



# LEGAL REQUEST MEMORANDUM (LRM)

RECEIVED  
DEC 15 2025  
COURT SERVICES

From: (Name) Gonzalez Abigail (Dept) Community Services - 1025

Last First (Title) CSS (Phone) 8779

Signature  Date 12/12/2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for:  Draft Document  Approve as to Form  RESUBMIT LRM No. \_\_\_\_\_  
 Legal Opinion  Other

#### Description of Request

We currently have 2 contracts with S & A Allen to rehab a total of 19 units. The original contract expired on August 18th, 2025 and then was amended to give a new expiration of November 18th, 2025. At this time the project is not complete and they are out of compliance on both contracts. Out of Compliance letters have been provided for both projects and they have responded to those letters with a timeline putting a completion date at the end of February as long as there is no more construction delays.

We are looking to legal opinion of what our next step should be. Should we amend the contract to extend the date again? Should we demand the funding back? Is Cheryl able to do either of these without going before the Board? What are other options that we can take to remedy this?

For more information or discussion, contact:  Same as above

(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_

Agenda Item?  Yes  No Agenda Date: \_\_\_\_\_

Agenda Deadline Date for Legal: 12/19/2025 Agenda Deadline Date for Admin: \_\_\_\_\_

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-1328

Assigned to:  Matthew Guy Minter,  Dana E. Olesky,  Linda Blackburn  Thomas Schwartz  
 County Attorney  Chief Asst. County Attorney  Asst. County Attorney  Valdoston Shealey  
 Asst. County Attorney

Outcome:

Approved as to form and legal sufficiency

Approved with revisions:  Suggested  Completed  Other:

*Acknowledged & Action Taken  
Cheryl B. Minter 12/12/2025*

Date Received:

**RECEIVED**  
By Marion County Attorney LZ at Dec 12, 2025

Attorney Signature: Thomas Minter Date: 12/12/25

Staff Signature: Lori Ziffle Date: 12/12/25 Completed Returned:  Department  Admin