



Marion County Board of County Commissioners

Procurement Services

2631 SE Third St.
Ocala, FL 34471
Phone: 352-671-8444
Fax: 352-671-8451

CHANGE ORDER FORM

This form is to be used when a Purchase Order has a change in scope, amount or date. Amounts exceeding 10% of original award requires BCC approval. Some fields may not be applicable and may be left blank. Use your cursor to hover over a field for help.

Date 07/08/2024 Department Utilities Change Order # 2

Additional Days Only Is Board Action Required? Yes No N/A

Bid/Contract/Quote Number & Project Title:
14ST-142: Standardization of Water Meters

Vendor (Name & Address):
Ferguson US Holdings, Inc.
DBA Ferguson Enterprises, LLC
12500 Jefferson Ave
Newport News, VA 23602

Project Code: UTC000120

PO Number: 2400544

Contract Amount: _____

GL Account Number (ORG/OBJECT):
ZF448536 - 563102

Have you sent Procurement the revised P&P Bond? Yes No N/A

Contingency Amount Using (if requesting use): _____

Is the change order amount from Contingency? Yes No

JUSTIFICATION & DESCRIPTION OF CHANGE

Marion County Utilities (MCU) follows industry standards that require Utility companies to change out 10% of their meters annually. Due to the demand for new customer accounts, there is a need to add funds to the project string to purchase the meters necessary to meet the requirements and demand. Under the ARPA contracts in Marion Oaks and Silver Springs Shores, an additional number of meters will be needed for installation.

* BACKUP DOCUMENTATION MUST BE ATTACHED CLARIFYING CHANGE*

Original Ordered Amount:	\$950,000.00
Current Ordered Amount (Not the balance):	\$900,000.00
The PO will be increased/decreased by this change order in the amount of: (Do not put contingency amount)	Increase <input checked="" type="checkbox"/> Decrease <input type="checkbox"/>
The new PO amount including this change order will be: (PO amount will not change if it comes from contingency)(auto calculated)	\$1,700,000.00
Contract time will be Increased/decreased by _____	DAYS
Prior Substantial Completion Date <input type="text"/>	Revised Substantial Completion Date <input type="text"/>
Prior Final Completion Date <input type="text"/>	Revised Final Completion Date <input type="text"/>

Approval:

[Signature] Director/Designee 7/8/24 Date

Project Mgr. Date

Administration (If Applicable) Date

Procurement: Date

BCC Approval (when applicable):

Chairman, BCC Date

Attest: Clerk of Court Date

County Administrator Date