM)

To: ☐ Matthew Minter, County Attorney ☒ Dana E. Olesky, Chief Asst County Attorney ☒ Elizabeth Alt, Sr Asst County Attorney ☐ Russell Ward, Asst County Attorney ☐ William Harris, Asst County Attorney

From: (Name) _____ Tart _____ Amanda _____ (Dept) _____ Human Resources - 2520
(Title) _____ Last _____ First _____ Director _____ (Phone) _____ 438-2348
Signature _____ *[Signature]* _____ Date 3/23/2021

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☒ New Document ☐ Review & Comment ☐ RESUBMIT LRM No. _____
☐ Approve as to Form ☐ Other

Description of Request

Please review and approve the attached agreement.

For more information or discussion, contact: ☒ Same as above
(Name) _____ (Title) _____ (Phone) _____
Last _____ First _____

COMPLETION IS REQUESTED BY: _____ (specific date) _____

Agenda Item? ☐ Yes ☐ No

Please allow for a MINIMUM of five (5) working days from receipt of LRM:

Agenda Deadline Date: _____ Agenda Date: _____

LRM No. 2021-217 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome:

Date Received:

Approved as to form

Marion County Attorney

MAR 23 2021

RECEIVED

Attorney Signature: _____ Date 4-1-2021

Staff Signature: _____ Returned: ☐ Department ☐ Admin ☐ Procurement
Completed