



**Marion County  
Board of County Commissioners**

**Procurement Services**


2631 SE Third St.  
Ocala, FL 34471  
Phone: 352-671-8444  
Fax: 352-671-8451

BSS \_\_\_\_\_  
PCA \_\_\_\_\_  
  
BCC \_\_\_\_\_  
CNT \_\_\_\_\_  
BONDS \_\_\_\_\_  
COI \_\_\_\_\_  
NTP \_\_\_\_\_

## PROCUREMENT REQUEST FORM

This form is to be used for General Requisitions, Task Order Requests and/or Solicitation Action. Some fields may not be applicable and may be left blank. Forms with incorrect or missing information may be sent back for correction. Use your cursor to hover over a field for help.

Date:  Type of Request:

Department Contact Name & Number:  

Department:

Solicitation Number & Name or State/Cooperative Contract #:

Board Action Required?  If yes, Board Date Requested:  Quotes Attached:

Vendor Number:

Vendor Name/Address:

Vendor Email Address:   
(PO will be emailed to this address)

Ship To:

Street Address:

City:

Zip Code:

W-9 Attached (If new vendor)

Total Purchase Amount:

List all GL Accounts & Project Codes  
and Amounts by Line Item

HL520575-564101=\$42,982.50  
HC505541-564101=\$85,965.00

**THIS SECTION FOR PROJECTS ONLY**

Contingency % Amount:

Contingency \$ Amount:

Substantial & Final Completion Dates:

Liquidated Damages:

Detailed Description/Scope of Work  
Grant Information if Applicable

To purchase three (3) 2025 Chevrolet Silverado 1500 to include All specifications detailed on Quote Dated 9/17/24 for Marion County.

Additional Information/County Admin.  
Notes for Agenda

To replace Asset#33791 (MOP-3)- 2001 Dodge Ram, Asset# (RLE-1)-2001 Dodge Ram, Asset#40816 (P-131)-2007 Chevy Silverado.

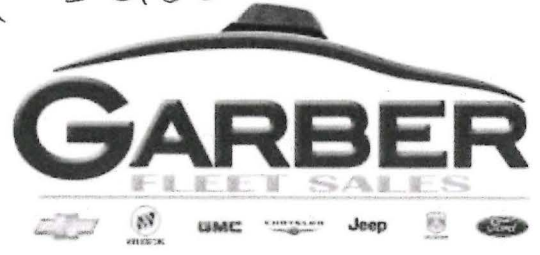
**(Procurement Only)**

Commodity Code:

mop-3 = \$55K  
 RLE1 = \$55K  
 D-131 = \$50K

MSTU  
 RLE  
 SSS

Marion County BOCC



Specification #	152
Unit Description	CK10753

Prepared for: **9/17/2024**  
 Marion County BOCC  
 Attn: Karen Holgate  
[karen.holgate@marionfl.org](mailto:karen.holgate@marionfl.org)  
 352-671-8570

Prepared by: **Garber Chevrolet**  
 Dan Drake  
 (904) 264-2442 ext.2332 FAX: (904) 284-0054  
 3340 Hwy 17 Green Cove Springs, FL 32043  
[ddrake@garberautomall.com](mailto:ddrake@garberautomall.com)

**Florida Sheriffs Association**

Prices are published by the Florida Sheriffs Association ([www.fisheriffs.org](http://www.fisheriffs.org))  
 Purchasing contract number is FSA24-VEL32.0 Pursuit Administrative & Other Vehicles,  
 expiring September 30th, 2025. If you have any questions regarding this quote please call!

Codes	Optional Equipment	Unit Price	OEM Discount 2.00%	Net Price
CK10753	<b>2025 Chevrolet Silverado 1500 4WD Double Cab 147"</b>			Base Price \$40,066.00
1WT	Work Truck Preferred Equipment Group includes standard equipment	Included		\$0.00
L3B	Engine, TurboMax	Included		\$0.00
MFC	Transmission, 8-speed automatic	Included		\$0.00
GAZ	Exterior Paint Color: Summit White	Included		\$0.00
AZ3	Seats, front 40/20/40 split-bench	Included		\$0.00
H2G	Jet Black, Vinyl seat trim	Included		\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	Included		\$0.00
Z82	Trailer Package	425.00	(8.50)	\$416.50
	<b>NON OEM OPTIONS:</b>			
3K	Third Key Cut and Programmed Includes Key Fob	265.00		\$265.00
STEPS	Westin Oval Nerf Steps	509.00	1.00	\$509.00
SIBL	Professional Spray In Bed Liner Linex	575.00		\$575.00
4C	4 Corner Super LED Strobe Kit (Amber)	545.00	1.00	\$895.00
INST	2.0 Hr EVT Certified Installation @ (\$125/HR)	250.00		\$250.00
DEL	Delivery	Included		\$0.00
TTAG	Temporary Tag	6.00		\$6.00
	<b>TOTAL PURCHASE AMOUNT PER VEHICLE</b>			<b>\$ 42,982.50</b>
	<b>TOTAL PURCHASE AMOUNT X 3</b>			<b>\$ 128,947.50</b>

OK *ma*

## Holgate, Karen

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**From:** Wicker, Chad  
**Sent:** Thursday, November 14, 2024 9:24 AM  
**To:** Holgate, Karen  
**Cc:** Williams, Mark; Cline, Cara  
**Subject:** RE: QUOTES

Karen,  
Sorry, I missed this email! I am good with the Garber quote. Please proceed with that one.

Green Thumb Palm Beach for the 997-2 and Hustler-4. Are these the two that Shari went directly to you about? I just want to make sure I don't duplicate it.

Thanks,

**Chad Wicker**  
*Director*  
Municipal Services  
Main: 352-438-2650 | Direct: 352-438-2660  
*Empowering Marion for Success!*

---

**From:** Holgate, Karen <Karen.Holgate@marionfl.org>  
**Sent:** Wednesday, October 2, 2024 11:21 AM  
**To:** Wicker, Chad <Chad.Wicker@marionfl.org>  
**Cc:** Williams, Mark <Mark.Williams@marionfl.org>; Cline, Cara <Cara.Cline@marionfl.org>  
**Subject:** QUOTES

Good Morning Chad,

Please see quotes attached for your review and approval.

**Garber-** To replace (MOP-3, RLE-1, P-131)  
**Green Thumb Palm Beach** – To replace (997-2 , Hustler-4)

Thank you.

**Karen Holgate**  
*Administrative Manager*  
Fleet Management  
Main: 352-671-8570 | Direct: 352-671- 8572  
*Empowering Marion for Success!*


## Holgate, Karen

---

**From:** Burton, Katy  
**Sent:** Friday, November 15, 2024 3:45 PM  
**To:** Holgate, Karen; Wicker, Chad  
**Cc:** Cline, Cara  
**Subject:** RE: REQUEST - Account Numbers


Hi Karen!

MOP-3 and RLE-1 replacements are budgeted under HC505541-564101 lines 10 and 20

Details  2025 Amounts **\$173,000.00**

Year	Period	Line	Description	Amount	Quantity	Unit Cost	UOM	Location	Position	Employee
2025	1	10	Pickup Truck 1/2 ton 4WD - ...	55,000.00	1.00	55,000.00				
2025	1	20	Pickup Truck 1/2 ton 4WD - ...	55,000.00	1.00	55,000.00				

P-131 replacement is budgeted under HL520575-564101 line 20

Details  2025 Amounts **\$105,000.00**

Year	Period	Line	Description	Amount	Quantity	Unit Cost	UOM	Location	Position	Employee
2025	1	10	RK-25 Tractor with Options	25,000.00	1.00	25,000.00				
2025	1	20	Pickup Truck 3/4 ton 2WD - ...	50,000.00	1.00	50,000.00				

**Katy Burton**

*Community Manager*

**Municipal Services**

Main: 352-438-2650 | Direct: 352-438-2651 | Cell: 352-299-5099

*Empowering Marion for Success!*

**From:** Holgate, Karen <Karen.Holgate@marionfl.org>

**Sent:** Friday, November 15, 2024 2:36 PM

**To:** Burton, Katy <Katy.Burton@marionfl.org>

**Subject:** FW: REQUEST - Account Numbers

Good Afternoon Katy,

Per our conversation, please see email below and attachment.

Thanks.

**Karen Holgate**  
*Administrative Manager*  
Fleet Management  
Main: 352-671-8570 | Direct: 352-671- 8572  
Empowering Marion for Success!

**From:** Holgate, Karen <Karen.Holgate@marionfl.org>  
**Sent:** Thursday, November 14, 2024 3:53 PM  
**To:** Wicker, Chad <Chad.Wicker@marionfl.org>  
**Cc:** Cline, Cara <Cara.Cline@marionfl.org>  
**Subject:** REQUEST - Account Numbers

Please provide the account numbers for the Requisition Request.

Thanks.

**Karen Holgate**  
*Administrative Manager*  
Fleet Management  
Main: 352-671-8570 | Direct: 352-671- 8572  
Empowering Marion for Success!

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*Director*

**Municipal Services**

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**Karen Holgate**

*Administrative Manager*

**Fleet Management**

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