

Marion County

Districts 5 & 24 Medical Examiner Advisory Committee

Meeting Agenda

**Wednesday, August 12, 2026 2:00 PM The Villages Belvedere Library,
325 Belvedere Boulevard, The
Villages, FL**

- 1. Call to Order**
- 2. Roll Call and Determination of Quorum**
- 3. Proof of Publications**
- 4. Review and Approval of Meeting Minutes**
 - 4.1. [MOTION: Approval of May 27, 2026 Districts 5 and 24 Medical Examiner Advisory Committee Minutes](#)**
- 5. Old Business**
 - 5.1. [FY 25/26 3rd Quarter Budget Report](#)**
 - 5.2. [FY 26/27 Medical Examiner Proposed Budget with Updated County Shares](#)**
 - 5.3. [Medical Examiner Repair Updates](#)**
 - 5.4. [MDILog \(Occupational Research & Assessment, Inc.\) Contract & Purchase Order](#)**
 - 5.5. [Amended 2024 Interlocal Agreement \(ILA\) for Cost Share of Medical Examiner Services](#)**
- 6. New Business**
- 7. Next Meeting Date: Wednesday, November 4, 2026 - 2:00 p.m.**
- 8. Adjournment**

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23849

Agenda Date: 8/12/2026

Agenda No.: 4.1.

SUBJECT:

MOTION: Approval of May 27, 2026 Districts 5 and 24 Medical Examiner Advisory Committee Minutes

DESCRIPTION/BACKGROUND:

Minutes attached.

**Districts 5 and 24 Medical Examiner Advisory Committee Meeting
May 27, 2026 - DRAFT**

1. **Call to Order** – The Districts 5 and 24 Medical Examiner Advisory Committee meeting was called to order at 2:00 p.m. on Wednesday, May 27, 2026, at the Sumter County Service Center, 7375 Powell Road, Room 102, Wildwood, FL.
2. **Roll Call and Determination of a Quorum** – Roll call was taken and a quorum was met.

Members Present

Jerry Campbell, Vice-Chair, Hernando County Board of County Commissioners
Holly Davis, Chair, Citrus County Board of County Commissioners
Amy Lockhart, Seminole County Board of County Commissioners
Michelle Stone, Marion County Board of County Commissioners

Members Absent

Jeff Bogue, Sumter County Board of County Commissioners
Leslie Campione, Lake County Board of County Commissioners

In Attendance

Barbara Wolf, M.D., Medical Examiner, Districts 5 & 24 Medical Examiner's Office
Lindsey Bayer, Director of Operations, Districts 5 & 24 Medical Examiner's Office
Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners
Kate Latorre, County Attorney, Seminole County Board of County Commissioners
Val Shealey, Senior Assistant County Attorney, Citrus County Board of County Commissioners
Matthew Minter, County Attorney, Marion County Board of County Commissioners
Mounir Bouyounes, County Administrator, Marion County Board of County Commissioners
Amanda Tart, Assistant County Administrator, Marion County Board of County Commissioners
James Banta, Fire Chief, Marion County Fire Rescue
Cassandra Li, Administrative and Financial Services Manager, Marion County Fire Rescue
Beth Jones, Budget and Administrative Coordinator, Marion County Fire Rescue
Pam Doherty, Administrative Staff Assistant, Marion County Fire Rescue

3. **Proof of Publications**

Legal advertisements were published on May 10, 2026, in the Ocala Star Banner Ad #12270418, Orlando Sentinel Ad #63244, Lake Sentinel Ad #63340, and The Villages Daily Sun Ad #01304917. They were also published on May 15, 2026, in the Hernando Sun Ad #7679-343519 and the Citrus County Chronicle Ad #C2022-L3333

Motion: Commissioner Stone made a motion to approve the proof of publications and Commissioner Lockhart seconded the motion. The motion carried 4-0.

4. **Review and Approval of February 19, 2026, Minutes**

The minutes from the February 19, 2026, Districts 5 and 24 Medical Examiner Advisory Committee meeting were submitted for approval.

Motion: Commissioner Stone made a motion to approve the minutes, and Commissioner Lockhart seconded the motion. The motion carried 4-0.

5. Old Business

5.1 FY 25/26 2nd Quarter Budget Report

Cassandra Li, Administrative and Financial Services Manager, Marion County Fire Rescue, presented an overview of the 2nd Quarter FY 25/26 Budget Report covering revenues and expenditures from January 1 through March 31, 2026.

5.2. FIGG Grant Expenditure and Amendment 2 Discussion

Cassandra Li explained that once the Advisory Committee provided the authority to move forward with the FIGG grant, the executed contract was presented on the Marion County BCC Agenda. After the fully executed contract was received, the budget amendment for the award and corresponding expenditure of \$79,999 was recognized in the budget for the first quarter. This was also recognized in Contractual Services – Other for payment to the authorized vendor. In the 2nd quarter under FIGG grant for Revenues, the payment was received of \$69,993. There was one case not approved by the Florida Department of Law Enforcement (FDLE). While working with Lindsey Bayer, Director of Operations, Districts 5 & 24 Medical Examiner's Office, another case was submitted for replacement and approval by the State was received. The payment will be posted once it is received and the grant will then be paid in full. Cassandra Li distributed a 51-page packet that includes the backup documentation for the FIGG grant, including budget amendments, contracts and invoices paid to date.

5.3. FY 26/27 Medical Examiner Proposed Budget with Updated County Shares

Cassandra Li presented the FY 26/27 Medical Examiner Proposed Budget with Updated County Shares. This was previously presented in the February 19, 2026 meeting with a question pertaining to property insurance premiums. The information will be further addressed in 5.4.

Motion: Commissioner Stone made a motion to approve the FY 26/27 Medical Examiner Proposed Budget as presented, but with a change to remove the General Liability detail of \$15,296. Commissioner Campbell seconded the motion. The motion was approved with a vote of 3-1, with Commissioner Lockhart opposing, based on the Medical Examiner's 5% increase to employees.

5.4. Property Insurance Premium Update

Cassandra Li advised that Marion County is requesting in the line item of Insurance Premiums to remove the General Liability portion from the Property Insurance Premiums, in the amount of \$15,296 and leave the Property Insurance amount that Risk Management provided to the Budget Department. This is the amount which is placed in all of the different funds for the entire county. Cassandra Li noted that General Liability has not been used or paid for anything in the previous fiscal years. The budget will be reduced by removing this portion. Dr. Wolf agreed with this change and advised that the Medical Examiner has insurance on everything, except the building. Commissioner Lockhart asked if the premiums have been included in the Operating Expenses where the 5% administrative fee was paid to Medicus Forensics, P.A. (Dr. Wolf's Company). Cassandra Li advised that they are included, but when the county shares are broken down, Dr. Wolf's contractual amount is the one-line item on page five of the agenda backup. All county shares are paid into the Medical Examiner's Fund and anything over or above the balance of the entire fund is balanced in the Capital Improvement Funding line item, so it is still in the Medical Examiner's Fund. Commissioner Lockhart added that if the Liability Insurance has been included as part of the Operating Expenditures, and the counties are paying 5% of the total Operating budget, then everyone was paying 5% of something that was not incurred. Cassandra advised that

if there is direction to remove that General Liability, then the cost share will change. She also noted that since the amounts have not been used, they have gone back into the Capital Improvement Funding line item. Commissioner Lockhart mentioned that if the 5% Administrative Fee is paid based on Operating costs, and the Operating budget continues to increase even though it is not utilized, then it should be reviewed. She also added that it is going to Capital and 5% is not paid to Capital, as it is paid to Operating, so the Committee needed to make sure it was not paying an additional surcharge on something that was not necessary.

5.5. Vehicle Cost Allocation and True-Up Discussion

James Banta, Fire Chief, Marion County Fire Rescue, commented on the original Agreement for Payment of Startup Costs for Medical Examiner Services between Seminole County and Medicus. Exhibit A in the Agreement lists items paid for by Seminole County for start-up costs. Seminole County owns all the vehicles and provides the vehicles that the Medical Examiner's staff utilizes for Seminole County cases, moving forward. Medicus Forensics, P.A., does not have an agreement with First Call, but the vendor still provides the services on an as needed basis, and this is covered by the Medical Examiner in Contractual Services.

5.6. First Call Contract

This is discussed in 5.5 Vehicle Cost Allocation and True-Up Discussion.

5.7. MDI Log Bid Exemption

Chief Banta is requesting the Advisory Committee approve the bid exemption for the software vendor and direct staff with the implementation of MDI Log.

Motion: Commissioner Stone made a motion to approve the request to continue with the MDI Log software request and to approve the bid exemption. Commissioner Campbell seconded the motion. The motion carried 4-0.

6. New Business

6.1 Notation for Record: Four Letters Dated October 16, 2025, March 6, March 10, and March 24, 2026.

Commissioner Davis advised that the four letters were presented to the Medical Examiner's Advisory Committee and duly noted. Commissioner Davis added that the two letters provided by Sumter County are two letters that are needed by Citrus County.

Commissioner Lockhart asked why these letters were chosen and if they were specific or just Medical Examiner communication over a period of time. Amanda Tart, Assistant County Administrator, Marion County Board of County Commissioners, explained that the letters presented contain all the correspondence from the counties represented here that Marion County has received, based on the reassignment of Lake and Seminole County.

6.2 Survey Responses from Commissioner Lockhart, Seminole County Board of County Commissioners; Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners; William Scheiner, State Attorney 18th Judicial Circuit, Brevard and Seminole Counties; and Sheriff Dennis Lemma, Seminole County Sheriff's Office

Chief Banta discussed the attached survey responses from Seminole County for Dr. Wolf's services. In addition, he passed out a two-page letter dated December 19, 2025, written by Robert Kruger, Deputy Chief of EMS, Marion County Fire Rescue, that was referenced in one of the surveys.

Dr. Wolf mentioned that there have been a few misconceptions associated with these survey responses that she would like to address. These began two meetings ago when Commissioner Lockhart announced that Sheriff Lemma expressed that his office was dissatisfied with the Medical Examiner services. Thinking she had a problem to solve, Dr. Wolf called Sheriff Lemma. Sheriff Lemma adamantly denied saying such a thing and indicated that he was very pleased with the Medical Examiner services being provided. Dr. Wolf explained how the surveys are sent out. Every three years, the Florida Medical Examiners Commission sends out surveys to a third of the offices in the Commission asking for favorable or unfavorable ratings, and comments if marked unfavorable. This year, Seminole County was chosen for inclusion in this round of surveys. Commissioner Lockhart sent her response back as unfavorable and advised that this was discussed with the Seminole County Board of County Commissioners. The Medical Examiners Commission staff asked Commissioner Lockhart for documentation, but did not receive it, so they went through Seminole County's Board of County Commissioner meetings. There were discussions regarding the proposed Medical Examiner's building being expensive, but there were no discussions on unfavorable responses to the Medical Examiner's services. A second answer to the survey came in from Mr. Swenson who reiterated that the Sheriff's office had concerns.

Dr. Wolf feels that the differences between the districts have morphed into a personal attack on her, creating documented public records. She hopes the counties can all get past this and continue their working relationship until such time Seminole County separates.

Commissioner Lockhart stated that this is not personal and there is no vendetta. Everything listed is from the minutes of these meetings. There are no personal opinions and they are facts, unless the minutes are not accurate. Seminole County's choices were "favorable," "unfavorable" or "no opinion." She would have included "needs improvement" if there was a choice. Commissioner Lockhart stated she chooses not to get into a back-and-forth discussion and feels the perceptions and discussions were not accurately relayed. Commissioner Lockhart advised she never said the Sheriff's office was unhappy with Dr. Wolf's services. She explained there were extended wait times and that was true at the time. There were concerns and the Sheriff looked into them. Commissioner Lockhart advised that this is not personal, this is business. She looks at numbers, what is said and what is done. She reads contracts to see if the Committee was abiding by them. Commissioner Lockhart stated that she has the complete support from the Sheriff and State Attorney moving forward. She noted she was asked to give an opinion based on her experience with the facts before the committee.

Commissioner Davis explained that when all this came up, Dr. Wolf called her, as the Chair of this Committee. Commissioner Davis immediately called the Citrus County Sheriff and asked him to call the Seminole County Sheriff. The Seminole County Sheriff thinks Dr. Wolf is doing a fantastic job. There were no complaints with the Citrus County Sheriff or the Seminole County Sheriff. If there are positive suggestions for improvement, they should be brought to this meeting. Commissioner Davis noted her opinion was that making a paper trail for an unfavorable rating is outrageous given how well things have been.

Kate Latorre, County Attorney, Seminole County Board of County Commissioners, added that District 24's survey comments specifically are limited to be the representations of District 24 and not to represent any opinions of District 5, as stated in the written survey response.

6.3 Medical Examiner Contract Discussion

Chief Banta noted the need to discuss realigning the Interlocal Agreement with the actual practices. Matthew Minter, County Attorney, Marion County Board of County Commissioners, passed out the 17-page Interlocal Agreement between Citrus County, Hernando County, Lake County, Marion County, Seminole County, and Sumter County for Cost Share of Medical Examiner Services and Related Matters, and the 2-page First Amendment to Interlocal Agreement for Cost Share of Medical Examiner Services between Citrus County, Hernando County, Lake County, Marion County, Seminole County, and Sumter County. He added that the committee previously acknowledged that even though the contract stated that Seminole County was covering its cremation costs, they really were not. The draft handout discusses Section 6 – Seminole’s Responsibilities, which is just a proposal, eliminating verbiage of processes that were not being done. From a contract standpoint, provisions should not be in the agreement if they are not the way the current practice operates. Mr. Minter noted if Subsections B, C and D are eliminated from Section 6, the situation where all the expenses are being apportioned amongst all the counties, then there would not be any special treatment for Seminole County in the contract.

Mr. Minter requested the handouts be taken to each of the County Attorneys for their feedback. Mounir Bouyounes, County Administrator, Marion County Board of County Commissioners, advised that this First Amendment to the Interlocal Agreement will be on the next agenda for approval, modifying Section 6 – Seminole’s Responsibilities, thereby eliminating the conditions that Seminole County pays directly for services to the Medical Examiner. These services are being provided by the Medical Examiner and included in the total cost that is allocated across all six counties by population cost share. Mr. Minter noted that the only change is pertaining to Section 6 – Seminole’s Responsibilities in the Interlocal Agreement.

6.4 Update on Potential Separation

It was noted that this was added as a place holder for the Medical Examiner Advisory Committee for discussions. Mr. Minter and Kate Latorre have not heard from Melanie Marsh, County Attorney, Lake County Board of County Commissioners, regarding any updates on their position with merging with Seminole County or the Medical Examiner building.

7. Next Meeting Date

The next Districts 5 and 24 Medical Examiner Advisory Committee Meeting is scheduled for Wednesday, August 12, 2026, at 2:00 p.m. at the Sumter County Service Center, Room 102, 7375 Powell Road, Wildwood, FL.

- 8. Adjournment** – There being no further business to come before the Committee, the meeting adjourned at 2:41 p.m.

Holly Davis, Chair

Date

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23856

Agenda Date: 8/12/2026

Agenda No.: 5.1.

SUBJECT:
FY 25/26 3rd Quarter Budget Report

DESCRIPTION/BACKGROUND:

Attached is the third quarter report. It is important to note that Marion County's share (CT132381) for quarters 3 and 4 will show in the fourth quarter report at the next meeting. Finance was unable to process the third quarter transfer due to audits that were taking place during the third quarter.

5th and 24th DISTRICT MEDICAL EXAMINER

BUDGET WORKSHEET

FY 2025/26

	BAR Ref#	Original Budget	Adjusted Budget	Oct - Dec 1st Qtr Actual	Jan - Mar 2nd Qtr Actual	Apr - Jun 3rd Qtr Actual	Jul - Sept 4th Qtr Actual	YTD
REVENUES								
Balance Forward								
Medical Examiner District 24		\$ 1,832,161	\$ 1,832,161	\$ 458,040	\$ 458,040	\$ 458,040		\$ 1,374,120
Medical Examiner Fees		\$ 1,040,000	\$ 1,040,000	\$ 213,605	\$ 308,540	\$ 258,590		\$ 780,734
Reimbursements from other Counties		\$ 3,590,921	\$ 3,590,921	\$ 897,731	\$ 897,731	\$ 897,731		\$ 2,693,193
Marion County's Share (CT132381)		\$ 1,558,155	\$ 1,558,155	\$ 389,539	\$ 389,539	\$ -		\$ 779,078
Interest - Board		\$ 66,500	\$ 66,500	\$ 21,098	\$ 22,835	\$ 20,725		\$ 64,658
Coverdell Grant		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
FiGG Grant ¹		\$ -	\$ 79,992	\$ -	\$ 69,993	\$ 9,999		\$ 79,992
5% Budget Office				\$ -	\$ -	\$ -		\$ -
TOTAL REVENUES		\$ 8,087,737	\$ 8,087,737	\$ 1,980,013	\$ 2,146,677	\$ 1,645,085	\$ -	\$ 5,771,775

EXPENDITURES

Administrative Fee - 5%		\$ 381,219	\$ 381,219	\$ 95,304	\$ 95,304	\$ 95,304		\$ 285,912
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OPERATING EXPENDITURES

Contractual Services - Medical Examiner		\$ 7,258,923	\$ 7,258,923	\$ 1,938,923	\$ 1,680,000	\$ 1,960,000		\$ 5,578,923
Professional Services		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Contractual Services - Other ¹		\$ 18,755	\$ 98,747	\$ 72,061	\$ 2,647	\$ 15,843		\$ 90,551
Communications		\$ 16,200	\$ 16,200	\$ 4,825	\$ 4,072	\$ 3,765		\$ 12,663
Postage & Freight		\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -		\$ 2,000
Utility Services - Elec./Water		\$ 75,000	\$ 75,000	\$ 12,230	\$ 12,108	\$ 13,671		\$ 38,008
Rentals & Leases - Equipment		\$ 6,750	\$ 6,750	\$ 1,351	\$ 1,634	\$ 1,690		\$ 4,674
Insurance Premiums		\$ 33,039	\$ 33,039	\$ 4,436	\$ 4,436	\$ 4,436		\$ 13,307
Repairs/Maint. - Buildings & Grounds		\$ 58,350	\$ 58,350	\$ 3,886	\$ 1,892	\$ 7,672		\$ 13,450
Repairs/Maint. - Equipment		\$ 21,500	\$ 21,500	\$ -	\$ 7,229	\$ 5,225		\$ 12,454
Other Charges - Refunds				\$ -	\$ -	\$ -		\$ -

5th and 24th DISTRICT MEDICAL EXAMINER

BUDGET WORKSHEET

FY 2025/26

	BAR Ref#	Original Budget	Adjusted Budget	Oct - Dec 1st Qtr Actual	Jan - Mar 2nd Qtr Actual	Apr - Jun 3rd Qtr Actual	Jul - Sept 4th Qtr Actual	YTD
Advertising - Legal		\$ 600	\$ 600	\$ 228	\$ 108	\$ 114		\$ 451
Office Supplies		\$ 1,000	\$ 1,000	\$ -	\$ 237	\$ -		\$ 237
Gasoline, Oil & Lubricants				\$ -	\$ -	\$ -		\$ -
Computer Software		\$ 100,000	\$ 100,000	\$ 15,854	\$ -	\$ 52,602		\$ 68,457
Operating Supplies		\$ 28,850	\$ 28,850	\$ 12,593	\$ 6,462	\$ 4,659		\$ 23,714
Computer Hardware		\$ 19,000	\$ 19,000	\$ -	\$ 13,562	\$ -		\$ 13,562
Dues & Memberships		\$ 50	\$ 50	\$ 47	\$ -	\$ -		\$ 47
Training & Education		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Buildings - Construction and/or Improve		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Buildings - CIP		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Capital Improvement Funding		\$ 2,023,163	\$ 2,023,163	\$ -	\$ -	\$ -		\$ -
Machinery & Equipment		\$ 77,000	\$ 77,000	\$ -	\$ -	\$ 6,786		\$ 6,786
TOTAL OPERATING EXPENDITURES		\$ 9,740,180	\$ 9,820,172	\$ 2,068,434	\$ 1,734,387	\$ 2,076,463	\$ -	\$ 5,879,284
Reserve for Capital Outlay					\$ -			\$ -
Reserve for Contingency		\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -		\$ -
Claims Legal Settlement					\$ -			\$ -
TOTAL EXPENDITURES		\$ 10,171,399	\$ 10,251,391	\$ 2,163,738	\$ 1,829,691	\$ 2,171,767	\$ -	\$ 6,165,196
NET GAIN/LOSS				\$ (183,725)	\$ 316,987	\$ (526,682)	\$ -	\$ (393,421)

BUDGET AMENDMENTS

1st Quarter:

¹(10-21-2025) - Recognized FIGG Grant in the amount of \$79,992 in Revenues and in 534101 (Contractual Services) - in the same amount.

2nd Quarter:

3rd Quarter:

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23857

Agenda Date: 8/12/2026

Agenda No.: 5.2.

SUBJECT:

FY 26/27 Medical Examiner Proposed Budget with Updated County Shares

DESCRIPTION/BACKGROUND:

At the May 27, 2026 meeting, the Medical Examiner Advisory Committee voted to remove the General Liability from the proposed FY27 budget. This final revised budget is being presented for the record, as no action needs to be taken. After the meeting, it will be distributed to the individual county budget departments.

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-27**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
531109	Professional Service				
	Professional Service	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

534101	Contractual Services - Other				
	Hazardous Waste - Stat Medical	\$ 7,000	\$ 6,208	\$ 7,500	\$ (500)
	Lawn Maint. - Faithworks	\$ 3,500	\$ 3,300	\$ 4,000	\$ (500)
	Pest Control - Massey	\$ 400	\$ 684	\$ 400	\$ -
	Security & Fire Alarm Monitoring - Redwire (State Alarm)	\$ 2,000	\$ 1,071	\$ 755	\$ 1,245
	Radiation Monitoring - Landauer (April Renewal)	\$ 3,000	\$ 2,475	\$ 3,100	\$ (100)
	Cremation Collection Fees - United We Collect	\$ 3,000	\$ -	\$ 3,000	\$ -
	Total	\$ 18,900	\$ 13,738	\$ 18,755	\$ 145

541101	Communications				
	Centurylink	\$ 11,500	\$ 10,604	\$ 11,000	\$ 500
	High Speed Internet Connection	\$ 11,000	\$ 3,881	\$ 4,500	\$ 6,500
	Telephone Service (DMS)	\$ 700	\$ 856	\$ 700	\$ -
	Total	\$ 23,200	\$ 15,341	\$ 16,200	\$ 7,000

542201	Postage and Freight				
	Cremation and Tissue Procurement Billings	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Total	\$ 2,000	\$ 2,000	\$ 2,000	\$ -

543101	Utility Services - Elec./Water				
	Utility Services - Elec./Water	\$ 75,000	\$ 55,029	\$ 75,000	\$ -
	Total	\$ 75,000	\$ 55,029	\$ 75,000	\$ -

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-27**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
544101	Rentals & Leases - Equipment				
	Copier	\$ 4,000	\$ 3,556	\$ 6,000	\$ (2,000)
	Copier Color Charges	\$ 2,500	\$ 1,698	\$ 750	\$ 1,750
	Total	\$ 6,500	\$ 5,254	\$ 6,750	\$ (250)

545101	Insurance Premiums				
	General Liability (Marion County)		\$ 15,596	\$ 17,743	\$ (17,743)
	Property (Marion County)	\$ 24,766		\$ 15,296	\$ 9,470
	Total	\$ 24,766	\$ 15,596	\$ 33,039	\$ (8,273)

546101	Repairs/Maint. - Buildings/Grounds				
	HVAC Maintenance	\$ 10,000	\$ 5,920	\$ 17,000	\$ (7,000)
	Generator Inspection/Testing/Repairs/Fuel	\$ 650	\$ -	\$ 2,000	\$ (1,350)
	Fire Extinguisher Maintenance	\$ 100	\$ 95	\$ 3,000	\$ (2,900)
	Building Sprinkler & Back Flow Testing (Cintas)	\$ 2,000	\$ 721	\$ 2,000	\$ -
	Back Flow Preventor Valves - Repair/Replace	\$ 2,650	\$ -	\$ 2,650	\$ -
	Contingency for Unanticipated HVAC Repairs	\$ -	\$ -	\$ 10,000	\$ (10,000)
	Contingency for Unanticipated Bldg. Repairs	\$ 5,000	\$ 610	\$ 10,000	\$ (5,000)
	Building Maintenance (Pressure Washing, etc.)	\$ 7,500	\$ -	\$ 7,500	\$ -
	Tree Work, Gate Repair etc.	\$ 4,200	\$ -	\$ 4,200	\$ -
	Total	\$ 32,100	\$ 7,346	\$ 58,350	\$ (26,250)

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-27**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
546301	Repairs/Maint. Equipment				
	Maint./Calibration on Body & Hanging Scales	\$ 1,000	\$ 494	\$ 3,000	\$ (2,000)
	Bone Saw Refurbishment	\$ 5,000	\$ 12,650	\$ 5,000	\$ -
	General Equipment Repairs	\$ 5,430	\$ 15,991	\$ 13,500	\$ (8,070)
	X-Ray Warranty	\$ 11,100	\$ -	\$ -	\$ 11,100
	Server Warranty	\$ 9,170	\$ -	\$ -	\$ 9,170
	Total	\$ 31,700	\$ 29,135	\$ 21,500	\$ 10,200

549201	Advertising - Legal				
	Advertise Meetings in 5 County Newspapers	\$ 600	\$ 539	\$ 600	\$ -
	Total	\$ 600	\$ 539	\$ 600	\$ -

551101	Office Supplies				
	Office Supplies	\$ -	\$ -	\$ 1,000	\$ (1,000)
	Total	\$ -	\$ -	\$ 1,000	\$ (1,000)

552106	Computer Software				
	Medical Examiner Software	\$ 65,000	\$ 47,042	\$ 65,000	\$ -
	Computer License/Maintenance Fees	\$ 24,000	\$ 11,791	\$ 24,000	\$ -
	Comvault Data Backup	\$ 11,000	\$ -	\$ 11,000	\$ -
	Database Maintenance Fees	\$ 2,000	\$ -	\$ -	\$ 2,000
	Total	\$ 102,000	\$ 58,833	\$ 100,000	\$ 2,000

552108	Operating Supplies				
	Operating Supplies	\$ 10,000	\$ 5,199	\$ 8,500	\$ 1,500
	Packing Station Table	\$ 2,000		\$ 2,550	\$ (550)
	(8) Wire Racks w/casters (\$200 ea)	\$ 1,600		\$ 2,000	\$ (400)
	(2) Autopsy Saws (\$3,500 ea)	\$ 7,000		\$ 9,000	\$ (2,000)
	Facilities Parts	\$ 2,500		\$ 3,200	\$ (700)

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (Revised 2026-05-27)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
	(7) PAPR System - Max Air Helmet (Mopec) (\$3,700 ea)	\$ 25,900		\$ 2,000	\$ 23,900
	(10) Autopsy Tables (2024-25)		\$ 45,980	\$ 1,600	
	Total	\$ 49,000	\$ 51,179	\$ 28,850	\$ 20,150

552116	Computer Equipment				
	Computer Equipment	\$ 19,000	\$ 9,928	\$ 19,000	\$ -
	Total	\$ 19,000	\$ 9,928	\$ 19,000	\$ -

554201	Dues & Memberships				
	Dues & Memberships	\$ 50	\$ 47	\$ 50	\$ -
	Total	\$ 50	\$ 47	\$ 50	\$ -

	Subtotal Recurring Operating Expenses	\$ 384,816	\$ 263,965	\$ 381,094	\$ 3,722
<i>District share based on population distribution of the two districts.</i>					

563901	Capital Improvement Funding				
	Capital Improvement Funding	\$ 2,517,652	\$ 2,238,349	\$ 2,023,163	\$ 494,489
	Total	\$ 2,517,652	\$ 2,238,349	\$ 2,023,163	\$ 494,489

564101	Machinery & Equipment				
	(3) Autopsy Cart w/ Grid Plate (\$7,500 ea - Mopec)	\$ 22,500	\$ 18,207	\$ 27,000	\$ (4,500)
	Cubicles (2025-26)			\$ 50,000	
	Total	\$ 22,500	\$ 18,207	\$ 77,000	\$ (54,500)

599101	Reserve for Contingencies				
	Reserve for Contingencies	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
	Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-27**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
534403	Contractual Services - Medical Examiner Contract				
	Total	\$7,614,923	\$ 6,833,923	\$ 7,258,923	\$ 356,000
Increases for the following: Employees (5%); toxicology, health, life and workers comp insurance; business insurance; postage; cleaning supplies, autopsy supplies, office supplies, vehicle maintenance, overtime, payroll expenses, forensic consults and a vehicle purchase.					

549624	Medical Examiner Admin Fee				
	Total	\$ 399,987	\$ 358,141	\$ 381,219	\$ 18,768
Note: Administration fee is 5% of recurring operating and ME contract. This does not include reserves.					

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (Revised 2026-05-27)

Description	2026/2027 Proposed
District 5 & 24 Budget	
Medical Examiner	\$ 7,614,923
Operating Costs	\$ 384,816
Administration Fee	\$ 399,987
Anticipated Revenues (Cremation/Tissue)	\$ (1,040,000)
Total	\$ 7,359,726

District 5 & 24 Cost Sharing (Annual)	
Citrus	\$ 639,360
Hernando	\$ 817,341
Lake	\$ 1,712,184
Marion	\$ 1,665,659
Sumter	\$ 623,974
Seminole	\$ 1,901,208
Total	\$ 7,359,726

District 5 & 24 Cost Sharing (Quarterly)	
Citrus	\$ 159,840
Hernando	\$ 204,335
Lake	\$ 428,046
Marion	\$ 416,415
Sumter	\$ 155,993
Seminole	\$ 475,302
Total (Quarters x 4)	\$ 7,359,726

Tentative Medical Examiner Budget

Department: CT132527

Fiscal Year 2026-27 Proposed (Revised 2026-05-27)

Population Comparison					
	2025 Estimates ¹ for FY 2026-27		FY 2025-26		
County	Population	% of Total	Population	% of Total	Increase or Decrease Amount
Citrus	166,500	8.69%	166,151	8.84%	-0.15%
Hernando	212,849	11.11%	210,577	11.20%	-0.10%
Lake	445,881	23.26%	433,331	23.05%	0.21%
Marion	433,765	22.63%	419,510	22.32%	0.31%
Sumter	162,493	8.48%	156,743	8.34%	0.14%
Seminole	495,106	25.83%	493,282	26.24%	-0.41%
District 5 & 24 Total	1,916,594		1,879,594		
Recurring Operating Cost Distribution					
District	Population	% of Total	Population	% of Total	Increase or Decrease Amount
District 5	1,421,488	74.17%	1,386,312	73.76%	0.41%
District 24	495,106	25.83%	493,282	26.24%	-0.41%
Total	1,916,594	100.00%	1,879,594	100.00%	

¹ Source Data: Florida Estimates of Population 2025, published January 2026 - <https://www.bebr.ufl.edu/population>

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23858

Agenda Date: 8/12/2026

Agenda No.: 5.3.

SUBJECT:

Medical Examiner Repair Updates

DESCRIPTION/BACKGROUND:

Administration will provide an update regarding facility and equipment matters associated with the operation of the Medical Examiner's Office.

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23859

Agenda Date: 8/12/2026

Agenda No.: 5.4.

SUBJECT:

MDILog (Occupational Research & Assessment, Inc.) Contract & Purchase Order

DESCRIPTION/BACKGROUND:

Attached is the executed contract and the purchase order for the MDILog, per the approval and direction of the Medical Examiner Advisory Committee to move forward. The next step is working with the software company to integrate case files, etc.

AGREEMENT BETWEEN COUNTY AND PROFESSIONAL SERVICES FIRM

This Agreement Between County and Professional Services Firm, (this "Agreement") made and entered into by and between Marion County, a political subdivision of the State of Florida, located at 601 SE 25th Ave, Ocala, FL 34471 (hereinafter referred to as "COUNTY") and **Occupational Research & Assessment, Inc.**, located at 124 Elm Street, Big Rapids, MI 49307, possessing FEIN# 38-3251703 (hereinafter referred to as "FIRM") under seal for the MDILog, (hereinafter referred to as the "Project"), and COUNTY and FIRM hereby agreeing as follows:

WITNESSETH:

In consideration of the mutual covenants and promises contained herein, COUNTY and FIRM (singularly referred to as "Party", collectively "Parties") hereto agree as follows:

Section 1 – The Contract. The contract between COUNTY and FIRM, of which this Agreement is part, consists of the Contract Documents. This Agreement approved by the Board of County Commissioners under the authority of the County Administrator shall be effective on the last signature date set forth below.

Section 2 – The Contract Documents. The Contract Documents are defined as this Agreement, the Specifications, the Drawings, all Purchase Orders, Change Orders and Field Orders issued hereafter, any other amendments hereto executed by the Parties hereafter, together with the following (if any):

Marion County Solicitation #26BE-052 - MDILog, the Offer, Scope and/or Specifications, Plans and/or Drawings, any/all Addenda as issued in support of this Solicitation and any/all Exhibits defined herein, Certificates of Insurance and Notice to Proceed or Purchase Order.

Should any conflict arise between the contract documents and the Agreement, the terms of the Agreement shall govern.

Section 3 – Entire Agreement. The Contract Documents form the agreement between Parties for the Project and the FIRM acknowledges receipt of a copy of each and every Contract Document. The Contract Documents represent the entire and integrated agreement between the Parties and supersede prior negotiations, representations or agreements, either written or oral. This Agreement may be amended or modified only in writing. The Contract Documents shall not be construed to create a contractual relationship of any kind between any person or entities other than COUNTY and FIRM.

Section 4 - Term. This Agreement shall commence upon COUNTY's approval. The initial term of this Contract shall be for three (3) years beginning on the effective date of the Agreement with two (2) 2-year renewal options. ("Term"). **TIME IS OF THE ESSENCE.** All limitations of time set forth in the Contract Documents are of the essence. Pursuant to F.S. 486.129 (1)(J); the Work may be presumed abandoned after ninety (90) days if FIRM terminates the Work without just cause or without proper notification to COUNTY, including the reason for termination, or fails to perform Work without just cause for ninety (90) consecutive days. All Work will proceed in a timely manner without delays.

Section 5 – Scope of Services. Occupational Research & Assessment, Inc. ("FIRM") shall provide the MDILog case management software as a hosted software solution. The services to be provided under this Contract are set forth in **Exhibit A, Scope of Services and Pricing**, attached hereto and incorporated herein by reference. All services described in Exhibit A and required under this Contract are collectively referred to herein as the "Work."

Section 6 – Compensation. COUNTY shall make payment to FIRM under established procedure, upon implementation of the Work and in accordance with **Exhibit A, Scope of Services and Pricing**, additional optional interfaces shall be billed only if authorized by the County. The pricing structure for the initial term is below, in addition year one has a one time fee of \$7,500 for data migration.

Year 1: \$29,365

Year 2: \$30,246

Year 3: \$31,153

The optional data migration is an additional fee of \$7,500 for data migration in the first year only. FIRM's invoice shall describe with reasonable particularity each service rendered, and their billing rate.

Section 7 – Assignment. FIRM may not subcontract all or any part of this Agreement without written approval by COUNTY.

Section 8 – Laws, Permits, and Regulations. Prior to the performance of any Work hereunder, FIRM shall obtain and pay for all licenses and permits, as required, to perform the Work. FIRM shall at all times comply with all appropriate laws, regulations, and ordinances applicable to the Work provided under this Agreement.

Section 9 – Amendments. This Agreement may only be amended by mutual written agreement of both Parties.

Section 10 – Books and Records. FIRM shall keep records of all transactions, including documentation accurately reflecting the time expended by FIRM and its personnel and records of Reimbursable Expenses. COUNTY shall have a right to request records from FIRM, and for those records to be made available within a reasonable timeframe depending on method of acquisition.

Section 11 – Public Records Compliance

A. IF FIRM HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT:

Public Relations | 601 SE 25th Ave, Ocala, FL 34471

Phone: 352-438-2300 | Fax: 352-438-2309

Email: publicrelations@marionfl.org

B. FIRM shall comply with public records laws, specifically:

- Keep and maintain public records required by COUNTY to perform the Work;
- Upon request from COUNTY's custodian of public records, provide COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Term and following completion of this Agreement if FIRM does not transfer the records to COUNTY; and,
- Upon completion of this Agreement, transfer, at no cost, to COUNTY, all public records in possession of FIRM or keep and maintain public records required by COUNTY to perform the Work. If FIRM transfers all public records to COUNTY upon completion of this Agreement, FIRM shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If FIRM keeps and maintains public records upon the completion of this Agreement, FIRM shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to COUNTY, upon request from COUNTY's custodian of public records, in a format that is compatible with the information technology systems of COUNTY.

C. If FIRM fails to provide the public records to COUNTY within a reasonable time, FIRM may be subject to penalties under Section 119.10 Florida Statutes and may be subject to unilateral cancellation of this Agreement by COUNTY. This section shall survive the termination of the Agreement.

Section 12 – Indemnification, pursuant to Section 725.08, F.S. FIRM shall indemnify COUNTY and its elected officials and employees against, and hold COUNTY and its elected officials and employees harmless from, all liabilities, damages, losses, and costs, including but not limited to reasonable attorneys' fees, which COUNTY or its elected officials and employees may sustain, or which may be asserted against COUNTY or its elected officials and employees, arising out of the negligence, recklessness, or intentionally wrongful conduct of FIRM and other

persons employed or utilized by FIRM, in the performance of the Agreement, including but not limited to property damage, harm or personal injury, including death, to the extent allowed by Section 725.08, F.S., and to the extent that the services rendered pursuant to the Agreement were services of a "Design Professional" as defined in Section 725.08(4), F.S. This section shall survive the termination of the Agreement.

Section 13 – Insurance. As applicable, during the period of Work, insurance policies shall be with a company or companies authorized to do business in the State of Florida. COUNTY shall be notified if any policy limit has eroded to one half its annual aggregate. FIRM shall provide, within the timeframe noted in the Award Letter, a Certificate of Insurance, issued by a company authorized to do business in the State of Florida and with an A.M. Best Company rating of at least A-. Self-Insured companies that cannot be rated, will also be considered. All policies must include all requirements listed below, reference the project number and show Marion County as additional insured. The Certificate should also provide for 30-day cancellation notice to the Procurement Director's address, set forth herein.

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

Coverage to apply for all employees at STATUTORY Limits in compliance with applicable state and federal laws.

- Employer's Liability limits for not less than \$100,000 each accident \$500,000 disease policy limit and \$100,000 disease each employee must be included.
- The Contractor/Vendor, and its insurance carrier, waives all subrogation rights against Marion County, a political subdivision of the State of Florida, its officials, employees and volunteers for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.
- The County requires all policies to be endorsed with WC00 03 13 Waiver of our Right to Recover from others or equivalent.

COMMERCIAL GENERAL LIABILITY

Coverage must be afforded under a Commercial General Liability policy with limits not less than

- \$1,000,000 each occurrence for Bodily Injury, Property Damage and Personal and Advertising Injury
- \$2,000,000 each occurrence for Products and Completed Operations

BUSINESS AUTOMOBILE LIABILITY

Coverage must be afforded including coverage for all Owned vehicles, Hired and Non-Owned vehicles for Bodily Injury and Property Damage of not less than \$500,000 combined single limit each accident.

- In the event the Contractor/Vendor does not own vehicles, the Contractor/Vendor shall maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

PROFESSIONAL LIABILITY INSURANCE with limits of not less than \$1,000,000 per occurrence and \$2,000,000.00 annual aggregate. Higher limits may be required for projects valued in excess of \$5,000,000. Projects of \$5,000,000 or more will need to be reviewed by COUNTY's Risk and Benefit Services Department to determine appropriate Professional Liability limits. The policy must be maintained by FIRM for the duration of the Project. If the policy is written on a claims-made basis, FIRM must maintain the policy for a minimum of 5 years following the completion of the Project.

Section 14 – Independent Contractor. In the performance of this Agreement, FIRM will be acting in the capacity of an "Independent Contractor" and not as an agent, employee, partner, joint venture, or associate of COUNTY. FIRM shall be solely responsible for the means, methods, techniques, sequences, and procedures utilized by FIRM in the full performance of this Agreement.

Section 15 – Default/Termination. In the event FIRM fails to comply with any of the provisions of this Agreement, COUNTY may terminate this Agreement for cause by first notifying FIRM in writing, specifying the nature of the default and providing FIRM with a reasonable period of time in which to rectify such default. In the event the default is not cured within the time period given, COUNTY thereafter may terminate this Agreement for cause upon written notice to FIRM without prejudice to COUNTY. In the event of termination of this Agreement for cause, COUNTY will then be responsible to compensate FIRM only for those services timely and satisfactorily performed pursuant to this Agreement up to the date of termination. COUNTY may terminate this Agreement without cause providing at least thirty (30) days written notice to FIRM. In the event of termination of this

Agreement without cause, COUNTY will compensate FIRM for all the work timely and satisfactorily performed pursuant to this Agreement up to and including the date of termination. Notwithstanding any other provision of this Agreement, this Agreement may be terminated if for any reason there are not sufficient appropriated and available monies for the purpose of maintaining COUNTY or other public entity obligations under this Agreement. COUNTY shall have no further obligation to FIRM, other than to pay for services rendered prior to termination.

Section 16 – Damage to Property. FIRM shall be responsible for all material, equipment and supplies sold and delivered to COUNTY under this Agreement and until final inspection of the Work and acceptance thereof by COUNTY. In the event any such material, equipment and supplies are lost, stolen, damaged or destroyed, or COUNTY property, buildings, or equipment is damaged during delivery or unloading, or in the course of the WORK prior to final inspection and acceptance, FIRM shall replace the same or be returned to original state without additional cost to COUNTY, as applicable.

Section 17 – Termination for Loss of Funding/Cancellation for Unappropriated Funds. The obligation of COUNTY for payment to FIRM is limited to the availability of funds appropriated in a current fiscal period, and continuation of this Agreement into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

Section 18 – Use of Other Contracts. COUNTY reserves the right to utilize any COUNTY contract, State of Florida contract, city or county governmental agencies, school board, community college/state university system, or cooperative bid agreement. COUNTY reserves the right to separately bid any single order or to purchase any item on this solicitation/Agreement if it is in the best interest of COUNTY.

Section 19 – Employee Eligibility Verification. COUNTY hereby affirms it is duly registered, uses, and adheres to the practices of the E-Verify system, including those outlined in the clauses below.

Beginning January 1, 2021, Section 448.095, F.S., requires FIRM to register and use the E-Verify system to verify the work authorization status of all newly hired employees and prohibits FIRM from entering into this Contract unless it is in compliance therewith. Information provided by FIRM is subject to review for the most current version of the State or Federal policies at the time of the award of this Contract.

By previously signing the ITB Acknowledgment and Addenda Certification Form, and this Contract, FIRM has agreed to perform in accordance with the requirements of this subsection and agrees:

- a) It is registered and uses the E-Verify system to verify work authorization status of all newly hired employees.
- a) COUNTY shall immediately terminate FIRM if COUNTY has a good faith belief that FIRM has knowingly violated Section 448.09(1), F.S., that is, that FIRM knowingly employed, hired, recruited, or referred either for itself or on behalf of another, private or public employment within the State an alien who is not duly authorized to work by the immigration laws or the Attorney General of the United States.
- b) If FIRM enters into a contract with a subcontractor, FIRM shall obtain from the subcontractor an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.
- c) FIRM shall maintain a copy of such affidavit for the duration of this Contract and provide it to COUNTY upon request.
- d) FIRM shall immediately terminate the subcontractor if FIRM has a good faith belief that the subcontractor has knowingly violated Section 448.09(1), F.S., as set forth above.
- e) If COUNTY has a good faith belief that FIRM's subcontractor has knowingly violated Section 448.095, F.S., but that FIRM has otherwise complied, COUNTY shall promptly order FIRM to terminate the subcontractor. FIRM agrees that upon such an order, FIRM shall immediately terminate the subcontractor. FIRM agrees that if it should fail to comply with such an order, COUNTY shall immediately terminate FIRM.
- f) If COUNTY terminates this Contract with FIRM, FIRM may not be awarded a public contract for at least one (1) year after the date of termination.

- g) FIRM is liable for any additional costs incurred by COUNTY as a result of a termination under this subsection.
- h) Any such termination under this subsection is not a breach of this Contract and may not be considered as such.
- i) FIRM shall maintain records of its registration, use, and compliance with the provisions of the E-Verify system, including the registration and use by its subcontractors, and to make such records available to COUNTY or other authorized governmental entity.
- j) To comply with the terms of this Employment Eligibility Verification provision is made an express condition of this Contract and COUNTY may treat a failure to comply as a material breach of this Contract.

Section 20 – Force Majeure. Neither FIRM nor COUNTY shall be considered to be in default in the performance of its obligations under this Agreement, except obligations to make payments with respect to amounts already accrued, to the extent that performance of any such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control and not a result of the fault or negligence of, the affected Party (a "Force Majeure Event"). If a Party is prevented or delayed in the performance of any such obligations by a Force Majeure Event, such Party shall immediately provide notice to the other Party of the circumstances preventing or delaying performance and the expected duration thereof. Such notice shall be confirmed in writing as soon as reasonably possible. The Party so affected by a Force Majeure Event shall endeavor, to the extent reasonable, to remove the obstacles which prevent performance and shall resume performance of its obligations as soon as reasonably practicable. A Force Majeure Event shall include but not be limited to acts of civil or military authority (including courts or regulatory agencies), acts of God, war, riot, or insurrection, inability to obtain required permits or licenses, hurricanes and severe floods.

Section 21 – Truth in Negotiation. FIRM warrants that the wage rates and other factual unit costs supporting the compensation to FIRM under this Agreement are accurate, complete and current at the time of contracting. In addition, FIRM understands and agrees that the original Agreement Price and any additions thereto will be adjusted to exclude any significant sums by which COUNTY determines the Agreement Price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such price adjustments must be made within one year following the end of this Agreement.

Section 22 – Counterparts. Original signatures transmitted and received via facsimile or other electronic transmission of a scanned document, (e.g., PDF or similar format) are true and valid signatures for all purposes hereunder and shall bind the Parties to the same extent as that of an original signature. Any such facsimile or electronic mail transmission shall constitute the final Agreement of the Parties and conclusive proof of such Agreement. Any such electronic counterpart shall be of sufficient quality to be legible either electronically or when printed as hard copy. COUNTY shall determine legibility and acceptability for public record purposes. This Agreement may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

Section 23 – Scrutinized Companies, pursuant to Section 287.135, F.S.

A. Certification.

1. If this Agreement is for One Million Dollars or more, CONTRACTOR certifies that at the time it submitted its bid or proposal for this Agreement or before entering into this Agreement or renewing same, CONTRACTOR was not then and is not now:
 - a. On the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, F.S., or
 - b. Engaged in business operations in Cuba or Syria.
2. If this Agreement is for any amount, CONTRACTOR certifies that at the time it submitted its bid or proposal for this Agreement or before entering into this Agreement or renewing same, CONTRACTOR was not then and is not now:
 - a. On the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or
 - b. Engaged in a boycott of Israel.

B. Termination, Threshold Amount. COUNTY may, entirely at its option, terminate this Agreement if it is for One Million Dollars and CONTRACTOR meets any of the following criteria.

1. Was entered into or renewed on or after July 1, 2011, through June 30, 2012, and

CONTRACTOR is found to meet any of the following prohibitions:

- a. Submitted a false certification as provided under Section 287.135(5), F.S., or
 - b. Been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, F.S.
2. Was entered into or renewed on or after July 1, 2012, through September 30, 2016, and CONTRACTOR is found to meet any of the following prohibitions:
- a. Submitted a false certification as provided under Section 287.135(5), F.S.;
 - b. Been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, F.S.; or
 - c. Been engaged in business operations in Cuba or Syria.
3. Was entered into or renewed on or after October 1, 2016, through June 30, 2018, and CONTRACTOR is found to meet any of the following conditions:
- a. Submitted a false certification as provided under Section 287.135(5), F.S.;
 - b. Been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, F.S.;
 - c. Been engaged in business operations in Cuba or Syria; or
 - d. Been placed on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel.
4. Was entered into or renewed on or after July 1, 2018, and CONTRACTOR is found to meet any of the following prohibitions:
- a. Submitted a false certification as provided under Section 287.135(5), F.S.;
 - b. Been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, F.S.; or
 - c. Been engaged in business operations in Cuba or Syria.
- C. Termination, Any Amount. COUNTY may, entirely at its option, terminate this Agreement if it is for any amount and meets any of the following criteria.
1. Was entered into or renewed on or after July 1, 2018, and
 2. CONTRACTOR is found to have been placed on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel.
- D. Comply; Inoperative. The Parties agree to comply with Section 287.135, F.S., as it may change from time to time during the Term. The contracting prohibitions in this Section become inoperative on the date that Federal law ceases to authorize the State of Florida to adopt and enforce such contracting prohibitions.

Section 24 – Authority to Obligate. Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing and bind and obligate such Party with respect to all provisions contained in this Agreement.

Section 25 - FIRM's Basic Duties. By executing this Agreement, FIRM represents to COUNTY that FIRM is professionally qualified to act in the professional capacity for the Project and is licensed to practice by all public entities having jurisdiction over FIRM and the Project. FIRM further represents to COUNTY that it will maintain all necessary licenses, permits or other authorizations necessary to act as the professional representative for the Project until its remaining duties hereunder have been satisfied. FIRM assumes full responsibility to COUNTY for the improper acts and omissions of its consultants or others employed or retained by FIRM in connection with the Project. Execution of this Agreement by FIRM constitutes a representation that it will become familiar with the Project site and the local conditions under which the Project is to be implemented.

Section 26 – Prohibition Against Contingent Fees. The Engineer warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the Engineer to solicit or secure this Agreement and that he or she has not paid or agreed to pay any person, company, corporation, or individual firm, other than a bona fide employee working solely for the Engineer any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement.

Section 27 - Bidding/Negotiation Services. FIRM shall assist COUNTY or Construction Manager in obtaining bids or negotiated proposals and assist in awarding and preparing contracts for construction. Services performed in this phase include reviewing agency submittals and review for permitting.

Section 28 - Construction Administration Services. As a representative of COUNTY, FIRM in conjunction with COUNTY's project management team shall visit the Project site at intervals appropriate to the stage of the FIRM's operations, or as otherwise agreed with COUNTY to become generally familiar with and to keep COUNTY informed about the progress and quality of the portion of the Work completed. FIRM shall determine in general if the Work is being performed in a manner that would indicate that the Work, when fully completed, will be in accordance with this Agreement.

Section 29 - COUNTY's Right to Withhold Payment. In the event that COUNTY in its sole judgment becomes credibly informed that any representations of FIRM are wholly or partially inaccurate, COUNTY may withhold payment of sums then or in the future equal to the amount of the inaccuracy, otherwise due to FIRM until the inaccuracy, and the cause thereof, is corrected to COUNTY's reasonable satisfaction.

Section 30 - Use and Ownership of Documents. The drawings, specifications and other documents or things prepared by FIRM for the Project shall become and be the sole property of COUNTY. FIRM shall be permitted to retain copies thereof for its records and for its future professional endeavors. Such drawings, specifications, and other documents or things are not intended by FIRM for use on other projects by COUNTY or others. COUNTY shall not reuse or make any modifications to the drawings, specifications, and other documents without prior written authorization of FIRM.

Section 31 – Firm Conduct: These Guidelines govern FIRM while doing work on COUNTY property, as well as FIRM's employees, agents, consultants, and others on COUNTY property in connection with the FIRM's work or at the FIRM's express or implied invitation.

- **Courtesy and Respect:** COUNTY is a diverse government institution, and it is critical that FIRM and its employees conduct themselves in a manner that is lawful, courteous, businesslike, and respectful of all staff, guests, or visitors.
- **Language and Behavior:** FIRM and its employees cannot engage in behavior that is rude, threatening, or offensive. Use of profane or insulting language is prohibited. Harassment of any type, including sexual harassment is strictly prohibited. Abusive, derogatory, obscene or improper language, gestures, remarks, whistling, cat calls or other disrespectful behavior cannot be tolerated. Rough housing, fighting, fisticuffs, physical threats, destruction of property, vandalism, littering, or physical abuse of anyone on COUNTY property is not permitted under any circumstance.
- **No Weapons, Alcohol, or Drugs:** The use, possession, distribution, or sale of any weapon, alcohol, illegal drug, or controlled dangerous substance by FIRM or its employees is prohibited. Offenders will be removed from COUNTY property and/or reported to law enforcement.
- **Smoking:** FIRM and its employees are not permitted to smoke in or near any COUNTY buildings.
- **Fraternization:** FIRM and its employees may not fraternize or socialize with COUNTY staff.
- **Appearance:** FIRM and its employees are required to wear appropriate workwear, hard hats and safety footwear, as the case may be, while on the job. Articles of clothing must be neat and tidy in appearance, and cannot display offensive or inappropriate language, symbols or graphics. COUNTY has the right to decide if such clothing is inappropriate.

FIRM is responsible for its employees, agents, consultants and guests. If prohibited conduct does occur, FIRM will take all necessary steps to stop and prevent any future occurrence. Any breach of these conditions will result in the removal of the person responsible from COUNTY property and prohibited actions could result in the immediate termination of any or all of FIRM's contracts with COUNTY.

Section 32 – Sovereign Immunity. Nothing in the Agreement shall be deemed to waive the sovereign immunity protections provided COUNTY pursuant to Florida law. Notwithstanding anything stated to the contrary in the Agreement, any obligation of COUNTY to indemnify FIRM, if provided, is limited and shall not exceed the limits set forth in Section 768.28, Florida Statutes. This Section shall survive the termination of the Agreement. This section shall survive the termination of the Agreement.

Section 33 – On-Going Compliance. The Parties acknowledge that the Agreement may contain provisions prescribed by laws, statutes, and regulations that can change during the Term of the Agreement. The Parties understand and agree

that the Agreement is intended to reflect and require the Parties' compliance with all laws at all times. The Parties expressly and specifically agree to perform the Agreement in full compliance with the governing laws, statutes, and regulations, as same may change from time to time.

Section 34 – Notices. Except as otherwise provided herein, all written communication between the parties, including all notices, shall be by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be deemed effective if mailed, when deposited in a United States Postal Service mailbox with postage prepaid and if hand delivered, upon personally handing same to the party to whom the notice of other communication is addressed with signed proof of delivery. If otherwise delivered, notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient. All parties certify that each has software capable of sending electronic mail receipts to the other. Any party sending notice by electronic mail acknowledges and accepts the inherent risks that come with same. If notice is delivered in multiple ways, notice shall be considered delivered at the earliest delivery time. FIRM's and COUNTY's representatives and addresses for notice purposes are:

FIRM: Occupational Research & Assessment, Inc.
124 Elm Street, Big Rapids, MI 49307
CONTACT PERSON: Steven Clark, Ph.D. | Phone: 231-796-2822

COUNTY: Marion County Medical Examiner's Office
c/o Marion County, a political subdivision of the State of Florida
601 SE 25th Ave, Ocala, FL 34471

A copy of all notices to COUNTY hereunder shall also be sent to:

Procurement Services Director
Marion County Procurement Services Department
2631 SE 3rd St., Ocala, FL 34471

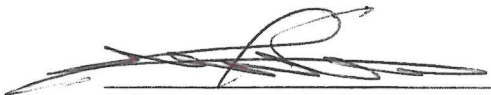
Alternatively, the parties may elect to receive said notices by e-mail. COUNTY hereby elects to receive all notices solely by email and designates its email address as procurement@marionfl.org. If FIRM agrees to accept all notices solely by e-mail and acknowledges and accepts the inherent risks that come with accepting notices solely by e-mail, FIRM may designate up to two (2) e-mail addresses: sclark@orainc.com and office@orainc.com. Designation signifies FIRM's election to accept notices solely by e-mail.

Section 35 – Law, Venue, Waiver of Jury Trial, Attorney's Fees. This Agreement and all the Contract Documents shall be construed according to the laws of Florida and shall not be construed more strictly against one party than against the other because it may have been drafted by one of the parties. In the event of any legal proceeding arising from or related to this Agreement; (1) venue for state or federal legal proceedings shall be in Marion County, Florida, (2) for civil proceedings, the parties consent to trial by the court and waive right to jury trial, (3) the prevailing party shall be entitled to recover all of its costs, including attorney fees. This section shall survive the termination of the Agreement.

Section 36 – Exhibits/Attachments. The following attachments are hereby incorporated into this Agreement as part hereof as though fully set forth herein: **EXHIBIT A.**

IN WITNESS WHEREOF the Parties have entered into this Agreement, as approved by the Marion County Board of County Commissioners, on the date of the last signature below.

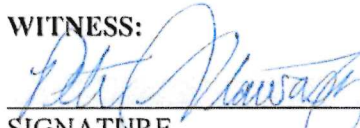
MARION COUNTY, A POLITICAL SUB-DIVISION OF THE STATE OF FLORIDA


 MOUNIR BOUYOUNES, DATE 7-10-26
 COUNTY ADMINISTRATOR

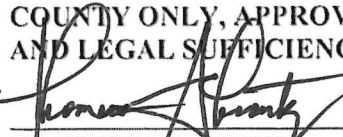
WITNESS:


 SIGNATURE
 Kavan Story
 PRINTED NAME

WITNESS:


 SIGNATURE
 Peter Stawasz
 PRINTED NAME

FOR USE AND RELIANCE OF MARION COUNTY ONLY, APPROVED AS TO FORM AND LEGAL SUFFICIENCY


 For: MATTHEW G. MINTER, DATE 7/9/26
 MARION COUNTY ATTORNEY

OCCUPATIONAL RESEARCH & ASSESSMENT, INC.


 BY: STEVE CLARK DATE 7/10/26
 PRINTED:
 DIRECTOR
 ITS: (TITLE)

EXHIBIT A
SCOPE OF SERVICES AND PRICING
26BE-052 MDILOG

1. PURPOSE

The purpose of this Contract is to provide the Florida Medical Examiner Districts 5 and 24 a hosted Medicolegal Death Investigation case management software solution (MDILog), including software licensing, maintenance, technical support, data storage, training resources, and related services.

2. SERVICES

The Firm shall furnish all labor, software, equipment, materials, technical support, and services necessary to provide and maintain the MDILog case management software as a hosted Software-as-a-Service (SaaS) solution throughout the Contract term.

At a minimum, the services shall include:

- Unlimited authorized employee user accounts.
- Electronic data storage with a minimum retention period of five (5) years.
- Level 3 technical support.
- Telephone and email technical support Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern Time.
- Online training materials, user documentation, tutorials, and access to the user discussion forum.
- Routine software maintenance, including software updates, bug fixes, security patches, compatibility updates, and minor software enhancements.
- Ongoing system maintenance necessary to ensure proper operation of the software.

All software maintenance and updates shall be included in the annual subscription fee unless otherwise approved in writing by the County.

3. SOFTWARE AVAILABILITY

The Firm shall use commercially reasonable efforts to maintain continuous system availability for authorized County users, except during scheduled maintenance or circumstances beyond the Firm's reasonable control.

The Firm shall provide advance notice of scheduled maintenance whenever practicable.

4. DATA MANAGEMENT

All data entered into or generated through the MDILog system shall remain the sole property of Marion County.

The Firm shall:

- Maintain administrative, physical, and technical safeguards to protect County data from unauthorized access, disclosure, alteration, destruction, or misuse.
- Maintain routine data backup and disaster recovery procedures sufficient to restore system functionality following an interruption.
- Promptly notify the County of any known or suspected security incident involving County data that could materially affect County operations.

- Upon expiration or termination of the Contract, provide the County, upon written request, with an electronic copy of all County data in a commercially available format within a mutually agreed-upon timeframe.
- Permanently remove County data from its active production environment following successful data transfer and written confirmation from the County, except where retention is required by law.

5. IMPLEMENTATION AND OPTIONAL SERVICES

Implementation and optional services shall only be performed upon written authorization by the County.

Services may include, but are not limited to:

- System configuration.
- User account setup.
- Initial training.
- Data migration from an existing case management system.
- Interface development.
- Additional software modules.
- Other mutually agreed professional services.
- State Unintentional Drug Overdose Reporting System (SUDORS)
- Violent Death Reporting System (VDRS)

The County shall only be responsible for payment of optional services that have been authorized in writing.

6. SERVICE PERFORMANCE

The Firm shall perform all services in accordance with generally accepted industry standards for hosted software solutions and shall exercise reasonable skill, care, and diligence in the performance of the Work.

The Firm shall maintain sufficient qualified personnel to provide the services described herein and shall respond to technical support requests in a timely manner appropriate to the severity of the reported issue.

7. TRAINING

The Firm shall provide County users with continuous access to online training materials, user documentation, tutorials, and other self-service resources throughout the Contract term.



October 29, 2025

Barbara C. Wolf, MD
Chief Medical Examiner
Districts 5 and 24
809 Pine Street
Leesburg, Florida 34748

RE: MDILog Pricing

Dear Dr. Wolf:

Thank you for the opportunity to provide MDILog information and pricing for Citrus, Hernando, Lake, Marion, Sumter, and Seminole Counties (FL ME Districts 5 and 24). Pricing is based on population served with unlimited employee users, unlimited data storage (five years), and Level 3 technical support. I have added options for the NMS toxicology, OPO interfaces and data migration from your current case management system.

Technical support is available Monday through Friday, 8AM-5PM EST at 231-796-2822. Training tutorials are available at MDILog.com in the Help section as well as User Discussion forum. Email support is at support@mdilog.com without charge.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Clark', with a long horizontal flourish extending to the right.

Steven Clark, PhD, Director

Attached: Itemized Pricing Table

Itemized Pricing Table

#	Item	Type	Support	Base	Discount	Adjusted	Options	Cost
1	Citrus, FL	Primary	Level 1	\$2,822	NAME / IACME	\$1,975	SUDORS (\$170), Toxicology (\$170), VDRS (\$170)	\$2,485
2	Hernando, FL	Primary	Level 1	\$3,569	NAME / IACME	\$2,499	SUDORS (\$215), Toxicology (\$215), VDRS (\$215)	\$3,144
3	Lake, FL	Primary	Level 3	\$8,473	NAME / IACME	\$6,518	SUDORS (\$392), Toxicology (\$392), VDRS (\$392)	\$7,694
4	Marion, FL	Primary	Level 1	\$6,866	NAME / IACME	\$4,806	SUDORS (\$412), Toxicology (\$412), VDRS (\$412)	\$6,042
5	Seminole, FL	Primary	Level 1	\$8,983	NAME / IACME	\$6,289	SUDORS (\$539), Toxicology (\$539), VDRS (\$539)	\$7,906
6	Sumter, FL	Primary	Level 1	\$2,378	NAME / IACME	\$1,665	SUDORS (\$143), Toxicology (\$143), VDRS (\$143)	\$2,094
Total								\$29,365

Additional Services

#	Item	Priced	Cost Per Item	Quantity	Cost
7	OPTIONAL: Data Migration (current cases to MDILog)	Single fee	\$7,500	1	\$7,500
Total					\$7,500



PURCHASE ORDER

Fiscal Year 2026 Page 1 of 1

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

Purchase Order Number **02601454**

Purchase Order Date **07/28/2026**

Department **MEDICAL EXAMINER**

Bill To
PROCUREMENT SERVICES
Marion County Board of County Commissioners
2631 SE Third St., Ocala, FL 34471
P: 352-671-8444 | F: 352-671-8451
EMAIL: ProcurementInvoices@marionfl.org

PRO00

Ship To
MARION COUNTY FIRE
HEADQUARTER
2631 SE 3RD STREET
OCALA, FL 34471

FRD00

Vendor
OCCUPATIONAL RESEARCH AND ASSESSMENT INC
124 ELM ST
BIG RAPIDS, MI 49307-1802

3154

VENDOR PHONE NUMBER	VENDOR FAX NUMBER	VENDOR NUMBER	REQUISITION NUMBER	BUYER NAME	DELIVERY REFERENCE
231-796-2822		3154	1489	Li, Cassandra	

NOTES

DATA PROCESSING, COMPUTER, PROGRAMMING, AND SOFTWARE

The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading

PLEASE EMAIL ALL INVOICES TO PROCUREMENTINVOICES@MARIONFL.ORG

ATTN: CASSANDRA LI 352-291-8095
26BE-052-MDI LOG

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	OCCUPATIONAL RESEARCH & ASSESSMENT, INC. (ORA, INC.) SHALL PROVIDE THE MDILOG CASE MANAGEMENT SOFTWARE AS A HOSTED SOFTWARE SOLUTION PER CONTRACT 26BE-052-MDILOG GL #: CT132527 - 552106	1.0000	EA	\$29,365.0000	\$29,365.00

Approver Name: Olsen, Susan

Approval Date: 07/28/2026


DIRECTOR, PROCUREMENT SERVICES

Total Ext. Price \$29,365.00

Purchase Order Total **\$29,365.00**

TERMS AND CONDITIONS

(Revised 09/2014)

1. **PURCHASE ORDER AND PART NUMBER.** Buyer's Purchase order numbers must appear on all invoices and packing lists. Purchase Order numbers must show on all Bills of Lading, cartons, containers, etc.
2. **PRICE.** This order is not to be filled at a higher price than last charged or quoted unless so authorized in writing by Buyer's Purchasing Department.
3. **INSPECTION.** All materials ordered are subject to inspection and test by Buyer. Buyer shall have the right to reject or to require correction of material found not to conform to this Purchase Order. At Buyer's option, rejected material will be held for Seller's instruction and at Seller's risk or returned at Seller's expense. Payment for material prior to inspection shall not constitute Buyer's acceptance.
4. **ENTIRE CONTRACT.** The terms and conditions stated herein shall constitute the entire contract between Buyer and Seller and no agreement or other understanding in any way modifying the same will be binding unless made in writing signed by a duly authorized representative of Buyer.
5. **ACCEPTANCE.** Acceptance is limited to the provision set forth in this order including these terms and conditions and those on the face hereof or incorporated herein by reference. Seller's performance of any work or shipment of any materials covered by this order, without having received Buyer's express written assent to a modification of or addition to the terms hereof shall constitute Seller's acceptance of these terms despite any language to the contrary in Seller's quotation, acknowledgement, confirmation, or other communication made in response to this order, and such action by Seller shall constitute a waiver of any such language. Buyer's silence or acceptance of any work performed or materials shipped shall in no event be deemed Buyer's acceptance of any terms contained in Seller's quotation, acknowledgement, confirmation or other communication received from Seller which are different from or in addition to the terms hereof.
6. **DELIVERY.** Time is of the essence in the filling of this order. No delays in shipment of material or rendition of services will be permitted except as authorized by Buyer in writing. Please notify Buyer at once of anticipated delay. Excessive or unusual transportation charges caused by Seller's inability to deliver by specified date and in specified quantities shall be charged back to Seller. Right is reserved to cancel this order if the foregoing is not complied with, in the event of cancellation pursuant in this clause. Buyer may procure similar articles or services elsewhere or secure the manufacture and delivery of the articles by purchase order or otherwise, and Seller shall be liable to Buyer for any excess cost.
7. **PACKING AND SHIPPING.** All goods shall be packed, crated and braced to prevent damage or deterioration and classified on bills of lading in accordance with National Motor Freight Classification rules and regulations and carriers' tariffs. No charges shall be paid by Buyer for preparation, packing, crating, or cartage unless separately stated in the order. All shipments to be forwarded on one day to the address shall be consolidated and shipped to protect lowest transportation charge. Buyer's count or weight shall be final and conclusive on shipments.
8. **CHANGES AND CANCELLATION.** Buyer may at any time by written order make changes in the materials or work ordered; including changes in drawings and specifications, or require additional work or materials. If such changes cause an increase or decrease in Seller's cost or in the time required for performance and equitable adjustment shall be made and this order shall be modified in writing. Failure to agree to an adjustment shall not excuse the Seller from proceeding with this as changed. Buyer reserves the right to cancel or suspend all or, from time to time, any undelivered or unexecuted portion of this order. Changes shall not be binding upon Buyer until agreed to in writing by a member of Buyer's Purchasing Department.
9. **WARRANTY.** In addition to any warranty implied by fact or law, Seller expressly warrants all items to be free from defects in design, workmanship and materials, to conform strictly to applicable specifications, drawings, approved sample, if any; and to be fit and sufficient for the purpose intended, and to be merchantable for a minimum of one (1) year from date of acceptance. Such warranties, together with all other service warranties of Seller, shall run to Buyer. All warranties shall survive inspection, test, and acceptance of a payment by Buyer. In the event of breach of warranty, Buyer may, at its option, either return for credit or require prompt correction or replacement of the defective or nonconforming material to the satisfaction of the Buyer. In the event that Seller is unable to correct or replace the same, Buyer at its elect, may correct or replace the same and Seller shall reimburse Buyer for the full cost of making such correction or replacement.
10. **WARRANTY-PRICE.** Seller warrants the Buyer shall not be billed at prices higher than stated on this Purchase Order unless authorized by a Purchase Order Change Notice issued and signed by Buyer. Seller represents that the price charged for the goods or services covered by this order, is the lowest price charged by the Seller to buyers of a class similar to Buyer under conditions similar to those specified in this order and the prices comply with applicable government regulations in effect at time of quotation, sale or delivery. Seller agrees that any price reduction made in terms covered by this order subsequent to the placement of this order will be applicable to this order.
11. **PATENTS AND DESIGN RIGHTS.** Seller agrees to defend, protect and save Buyer harmless against all suits and from all damages, claims and demands for actual or alleged infringement of any patents by reason of any manufacture, use of the materials covered by this order except insofar as any such suit, damage, claim or demand is directly attributable to such materials being manufactured by Seller according to Buyer's detailed design. Seller hereby agrees that if this order covers development work and discoveries, inventions or patents result therefrom, the entire right, title and interest in and to such discoveries, inventions and patents shall belong exclusively to Buyer.
12. **INDEMNIFICATION.** Seller agrees to indemnify, defend and hold Buyer, its officers, employees and agents, harmless from any and all costs, losses, expenses, damages, claims, suits, or any liability whatsoever, including attorney's fees, resulting from injury, including death to person or damage to property arising out of or in any manner connected with the performance of this order, whether arising out of, caused by or contributed to in whole or in part by the acts or omissions of Seller, or its subcontractors or their respective employees. Seller agrees to maintain, and require its subcontractors to maintain (1) public liability and property damage insurance in amounts satisfactory to Buyer, to cover the obligations set forth above, and (2) Workman's Compensation Insurance covering all employees engaged in the performance of this order. Seller shall furnish to Buyer certificates evidencing such insurance.
13. **COMPLIANCE WITH LAWS AND REGULATIONS.** Seller agrees that it will comply with all Federal, State and local laws and regulations applicable to the production, sale and delivery of the goods or the furnishing of any labor or services called for by this order, and any provision required thereby to be included herein shall be deemed to be incorporated herein by reference. Without limiting the generality of the foregoing: (a) There is incorporated herein by reference the contract provisions of paragraphs (1) through (7) of section 202 of Executive Order 11246, as amended, provided that where necessary to make the context thereof applicable to this order the term "Contractor" shall mean Seller and the term "Contract" shall mean this order (b) Seller certifies that goods called for by this order have been or will be produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended and a certification evidencing such compliance shall be printed, stamped or typed on Seller's invoices.
14. **OCCUPATIONAL SAFETY AND HEALTH.** Seller represents that all goods and/or services sold or furnished to Buyer hereunder all comply with all applicable laws and governmental regulations relating to the occupational safety and health of employees, specifically including the Federal Occupational Safety and Health Act of 1970 and any rules, regulations, standards or orders issued hereunder, (herein collectively called 'Occupational Safety and Health Requirement') and Seller agrees to indemnify and hold harmless Buyer against any claims, losses, damages, fines, penalties, costs and expenses suffered or incurred by Buyer as a result of any violation of or non-compliance with any Occupational Safety and Health Requirements regarding the ingredients of goods sold or furnished to Buyer hereunder and to comply with any other reasonable request of Buyer in connection with the application of any Occupational Safety and Health Requirements to Buyer, its employees and property.
15. **MISCELLANEOUS.** This order and the performance by the parties hereunder shall be construed and governed by the law of the State of Florida.
16. **PAYMENT TERMS.** All invoice payments are paid in accordance to the requirements of the Prompt Payment Act of the Florida Statutes, Chapter 218, Part VII.

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23927

Agenda Date: 8/12/2026

Agenda No.: 5.5.

SUBJECT:

Amended 2024 Interlocal Agreement (ILA) for Cost Share of Medical Examiner Services

DESCRIPTION/BACKGROUND:

All counties have been provided with a DRAFT amendment to the ILA. Under the current ILA, the language states that SEMINOLE County provides services to the Medical Examiner's office, such as cremation authorizations and transport contracts. During discussions with the committee, it was found that very few of these items are currently being performed by SEMINOLE. This amendment removes that language and aligns with current practices.

**FIRST AMENDMENT TO
INTERLOCAL AGREEMENT FOR COST SHARE OF MEDICAL EXAMINER SERVICES
BETWEEN CITRUS COUNTY, HERNANDO COUNTY, LAKE COUNTY, MARION COUNTY,
SEMINOLE COUNTY, AND SUMTER COUNTY**

This **First Amendment to the Interlocal Agreement for Cost Share of Medical Examiner Services** (“Amendment”) is entered into by and between **Citrus County, Hernando County, Lake County, Marion County, Seminole County, and Sumter County**, political subdivisions of the State of Florida (collectively referred to as the “Parties”).

WHEREAS, the Parties previously entered into an **Interlocal Agreement for Cost Share of Medical Examiner Services and Related Matters**, approved by the respective Boards of County Commissioners and effective October 1, 2024 (the “Agreement”); and

The Parties desire to amend certain provisions of the Agreement in order **to clarify and align operational responsibilities with current practices**.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. Amendment to Section 6 – Seminole’s Responsibilities

Section 6 of the Agreement is hereby **amended and replaced in its entirety** with the following:

(a) SEMINOLE is responsible for any and all legal fees and judgments that **result from actions of previous medical examiners for Florida Medical Examiner District 24,** to the extent that any such fees and costs are the valid obligation of SEMINOLE. DISTRICT 5 COUNTIES, Dr. Wolf, and Medicus Forensics, P.A., have no responsibility for any such fees and costs.

2. Ratification of Agreement

Except as expressly modified by this Amendment, **all other terms and conditions of the Agreement shall remain in full force and effect** and are hereby ratified and confirmed by the Parties.

3. Effective Date

This Amendment shall become effective upon execution by the last Party hereto.

IN WITNESS WHEREOF

The Parties have caused this Amendment to be executed by their duly authorized representatives.

CITRUS COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

HERNANDO COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

LAKE COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

MARION COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

SEMINOLE COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

SUMTER COUNTY, FLORIDA

By: _____
Chair, Board of County Commissioners
Date: _____

**INTERLOCAL AGREEMENT BETWEEN
CITRUS COUNTY, HERNANDO COUNTY, LAKE COUNTY,
MARION COUNTY, SEMINOLE COUNTY AND SUMTER COUNTY
FOR COST SHARE OF MEDICAL EXAMINER SERVICES AND
RELATED MATTERS**

THIS INTERLOCAL AGREEMENT is made and entered into by and between CITRUS COUNTY (in this Agreement referred to as "CITRUS"), HERNANDO COUNTY, (in this Agreement referred to as "HERNANDO"), LAKE COUNTY (in this Agreement referred to as "LAKE"), MARION COUNTY (in this Agreement referred to as "MARION"), SEMINOLE COUNTY (in this Agreement referred to as "SEMINOLE"), and SUMTER COUNTY (in this Agreement referred to as "SUMTER"), all of which are political subdivisions of the State of Florida. CITRUS, HERNANDO, LAKE, MARION, AND SUMTER are collectively referred to in this Agreement as the "DISTRICT 5 COUNTIES."

WITNESSETH:

WHEREAS, Section 163.01, Florida Statutes (2024), authorizes local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner (and pursuant to forms of governmental organization) that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, CITRUS, HERNANDO, LAKE, MARION, SEMINOLE, and SUMTER are "public agencies" within the meaning of Chapter 163, Florida Statutes, Intergovernmental Program, Part I, Section 163.01, the Florida Interlocal Cooperation Act of 1969; and

WHEREAS, Florida Medical Examiner District 5 consists of CITRUS, HERNANDO, LAKE, MARION and SUMTER, that is, the DISTRICT 5 COUNTIES; and

WHEREAS, Florida Medical Examiner District 24 consists only of SEMINOLE; and

WHEREAS, CITRUS, HERNANDO, LAKE, MARION, SEMINOLE, and SUMTER desire to enter into this Agreement for the joint operation of the District 5 and 24 Medical Examiner's Office in accordance with Chapter 406, Florida Statutes (2024), and

WHEREAS, the DISTRICT 5 COUNTIES and SEMINOLE will jointly engage Medicus Forensics P.A., to perform medical examiner services for the DISTRICT 5 COUNTIES and SEMINOLE; and

WHEREAS, the DISTRICT 5 COUNTIES and SEMINOLE jointly use the existing medical examiner facility located at 809 Pine Street, Leesburg, Florida 32748 and now owned by MARION, as both the District 5 and District 24 Medical Examiner Facility (the "Medical Examiner Facility"); and

WHEREAS, in order to accommodate the future needs of DISTRICT 5 COUNTIES and SEMINOLE, construction of a new Medical Examiner Facility is necessary; and

WHEREAS, the DISTRICT 5 COUNTIES and SEMINOLE desire to allocate the operating costs and capital expenditures relating to the use and maintenance of the Medical Examiner Facility based on the populations of the respective counties; and

WHEREAS, CITRUS, HERNANDO, LAKE, MARION, SEMINOLE, and SUMTER find that it is to the public benefit and in the public interest to enter into this Agreement; and

NOW, THEREFORE, for and in consideration of the promises, mutual covenants and agreements contained in this Agreement by and between the parties and for the mutual benefit of the parties, and their respective citizens, the parties agree as follows:

Section 1. Recitals. The foregoing recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

Section 2. Purpose and Intent. It is the purpose and intent of the parties to this Interlocal Agreement to provide for the joint operation for the District 5 and 24 Medical Examiner's Offices in accordance with Chapter 406, Florida Statutes (2024), as this statute may be amended from time to time.

Section 3. District Medical Examiner Committee.

(a) There shall be created a District Medical Examiner Committee consisting of one county commissioner from each of the DISTRICT FIVE COUNTIES and one county commissioner from SEMINOLE. Each county will appoint its own commissioner to the District Medical Examiner Committee. The District Medical Examiner Committee will collectively have administrative oversight of Florida Medical Examiner District 5 and Florida Medical Examiner District 24. However, each District will remain a separate entity.

(b) The District Medical Examiner Committee will meet annually during the month of February and on an as needed basis. The election of the Chair and Vice-Chair of the Committee will occur at the annual February meeting. MARION, as Administrative Coordinator, shall prepare a set of Standard Operating Procedures for the Committee to be considered for adoption by the Committee at the annual February meeting.

(c) The District Medical Examiner Committee shall approve each year the budget for the operation of the District Medical Examiner's Office and give such direction to the contracted Medical Examiner in the operation of the office as is necessary or appropriate under the terms of the contract with the contracted Medical Examiner.

(d) The District Medical Examiner Committee shall approve the method of division of all costs and expenses (including uninsured casualty losses) arising from the contract with the contracted Medical Examiner.

Section 4. Responsibilities of All Parties.

(a) All Counties hereby designate MARION as the Administrative Coordinator for the purpose of carrying out this Interlocal Agreement. The Administrative Coordinator shall provide support services to the District Medical Examiner's Office including, but not limited to, risk management, human resources, and legal. Any costs and expenses incurred by the Administrative Coordinator will result in a fee to MARION of five (5) percent of the operating expenses for the services provided to the Medical Examiner's Committee, and included in the annual budget, except where otherwise provided in this Agreement. Any significant litigation costs incurred by the Administrative Coordinator will be considered separately by the District Medical Examiner Committee.

(b) Each of the DISTRICT 5 COUNTIES and SEMINOLE shall pay MARION, as Administrative Coordinator, for its proportionate share of the annual budget based on the populations of the respective counties, with such payment to be made quarterly, in advance (October 1, January 1, April 1 and July 1) of each year.

(c) If an emergency requiring exceptional services of the Medical Examiner occurs in any county of a party to this Agreement, that party may request services from any other party, including the use of medical examiner investigators.

(d) In the event of emergency or unbudgeted expenses, the District Medical Examiner's Committee shall provide for and fund a necessary budget amendment based on the same proportionate share of the annual budget based on the population of the respective counties.

Section 5. MARION's Responsibilities as Administrative Coordinator.

(a) MARION, as the Administrative Coordinator, shall be responsible for providing support services to the District Medical Examiner's Office including, but not limited to, risk

management, human resources, and legal as well as managing all funds, and all properties jointly owned by the counties, associated with the execution of this Interlocal Agreement.

(b) MARION shall continue to supply the facility to be used in the capacity of the District Medical Examiner's Office until the new Medical Examiner Facility Project is complete; however, any and all costs of maintenance, repair, upkeep, and capital expenditures as may be called for under the terms of the contract with Medicus Forensics, P.A., shall be considered costs of the District Medical Examiner's Committee, and included in the annual budget. MARION shall have the option of using its own forces, or contracting for maintenance, repair, and upkeep of the Medical Examiner's Facility.

(c) Upon the completion of the new Medical Examiner Facility, MARION will execute a deed conveying the Leesburg facility back to LAKE.

(d) MARION, as the Administrative Coordinator, shall provide such services to the Medical Examiner's Committee as may be required to oversee and manage the contract with Medicus Forensics, P.A.

Section 6. SEMINOLE's Responsibilities.

~~(a) As part of the budgeted costs that required immediate payment, SEMINOLE incurred the costs of hiring and training three (3) medical examiner investigators who, with the exception of emergency situations, are dedicated to working solely within the geographical limits of Seminole County, Florida. The hiring and training of these investigators was performed by Medicus Forensics, P.A. SEMINOLE has paid the costs for such hiring and training of these investigators and will pay the hiring and training costs for new employees in the event a vacancy in one of these three (3) positions occurs.~~

(b) ~~SEMINOLE is solely responsible for its own transport services. SEMINOLE shall contract with a commercial provider and all such billing will be handled directly between SEMINOLE and its provider.~~

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(e) ~~SEMINOLE is responsible to handle its own unclaimed bodies, indigent care, and cremations, including the costs related to them.~~

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~~(d)~~(a) SEMINOLE is responsible for any and all legal fees and judgments that result from actions of previous medical examiners for Florida Medical Examiner District 24, to the extent that any such fees and costs are the valid obligation of SEMINOLE. DISTRICT 5 COUNTIES, Dr. Wolf, and Medicus Forensics, P.A., have no responsibility for any such fees and costs.

Section 7. Insurance Requirements. Each party shall maintain adequate insurance coverage to protect its own interests and obligations under this Agreement.

Section 8. Indemnification. Each party to this Agreement, its officers, employees, and agents do not assume and specifically disclaim any liability for the acts, omissions, or negligence of the other party, its officers, employees, or agents, arising from or related to this Agreement except as otherwise provided by this Agreement or any other agreement between the parties.

Section 9. Employee Status. Persons employed by one party in the performance of services and functions pursuant to this Agreement are deemed not to be the employees or agents of any other party, nor do these employees have any claims to pensions, workers' compensation, unemployment compensation, civil service, or other employee rights or privileges granted to such other party's officers and employees either by operation of law or by such other party.

Section 10. Notice. Any notice delivered with respect to this Agreement must be in writing and will be deemed to be delivered (whether or not actually received) when (i) hand-

delivered to the persons designated below, or (ii) when deposited in the United States Mail, postage prepaid, certified mail, return-receipt requested, addressed to the person at the address for the party as set forth below, or such other address or to such other person as the party may have specified by written notice to the other party delivered according to this section:

As to CITRUS:

Lecanto Government Building
3600 West Sovereign Path
Suite 267
Lecanto, Florida 34461

As to HERNANDO:

15470 Flight Path Drive
Brooksville, Florida 34604

As to LAKE:

315 West Main Street
Suite 430
Tavares, Florida 32778

As to MARION:

601 SE 25th Avenue
Ocala, FL 34471

As to SEMINOLE:

Seminole County Services Building
1101 East 1st Street
Sanford, Florida 32771

As to SUMTER:

7375 Powell Road
Wildwood, Florida 34785

Section 11. Governing Law, Jurisdiction, and Venue. The laws of the State of Florida govern the validity, enforcement, and interpretation of this Agreement. The sole

jurisdiction and venue for any legal action in connection with this Agreement will be in the courts of Lake County, Florida.

Section 12. Parties Bound. This Agreement is binding upon and inures to the benefit of the parties and their successors and assigns.

Section 13. Conflict of Interest.

(a) The parties shall not engage in any action that would create a conflict of interest in the performance of its obligations pursuant to this Agreement with the other party or that would violate or cause third parties to violate the provisions of Part III, Chapter 112, Florida Statutes (2024), as this statute may be amended from time to time, relating to ethics in government.

(b) Each party hereby certifies that no officer, agent, or employee of that party has any material interest (as defined in Section 112.312(15), Florida Statutes (2024), as this statute may be amended from time to time, as over 5%) either directly or indirectly, in the business of the other party to be conducted here, and that no such person will have any such interest at any time during the term of this Agreement.

(c) Each party has the continuing duty to report to the other party any information that indicates a possible violation of this Section.

Section 14. Dispute Resolution. Any party to this Agreement may notify the other parties that it wishes to commence formal dispute resolution with respect to any unresolved problem under this Agreement. The parties agree to submit the dispute to a Florida Certified Circuit Court Civil Mediator for mediation, within sixty (60) days following the date of this notice. In the event that any dispute cannot be resolved by mediation, it may be filed as a civil action in the Circuit Court of the Fifth Judicial Circuit of Florida, in and for Lake County, Florida. The parties further agree that any such action will be tried by the Court, and the parties hereby waive

the right to jury trial as to such action. For any legal action to enforce the terms of this Agreement, the prevailing party will be entitled to its reasonable costs, but each party shall bear its own attorney's fees, except where authorized under Section 57.105, Fla. Statutes (2024), as this statute may be amended from time to time.

Section 15. Entire Agreement.

(a) Except for the separate contract between the parties and Medicus Forensics, P.A., it is understood and agreed that the entire agreement of the parties is contained in this Agreement, which supersedes all oral agreements, negotiations, and previous agreements between the parties relating to the subject matter of this Agreement.

(b) Any alterations, amendments, deletions, or waivers of the provisions of this Agreement will be valid only when expressed in writing and duly signed by all parties, except as otherwise specifically provided in this Agreement.

Section 16. Assignment. This Agreement may not be assigned by any party without the prior written approval of all of the other parties.

Section 17. Severability. If any provision of this Agreement or the application of this Agreement to any person or circumstance is held invalid, it is the intent of the parties that the invalidity will not affect other provisions or applications of this Agreement that can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are declared severable.

Section 18. Public Records Law.

(a) The parties acknowledge each other's obligations under Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes (2024), as this statute may be amended from time to time, to release public records to members of the public upon request. The parties

acknowledge each other is required to comply with Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes (2024), as this statute may be amended from time to time, in the handling of the materials created under this Agreement and that this statute controls over the terms of this Agreement.

(b) Failure to comply with this Section will be deemed a material breach of this Agreement, for which the non-breaching parties may terminate this Agreement immediately upon written notice to the breaching party.

Section 19. Equal Opportunity Employment. The parties shall not discriminate against any employee or applicant for employment for work under this Agreement because of race, color, religion, sex, age, disability, or national origin. The parties shall take steps to ensure that applicants are employed, and employees are treated equally during employment, without regard to race, color, religion, sex, age, disability, or national origin. Equal treatment includes, but is not limited to, the following: employment; upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

Section 20. Counterparts. This Agreement may be executed in any number of counterparts each of which, when executed and delivered, constitutes an original, but all counterparts together constitute one and the same instrument.

Section 21. Headings and Captions. All headings and captions contained in this Agreement are provided for convenience only, do not constitute a part of this Agreement, and may not be used to define, describe, interpret, or construe any provision of this Agreement.

Section 22. Prior Agreements Superseded and Repealed. Any other prior Interlocal Agreement relating to the District 5 Medical Examiner, are hereby superseded and repealed.

Section 23. Effective Date. The Effective Date of this Agreement will be the date when the last party has properly executed this Agreement as determined by the date set forth immediately below the respective signatures of the parties. The term will continue for five (5) years from October 1, 2024, unless extended by mutual agreement of the parties. The anniversary date of this Agreement will be October 1 of each subsequent year during the term.

Section 24. Termination. Any party may terminate this Agreement, for convenience or otherwise, upon at least eighteen (18) months' written notice to the other parties served according to Section 10 above, provided, however, that an earlier termination date may be mutually agreed upon if extraordinary circumstances arise. This Agreement may also be terminated for default if the defaulting party is provided thirty (30) days to cure the default following written notice from any non-defaulting party served according to Section 10 above which termination shall take effect on the thirty-first (31st) day after the defaulting party receives the notice to cure the default should the defaulting party fail to cure. The terminating, and/or defaulting party, shall be responsible for its pro rata share of operating costs and capital expenditures until the last day of the provision of services by the District Medical Examiner's office: eighteen (18) months as to the terminating party or thirty-one (31) days as to the defaulting party. The parties agree to work cooperatively to avoid the need for a termination for default and to minimize any disruptions that may occur if this Section 24 for termination is ever invoked.

IN WITNESS WHEREOF, the parties have made and executed this Agreement for the purposes stated above.

ATTEST:



CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

By: [Signature]
HOLLY L. DAVIS, CHAIRMAN

[Signature]
for ANGELA VICK, CLERK

Date: 09-12-2014

Approved as to form for the Reliance of Citrus County only.

APPROVED

[Signature]
Denise Dymond Lyn
County Attorney

BOARD OF COUNTY
COMMISSIONERS

ATTEST:

BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA

Heidi Huggs, Deputy Clerk
DOUG CHORVAT, JR., CLERK

By: 1 KS
ELLIOT BEVERLY NARVERUD, CHAIRMAN

(E L)

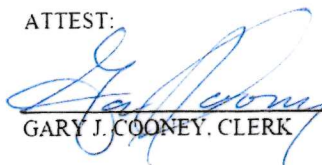


APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: Melissa Tartaglia
County Attorney's Office

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ATTEST:



GARY J. COONEY, CLERK

BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY FLORIDA

By: _____

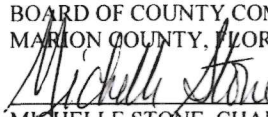
Date: 11/14/2014

APPROVED AS TO FORM AND LEGAL SUFFICIENCY


Melanie Marsh
County Attorney

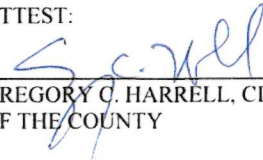
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BOARD OF COUNTY COMMISSIONERS
MARION COUNTY, FLORIDA


MICHELLE STONE, CHAIR

BCC Approved: 9/17/2024

ATTEST:


GREGORY C. HARRELL, CLERK
OF THE COUNTY

APPROVED AS TO FORM AND LEGAL SUFFICIENCY


Matthew G. Minter
County Attorney

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ATTEST:

GRANT MALLOY, CLERK

BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDABy: JAY ZEMBOWER
JAY ZEMBOWER, CHAIRMANDate: 9-27-2024For the use and reliance of
Seminole County only.Approved as to form and
legal sufficiency.11
County AttorneyAs authorized for execution by the Board of
County Commissioners at its 9-27-2024 .
2024, regular meeting.*[Balance of this page intentionally blank; signatory page continues on Page 12.]*

SUMTER COUNTY BOARD OF
COUNTY COMMISSIONERS

☐ a. ☐

CRAIG-A. ESTEP, CHAIRMAN

Date: 01/11/17



ATTEST:

Gloria Hayward D.C.
GLORIA HAYWARD,
SUMTER COUNTY CLERK OF COURT
BY: DEPUTY CLERK