



# LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Shoemaker Jodi (Dept) Procurement Services - 2530  
(Title) Procurement & Contract Analyst Coordinator (Phone) 352-671-8446  
Signature [Signature] Date Monday, October 20, 2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☐ Approve as to Form ☐ RESUBMIT LRM No. \_\_\_\_\_  
☒ Legal Opinion ☐ Other

## Description of Request

Attached for review and comment are our county ATCs, which have been marked up by EUNA Solutions. Budget is seeking to purchase EUNA Budget software, and EUNA is requesting signature on their Order Form. The purchase will be made through EUNA, the authorized reseller under Sourcewell Contract #060624-GTH. The Terms and Conditions on the order state: "TERMS & CONDITIONS - The Customer hereby agrees to order the products and/or services outlined above at the prices indicated. The Sourcewell contract #060624-GTH applies to this order." EUNA has removed "Annual Appropriations," "Mutual Indemnification," and "Attorney's Fees" in their entirety. Since this order is governed by Sourcewell terms, please advise whether our ATCs are still necessary. Upon review, please return the documents to Procurement to prepare for 11/4 agenda. Thank you - Jodi

For more information or discussion, contact: ☒ Same as above  
(Name) \_\_\_\_\_ (Title) \_\_\_\_\_ (Phone) \_\_\_\_\_  
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Tuesday, November 4, 2025  
Agenda Deadline Date for Legal: Thursday, October 23, 2025 Agenda Deadline Date for Admin: \_\_\_\_\_

**Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.**

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-1107

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

## Outcome:

☐ Approved as to form and legal sufficiency  
☒ Approved with revisions: ☒ Suggested ☒ Completed  
☐ Other:

Date Received:

**RECEIVED**

By Marion County Attorney-HF at 11:24 am, Oct 20, 2025

Attorney Signature: [Signature] Date: 10/21/25  
Staff Signature: [Signature] Date: 10/21/25 Returned: ☒ Department ☐ Admin ☐ Completed