

Marion County

Districts 5 & 24 Medical Examiner Advisory Committee

Meeting Agenda

Wednesday, May 27, 2026

2:00 PM

Sumter County Service Center,
7375 Powell Rd., Room 102,
Wildwood, FL

1. Call to Order
2. Roll Call and Determination of Quorum
3. Proof of Publications
4. Review and Approval of Meeting Minutes
 - 4.1. [Districts 5 and 24 Medical Examiner Advisory Committee Minutes - February 19, 2026 - Motion](#)
5. Old Business
 - 5.1. [FY 25/26 2nd Quarter Budget Report](#)
 - 5.2. [FIGG Grant Expenditure and Amendment 2 Discussion](#)
 - 5.3. [MOTION: FY 26/27 Medical Examiner Proposed Budget with Updated County Shares](#)
 - 5.4. [Property Insurance Premium Update](#)
 - 5.5. [Vehicle Cost Allocation and True-Up Discussion](#)
 - 5.6. [First Call Contract](#)
 - 5.7. [MDI Log Bid Exemption](#)
6. New Business
 - 6.1. [Notation for Record: Four Letters Dated October 16, 2025, March 6, 2026, March 10, 2026, and March 24, 2026.](#)
 - 6.2. [Survey Responses from Commissioner Lockhart, Seminole County Board of County Commissioners; Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners; William Scheiner, State Attorney 18th Judicial Circuit, Brevard and Seminole Counties; and Sheriff Dennis Lemma, Seminole County Sheriff's Office](#)
 - 6.3. [Medical Examiner Contract Discussion](#)
 - 6.4. [Update on Potential Separation](#)

7. **Next Meeting Date: Wednesday, August 12, 2026 - 2:00 PM**
8. **Adjournment**

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23033

Agenda Date: 5/27/2026

Agenda No.: 4.1.

SUBJECT:

Districts 5 and 24 Medical Examiner Advisory Committee Minutes - February 19, 2026 - Motion

DESCRIPTION/BACKGROUND:

See attached.

**Districts 5 and 24 Medical Examiner Advisory Committee Meeting
February 19, 2026 - DRAFT**

- 1. Call to Order** – The Districts 5 and 24 Medical Examiner Advisory Committee meeting was called to order at 2:00 p.m. on Thursday, February 19, 2026, at the Sumter County Service Center, 7375 Powell Road, Room 102, Wildwood, FL.
- 2. Roll Call and Determination of a Quorum** – Roll call was taken and a quorum was met.

Members Present

Jeff Bogue, Sumter County Board of County Commissioners (arrived at 2:16 pm)
Jerry Campbell, Hernando County Board of County Commissioners
Leslie Campione, Lake County Board of County Commissioners
Holly Davis, Chair, Citrus County Board of County Commissioners
Amy Lockhart, Seminole County Board of County Commissioners
Michelle Stone, Marion County Board of County Commissioners

Members Absent

None

In Attendance

Barbara Wolf, M.D., Medical Examiner, Districts 5 & 24 Medical Examiner's Office
Lindsey Bayer, Director of Operations, Districts 5 & 24 Medical Examiner's Office
Steve Howard, County Administrator, Citrus County Board of County Commissioners
Bradley Arnold, County Administrator, Sumter County Board of County Commissioners
Denise Lyn, County Attorney, Citrus County Board of County Commissioners
Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners
Erin Dohren, Budget Director, Citrus County Board of County Commissioners
Val Shealey, Senior Assistant County Attorney, Citrus County Board of County Commissioners
Matthew Minter, County Attorney, Marion County Board of County Commissioners
Mounir Bouyounes, County Administrator, Marion County Board of County Commissioners
James Banta, Fire Chief, Marion County Fire Rescue
Robert Kruger, Deputy Chief, Marion County Fire Rescue
Cassandra Li, Administrative and Financial Services Manager, Marion County Fire Rescue
Beth Jones, Budget and Administrative Coordinator, Marion County Fire Rescue
Deann Broyles, Budget and Administrative Coordinator, Marion County Fire Rescue
Pam Doherty, Administrative Staff Assistant, Marion County Fire Rescue

- 3. Proof of Publications** – Legal advertisements were published on January 30, 2026, in the Hernando Sun Ad #7679-332837 and the Citrus County Chronicle Ad #50124941; and on February 1, 2026, in the Ocala Star Banner Ad #12003044, Orlando Sentinel Ad #7920345, Lake Sentinel Ad #7920361, and The Villages Daily Sun Ad #01288298.

Motion: Commissioner Lockhart made a motion to approve the proof of publications and Commissioner Campione seconded the motion. The motion carried unanimously 5-0.

- 4. Review and Approval of June 19, 2025, Minutes** – The minutes from the August 13, 2025, Districts 5 and 24 Medical Examiner Advisory Committee meeting were submitted for approval.

Motion: Commissioner Lockhart made a motion to approve the minutes with the ability to discuss some items that were not added in Old Business. Commissioner Stone seconded the motion. The motion carried unanimously 5-0.

5. Old Business

5.1 FY 24/25 4th Quarter Budget Report

Chief Kruger, Deputy Chief, Marion County Fire Rescue presented an overview of the 4th Quarter FY 24/25 Budget Report covering July 1 through September 30, 2025. The year ended with a net gain of \$2,411,943, staying within the budget. Most of this amount is from the Capital Improvement Funding. There was discussion regarding the Coverdell Grant. Chief Kruger explained that the FIGG Grant was approved in FY25/26 for the DNA genealogy for unidentified human remains.

5.2 FY 25/26 1st Quarter Budget Report

Chief Kruger presented an overview of the 1st Quarter FY 25/26 Budget Report covering October 1 through December 31, 2025. Commissioner Lockhart asked to get documentation of what part of the \$79,992 for the FIGG Grant is being reimbursed by FDLE. Cassandra Li, Administrative and Financial Services Manager, Marion County Fire Rescue, explained that after this committee's approval for the FIGG grant and the executed contract was received, a budget amendment was submitted to recognize the award to add to the budget before invoices can be paid and funds can be expended. The invoices were received, and Marion County has received reimbursement from the State for most of the money, minus one case pending that Lindsey Bayer, Director of Operations, Districts 5 & 24 Medical Examiner's Office, will provide to FDLE. The money will be reflected in the 2nd Quarter Budget Report because it was just received. Commissioner Lockhart mentioned the previous minutes reflected this was a reimbursable grant and there was nothing expended. Commissioner Lockhart would like to know what was expended and what qualifies for a reimbursement. Cassandra Li advised that invoices were received from Othrem, Inc., which is the lab providing the genealogy sampling. Marion County made payment to the lab and sent copies of the paid invoices to FDLE for reimbursement. FDLE has since reimbursed Marion County.

5.3. FY 26/27 Medical Examiner Proposed Budget

Chief Kruger discussed the FY 26/27 Medical Examiner Proposed Budget. There was an additional column added for FY 24/25 Actuals. There was an increase of \$356,000 to the Medical Examiner's Contract amount. The Administration Fee of \$400,401 is 5% of the FY 26/27 Proposed Budget of the culmination of the Medical Examiner's Contract fee of \$7,614,923, plus the \$393,089 in Operating Expenses. Commissioner Stone asked about the increase in the High-Speed Internet Connection. Dr. Wolf advised that the increase of \$11,000 came from the Marion County Information Technology department, suggesting an upgrade for the current internet.

Chief Kruger noted that historically the proposed FY 26/27 budget is presented for review to this committee for a draft approval so it can be brought before the Marion County Board of County Commissioners at budget workshops scheduled July 2026.

Commissioner Lockhart asked how the Property Insurance Premium was previously paid. There is not an expenditure for this line item in FY 24/25. Commissioner Lockhart asked if this premium was paid in FY 24/25, since the box is blank. Cassandra Li advised that the Finance Department pays the insurance premiums. The FY 26/27 amount is a proposed amount as the Budget Department will update these numbers when they receive information from Risk Management.

Chief Kruger believes it may have been a scrivener's error where the number did not populate in the budget. Commissioner Lockhart requested an update on this at the next meeting.

Commissioner Lockhart asked about there being nothing in the Office Supplies line item. Chief Kruger advised that Office Supplies have been moved to Operating Supplies under 552108. Commissioner Lockhart questioned why an additional \$5,199 is added for Office Supplies in the Operating Supplies line item if the Medical Examiner is asking for \$39,000 for Office Supplies in their budget. Cassandra Li explained that money was previously recognized for the Coverdell award in Office Supplies based on what the Medical Examiner's staff requested for the grant. The money was included assuming that the Medical Examiner would request the same items for the Coverdell grant. It has not been spent, as staff was now ordering items that are considered Operating Supplies. The Operating line items only show items they planned to purchase for this year. Historically, office supplies are not typically purchased for the Medical Examiner's office. Commissioner Campbell asked what is included in the increase in Operating Supplies. Cassandra Li explained there are more items included out of the Operating Supplies line item, which include the packing station tables, wire racks, autopsy saws, and air helmets. Commissioner Lockhart wants to make sure Office Supplies are not included in the budget twice. Commissioner Stone asked staff to look at what the Medical Examiner provides in their budget and make sure it was not a duplication. Cassandra Li works with Lindsey Bayer and her staff to see what is needed to add to the budget.

Commissioner Lockhart asked if it was possible to delay acting on this item until the next meeting so she can go through it and understand what is included in the Medical Examiner's contract. Mounir Bouyounes, County Administrator, Marion County Board of County Commissioners, does not see a problem waiting to approve the budget. He will make sure staff is available to answer any questions regarding the Medical Examiner contract and the Operating Supplies budget. Mr. Bouyounes noted that the Medical Examiner contract needs to be clarified and suggested that this matter be discussed with the Medical Examiner at a later date.

For follow up, Commissioner Lockhart asked for a copy of the Medical Examiner contract prior to the next meeting.

Motion: Commissioner Lockhart made a motion to move the FY 26/27 Medical Examiner Proposed Budget discussion to the next meeting's agenda and Commissioner Stone seconded the motion. The motion carried unanimously 6-0.

Following up from the last meeting, Commissioner Lockhart asked about the vehicle true-up discussions. She mentioned that there was going to be information brought back to this meeting about Seminole County's allocation for the vehicles. Commissioner Lockhart reiterated that Seminole County would like this true-up information before voting on the next budget. Mr. Bouyounes explained that the budget proposal is received from the Medical Examiner. Marion County does not know where the vehicles are being used in the system. This input would come from the Medical Examiner so Marion County can adjust and allocate the budget appropriately. Mr. Bouyounes explained that the budget requested by the Medical Examiner is to serve all six counties. Dr. Wolf, Medical Examiner, Districts 5 & 24 Medical Examiner's Office, added that Seminole County's transport is contracted out and the budget includes Seminole County's fee. Commissioner Lockhart inquired whether Marion County is relying on the Medical Examiner to provide the necessary details to ensure that the cost allocation is accurate. Commissioner Lockhart further inquired whether the Medical Examiner could provide this information to Marion County so that the committee may review the details together. Lindsey Bayer advised that Seminole County has the same three vehicles that were purchased from the beginning for the investigators. The vehicles are budgeted for gas, repairs and similar items. The only other

expense in the cost allocation is for Seminole County's transport. The transport staff for District 5 are Medical Examiner employees. Seminole County is contracted out and provides a per fee service for each body that is transported.

Commissioner Lockhart asked whether Seminole County purchased vehicles to remain in Seminole County and, given that Seminole County is contracting out services, whether Seminole County is paying the contracted service provider directly. Lindsey Bayer advised that these fees are being paid to the Medical Examiner. Commissioner Lockhart mentioned that this is not what is listed in the contract and it did not align with current operations. Commissioner Lockhart stated she was under the assumption that all were abiding by the contract. She asked if someone could clarify why the Medical Examiner is not abiding by the contract. Lindsey Bayer advised that she could not clarify why we are not abiding by the contract because they were not involved in the contract between the two districts. Lindsey Bayer was asked by Cassandra Li's predecessor if the amount can be rolled into the budget, rather than the Medical Examiner send a bill to Seminole County. Lindsey Bayer advised that she just recently realized the contract did not reflect this.

Commissioner Lockhart brought up the item from Old Business regarding the County Attorneys meeting to update the contract. Chief Kruger advised the contract was updated at the end of 2024. The contract stated that Seminole County would take care of their indigent care, cremations and transport. Mr. Bouyounes asked if the committee would agree to look at the contract to make sure it reflects the present operation and determine the most efficient way to do it with the Medical Examiner. Chief Kruger asked if the recommendation will be to look at it now, since the Medical Examiner's contract is up for renewal in 2028. Commissioner Campione suggested the possibility of doing an addendum or red line with modifications to line up with how it is done. Chief Kruger believes we can start that process now.

Commissioner Davis advised that all should make sure that Seminole County was not paying for transport services as written in the Medical Examiner contract, as well as Marion County. Commissioner Bogue asked if it would be easier just to follow the contract the way it is written, starting from this point forward. Lindsey Bayer added as far as body removal for Seminole County, the thought process was the Medical Examiner would review all the transports and make sure payment is only for Medical Examiner office transports. Commissioner Lockhart suggested for staff to find out the actual practices, align these with the contract, and then make a red line on the items not in line with the contract. Matthew Minter, County Attorney, Marion County Board of County Commissioners, read sections 6.B. and 6.C. from the Medical Examiners contract. He asked Dr. Wolf if anything has changed since 2018 with handling the cremations. Dr. Wolf advised that Marion County has always handled the cremations. With cremations and transports being part of the per capita, Commissioner Davis suggested changing the invoicing portion to be paid per capita amounts. Chief Banta added that if this was stricken from the contract, we do not have to worry about true-ups. Commissioner Lockhart stated if what is in the contract is not happening, then that negates the need for a true-up. Mr. Minter advised that it would be helpful to see the agreement that Seminole County has with First Call. Lindsey Bayer advised that the Medical Examiner has the contract with First Call. Commissioner Lockhart asked for the contract to be sent to her to compare it with Seminole County's contract. Commissioner Campbell asked if the contract has always mentioned that Seminole County will handle their own cremations. Chief Kruger advised that the last Interlocal Agreement had similar language stating that Seminole County would handle their own cremations. Chief Kruger advised that Marion County has always done the cremations for all the counties. Chief Kruger will follow up with confirmation on this. Mr. Minter offered to do an addendum to the agreement to modify what the agreement actually says referring to cremations.

Commissioner Lockhart requested to follow up on the discussion about Seminole County's process for contracting with the Medical Examiner for their own facility when Seminole County is on its own. This process that Dr. Wolf outlined according to state statute is accurate for a county that is not a charter county, but because Seminole county is a charter county, that process did not qualify for them. Because of this, Seminole County will be going out for a request for proposal (RFP). Commissioner Lockhart is clarifying this for future reference.

6. New Business

6.1 Notation for Record: Effective December 9, 2025, Commissioner Amy Lockhart will serve as the appointed Commissioner representing the Seminole County Board of County Commissioners to the Districts 5 and 24 Medical Examiner Advisory Committee

The Medical Examiner Advisory Committee received a one-page letter from Andria Herr, Chairman, Seminole County Board of County Commissioners, appointing Commissioner Lockhart to serve on the Medical Examiner Advisory Committee for the next year. Commissioner Lockhart asked if this notification was needed each year. Seminole County sends a letter out to every advisory board upon which a Commissioner was appointed, notifying if there is a change or if the member remained on the committee. Marion County and Citrus County only send letters when there is a change in representation.

6.2 Request Update on Potential Separation

Mr. Minter explained that before developing an agreement for the separation of Lake and Seminole Counties leaving District 5, the counties would first need to agree on the general concept of the framework. On October 16, 2025, Mr. Minter sent a two-page letter to the Lake and Seminole County Attorneys with a proposed plan for moving forward. Since that time, Mr. Minter did not believe anything in writing has been received back from either Lake County or Seminole County regarding the letter. With respect to communications from the other three counties, Mr. Minter reported the following: Citrus County agreed with the proposed letter, Hernando County indicated they are generally in agreement but have some particular issues and Sumter County was not in agreement with the letter as written.

Commissioner Campbell advised that Hernando County's issue was the language agreeing to support Lake County leaving. Hernando County is not in support of Lake County leaving.

Commissioner Campione brought up the language of "Notwithstanding" in the letter and asked if the counteroffer is something that the Marion County Board of County Commissioners is not willing to entertain. Commissioner Davis added that this was a board vote. Commissioner Campbell stated it was his understanding that this Committee supported notifying the State Medical Examiners Commission of its support for Lake County leaving.

Mr. Bouyounes believes Marion County would be in favor of Lake County leaving, if all six counties could work together to secure the funding for the remaining counties in District 5. He added that even with that condition, Hernando County may not be willing to give enough support to separate. Commissioner Campbell advised that is Hernando County's position. Commissioner Bogue responded that they do not want to keep anyone in a position they do not want to be in. He added that we should let them go if they so desire, but only after funding is secured. Bradley Arnold, County Administrator, Sumter County Board of County Commissioners, mentioned Sumter County is trying to find a pathway to support Lake County and Seminole County exiting the current agreement, but it all goes back to the specific facility for use. The new facility is still an unresolved issue.

Commissioner Lockhart reiterated that Seminole County is leaving and they are procuring their own building and their own RFP for Medical Examiner services. They will exit whether Lake County stays or goes. Seminole County will abide by the terms of the contract and will terminate in accordance with the contract.

Mr. Bouyounes asked Commissioner Lockhart if Seminole County can give us a timeline for the new facility. Commissioner Lockhart advised they have hired an architect and a consulting company to make sure the building is designed appropriately. Seminole County has contractual agreements to move ahead. It will happen before the expiration of the contract, and they will give ample notice to this Committee if it happens sooner. Chief Kruger noted that the Interlocal Agreement expires in FY 29 and Dr. Wolf's contract expires in FY 28.

Commissioner Davis spoke with all five Sheriffs in District 5, noting each Sheriff expressed that they would like the five counties to stay together. Commissioner Davis took a recommendation to her BCC to follow Marion County's lead, and it was a 5-0 vote to follow their lead.

Mr. Minter asked Commissioner Campione whether Lake County has had any deliberations on these issues, in reference to the feedback he has provided to Melanie Marsh. Commissioner Campione replied there was recently an agenda item with a presentation and a discussion on these issues. There was not a vote or decision. More information is needed by Lake County regarding these issues. With the conditions, the majority of Commissioner Campione's group are supporting an exit, although she cannot say that is the direction they will take. Lake County may have more answers in May but needs more detail regarding Seminole County's plans. Commissioner Davis would like Lake County to stay but does not want to keep a county that doesn't want to stay. Commissioner Stone added that Marion County will not oppose but will not write a letter of support to the State Medical Examiners Board.

Mr. Minter suggested that if four counties are staying with District 5, it would be helpful to have a meeting with just the four counties staying in District 5. Commissioner Bogue asked whether Lake County needs State approval to withdraw, and do we know if the State has an appetite for this. Dr. Wolf replied that approval comes from the Medical Examiners Commission, and it is a matter of the five counties coming to an agreement. Dr. Wolf advised the Medical Examiners Commission will approve what is agreed upon. It will need to be a harmonious agreement with all five counties, or all six counties if Lake County leaves District 5 and joins Seminole County. Commissioner Lockhart noted that her review of statutes or administrative procedures does not contemplate a realignment of part of the district leaving and there is no process, rule or law saying what this procedure should be. Mr. Minter agreed with this. She added that Lake County in District 5 could have an Interlocal Agreement with District 24 to provide services without separating from District 5. Commissioner Lockhart noted it was her understanding that this is something to realize in the practicality of how services are rendered. Commissioner Davis stated that what is the most cost effective for the counties, would be the most beneficial.

Mr. Minter advised that when he was at the Medical Examiners Commission meeting in 2025, the Commission denied the request without prejudice because all stakeholders had not been engaged to state their position on the request. Marion County was under the impression that the Medical Examiners Commission was looking for a buy in from all respective Counties. The stakeholders that Commissioner Davis spoke with were hopeful that District 5 would stay intact. Commissioner Campbell asked if we could notice a meeting with just District 5, that would include Lake County. Commissioner Campione would appreciate the opportunity, but it would need to be

after direction is received from the rest of her BCC. She will let us know if this happens before our regularly scheduled Medical Examiner's Advisory Board meeting in May.

Denise Lyn, County Attorney, Citrus County Board of County Commissioners, advised that her understanding is that the statutes describe the makeup of the Medical Examiner districts. Until the law is changed, Lake County is included in District 5. She understands the Medical Examiners Commission makes a recommendation on whether the law should be changed to allow them to leave. Dr. Wolf explained that Administrative Code 11.G defines the districts, and this is easier to change than the Florida Statutes.

Commissioner Campbell stated he agreed with Commissioner Lockhart that it is a possibility that someone in District 5 can have an Interlocal Agreement with another district to operate. Mr. Minter mentioned that if Lake County stays in District 5, they can contract with District 24.

Commissioner Stone noted she would like to take this opportunity to reset and work with her fellow Commissioners as peers to reach decisions on this item that benefit everyone. She stated she looked forward to good future working relationships with all counties. Commissioner Campione noted that Lake County also appreciates the working relationships and partnerships with the adjoining counties.

6.3 MOTION: Elect Chair and Vice Chair for a One Year Term

Motion: Commissioner Campione made a motion for Commissioner Davis to remain Chairman of the Districts 5 and 24 Medical Examiner Advisory Committee, and Commissioner Stone seconded the motion. The motion carried unanimously 6-0.

Motion: Commissioner Bogue made a motion to elect Commissioner Campbell as Vice-Chair of the Districts 5 and 24 Medical Examiner Advisory Committee, and Commissioner Campione seconded the motion. The motion carried unanimously 6-0.

7. Next Meeting Date

The next Districts 5 and 24 Medical Examiner Advisory Committee Meeting is scheduled for Wednesday, May 13, 2026, at 2:00 p.m. at the Sumter County Service Center, Room 102, 7375 Powell Road, Wildwood, FL.

Update: the above meeting has been changed to Wednesday, May 27, 2026, at 2:00 p.m. at the Sumter County Service Center, 7375 Powell Road, Room 102, Wildwood, FL

8. Adjournment – There being no further business to come before the Committee, the meeting adjourned at 3:13 p.m.

Holly Davis, Chair

Date

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23084

Agenda Date: 5/27/2026

Agenda No.: 5.1.

SUBJECT:
FY 25/26 2nd Quarter Budget Report

DESCRIPTION/BACKGROUND:
Cassandra Li will present the attached FY 25/26 2nd Quarter Budget Report.

5th and 24th DISTRICT MEDICAL EXAMINER

BUDGET WORKSHEET

FY 2025/26

	BAR Ref#	Original Budget	Adjusted Budget	Oct - Dec 1st Qtr Actual	Jan - Mar 2nd Qtr Actual	Apr - Jun 3rd Qtr Actual	Jul - Sept 4th Qtr Actual	YTD
REVENUES								
Balance Forward			\$ 2,100,486					
Medical Examiner District 24		\$ 1,832,161	\$ 1,832,161	\$ 458,040	\$ 458,040			\$ 916,080
Medical Examiner Fees		\$ 1,040,000	\$ 1,040,000	\$ 213,605	\$ 308,540			\$ 522,144
Reimbursements from other Counties		\$ 3,590,921	\$ 3,590,921	\$ 897,731	\$ 897,731			\$ 1,795,462
Marion County's Share (CT132381)		\$ 1,558,155	\$ 1,558,155	\$ 389,539	\$ 389,539			\$ 779,078
Interest - Board		\$ 66,500	\$ 66,500	\$ 21,098	\$ 22,835			\$ 43,933
Coverdell Grant		\$ -	\$ -	\$ -	\$ -			\$ -
FIGG Grant	1	\$ -	\$ 79,999	\$ -	\$ 69,993			\$ 69,993
5% Budget Office			\$ 3,325	\$ -	\$ -			\$ -
TOTAL REVENUES		\$ 8,087,737	\$ 10,184,898	\$ 1,980,013	\$ 2,146,677	\$ -	\$ -	\$ 4,126,690

EXPENDITURES

Administrative Fee - 5%		\$ 381,219	\$ 381,219	\$ 95,304	\$ 95,304			\$ 190,608
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OPERATING EXPENDITURES

Contractual Services - Medical Examiner		\$ 7,258,923	\$ 7,258,923	\$ 1,938,923	\$ 1,680,000			\$ 3,618,923
Professional Services		\$ -	\$ -	\$ -	\$ -			\$ -
Contractual Services - Other	1	\$ 18,755	\$ 98,747	\$ 72,061	\$ 2,647			\$ 74,708
Communications		\$ 16,200	\$ 16,200	\$ 4,825	\$ 4,072			\$ 8,897
Postage & Freight		\$ 2,000	\$ 2,000	\$ 2,000	\$ -			\$ 2,000
Utility Services - Elec./Water		\$ 75,000	\$ 75,000	\$ 12,230	\$ 12,108			\$ 24,338
Rentals & Leases - Equipment		\$ 6,750	\$ 6,750	\$ 1,351	\$ 1,634			\$ 2,985
Insurance Premiums		\$ 33,039	\$ 33,039	\$ 4,436	\$ 4,436			\$ 8,872
Repairs/Maint. - Buildings & Grounds		\$ 58,350	\$ 58,350	\$ 3,886	\$ 1,892			\$ 5,778
Repairs/Maint. - Equipment		\$ 21,500	\$ 21,500	\$ -	\$ 7,229			\$ 7,229
Other Charges - Refunds				\$ -	\$ -			\$ -
Advertising - Legal		\$ 600	\$ 600	\$ 228	\$ 108			\$ 336
Office Supplies		\$ 1,000	\$ 1,000	\$ -	\$ 237			\$ 237
Gasoline, Oil & Lubricants				\$ -	\$ -			\$ -

5th and 24th DISTRICT MEDICAL EXAMINER

BUDGET WORKSHEET

FY 2025/26

	BAR Ref#	Original Budget	Adjusted Budget	Oct - Dec 1st Qtr Actual	Jan - Mar 2nd Qtr Actual	Apr - Jun 3rd Qtr Actual	Jul - Sept 4th Qtr Actual	YTD
Computer Software		\$ 100,000	\$ 100,000	\$ 15,854	\$ -			\$ 15,854
Operating Supplies		\$ 28,850	\$ 28,850	\$ 12,593	\$ 6,462			\$ 19,055
Computer Hardware		\$ 19,000	\$ 19,000	\$ -	\$ 13,562			\$ 13,562
Dues & Memberships		\$ 50	\$ 50	\$ 47	\$ -			\$ 47
Training & Education		\$ -	\$ -	\$ -	\$ -			\$ -
Buildings - Construction and/or Improve		\$ -	\$ -	\$ -	\$ -			\$ -
Buildings - CIP		\$ -	\$ -	\$ -	\$ -			\$ -
Capital Improvement Funding		\$ 2,023,163	\$ 2,023,163	\$ -	\$ -			\$ -
Machinery & Equipment		\$ 77,000	\$ 77,000	\$ -	\$ -			\$ -
TOTAL OPERATING EXPENDITURES		\$ 9,740,180	\$ 9,820,172	\$ 2,068,434	\$ 1,734,387	\$ -	\$ -	\$ 3,802,821
Reserve for Capital Outlay		\$ -			\$ -			\$ -
Reserve for Contingency		\$ 50,000	\$ 50,000	\$ -	\$ -			\$ -
Claims Legal Settlement		\$ -			\$ -			\$ -
TOTAL EXPENDITURES		\$ 10,171,399	\$ 10,251,391	\$ 2,163,738	\$ 1,829,691	\$ -	\$ -	\$ 3,993,429
NET GAIN/LOSS				\$ (183,725)	\$ 316,987	\$ -	\$ -	\$ 133,261

BUDGET AMENDMENTS

1st Quarter:

¹(10-21-2025) - Recognized FIGG Grant in the amount of \$79,992 in Revenues and in 534101 (Contractual Services) - in the same amount.

2nd Quarter:

3rd Quarter:

4th Quarter:

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23085

Agenda Date: 5/27/2026

Agenda No.: 5.2.

SUBJECT:

FIGG Grant Expenditure and Amendment 2 Discussion

DESCRIPTION/BACKGROUND:

The Medical Examiner will discuss the FIGG Grant Expenditure and Amendment 2 reallocation of funds. Their staff applied for and was awarded \$79,992 for the FY 25 Forensic Investigative Genetic Genealogy (FIGG) Grant Program through the Florida Department of Law Enforcement, relating to lab testing, genetic genealogy, and law enforcement investigative methods to investigate leads in unsolved violent crimes and identify unidentified human remains (UHR). Funding is available for the processing of DNA samples. The funds are generally dispersed by FDLE reimbursement after eligible expenses are incurred and documented.

The approved case UHR NamUS UP#11351 in the amount of \$9,999.00 did not yield enough DNA for the vendor to continue with services and render an invoice. Case UHR NamUS UP#6556 has been approved to replace UP#11351 in the amount of \$9,999.00.

**Agreement for State Financial Assistance Between
Florida Department of Law Enforcement
and
District 5 & 24 Medical Examiner's Office**

CONTRACT AMENDMENT - GRANT ADJUSTMENT NOTICE

Recipient: District 5 & 24 Medical Examiner's Office

Project Title: FY24-25 Forensic Investigation Genetic Genealogy Grant Program

Award Number: GG011


Amendment Number: 2

Nature of Adjustment: Reallocation of Funds and Case Approval – case UHR NamUS UP#6556 has been approved to replace approved case UHR NamUS UP#11351

TO RECIPIENT:

Pursuant to your request on March 19, 2026, the following change, amendment, or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below.

Approved case UHR NamUS UP#11351 in the amount of \$9,999.00 did not yield enough DNA for the vendor to continue with services and render an invoice. Case UHR NamUS UP#6556 has been approved to replace UP#11351 in the amount of \$9,999.00.


Authorized Office
Emma Preziosa
Contracts and Grants Manager

4/6/2026

Date

The Recipient's budget remains the same, as follows:

Budget Category:	Current Approved:
A. Contracted Services	\$79,992.00
Approved Funding Amount:	\$79,992.00

Replacement case to be amended to the contract:

- Investigating Agency Case # ending in 1322 as described in the approved Application for Case Approval, Request 16 (UP6556):
 - FIGG testing not to exceed \$9,999.00.

From: "Bayer, Lindsey" <Lindsey.Bayer@marionfl.org>
Date: May 14, 2026 at 12:44:13 PM EDT
To: "Dale, Tamara" <tamara.dale@lcs.org>, Barbara Wolf <barbaracwolf@aol.com>
Subject: RE: another cold case win?

That's very cool. The FIGG grant has been very helpful. We have had a couple of old cases identified since it came out.
For Rebecca Hill: Once we have a copy of the release form (part of their packet) allowing the donation to CA Pound, we will ship the skull up to them.

Lindsey A. Bayer, MS, MPA, F-ABMDI
Director of Operations
Districts 5 & 24 Medical Examiner Office

809 Pine Street
Leesburg, FL 34748
(352)326-5961
(352)365-6438 Fax

Serving Lake, Sumter, Seminole, Marion, Citrus and Hernando Counties



From: Dale, Tamara <tamara.dale@lcsso.org>
Sent: Wednesday, May 13, 2026 3:04 PM
To: Barbara Wolf <Barbaracwolf@aol.com>; Bayer, Lindsey <Lindsey.Bayer@marionfl.org>
Subject: another cold case win?

CAUTION: THIS MESSAGE IS FROM AN EXTERNAL SENDER

This email originated from outside the organization. Do not click links, open attachments, or share any information unless you recognize the sender and know the content is safe. Report suspicious emails using the "Phish Alert" button in Outlook or contact the Helpdesk.

Some good news on the horizon. We've received news from Othram that one of our 1991 cold cases (91121337) Jane Doe found in Sorrento is very likely Leslie Shaw of New York/Connecticut. We've spoke to Leslie's sister who hasn't spoken to her sister Leslie since she moved to Winter Park in 1991. Leslie was never reported missing. Her sister will submit DNA to Othram for confirmation. We will keep you updated and know that Dr Wolf has the final say on accepting the positive ID. NamUs UP6031 ME-2170.

Re Rebecca Hill's skull. Her brother has opted to donate it to the Pound Lab and the Lab has given us/him a lengthy packet to fill out. He's been working on that. A lot of answers will be unknown. I didn't want you to think we'd forgotten.



TAMARA DALE
CIB Lieutenant - Major Crimes
LAKE COUNTY SHERIFF'S OFFICE
360 W Ruby Street, Tavares, FL 32778
tamara.dale@lcsso.org | www.lcsso.org | 3523439520

Mission Statement: *To Serve People, Support our Communities, and Safeguard our Quality of Life.*



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Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23086

Agenda Date: 5/27/2026

Agenda No.: 5.3.

SUBJECT:

MOTION: FY 26/27 Medical Examiner Proposed Budget with Updated County Shares

DESCRIPTION/BACKGROUND:

Marion County Administration will present a high-level overview of the FY 26/27 Medical Examiner Proposed Budget with Updated County Shares. Medicus Forensics can provide information on specific items as requested by the Committee.

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-19**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
531109	Professional Service				
	Professional Service	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -

534101	Contractual Services - Other				
	Hazardous Waste - Stat Medical	\$ 7,000	\$ 6,208	\$ 7,500	\$ (500)
	Lawn Maint. - Faithworks	\$ 3,500	\$ 3,300	\$ 4,000	\$ (500)
	Pest Control - Massey	\$ 400	\$ 684	\$ 400	\$ -
	Security & Fire Alarm Monitoring - Redwire (State Alarm)	\$ 2,000	\$ 1,071	\$ 755	\$ 1,245
	Radiation Monitoring - Landauer (April Renewal)	\$ 3,000	\$ 2,475	\$ 3,100	\$ (100)
	Cremation Collection Fees - United We Collect	\$ 3,000	\$ -	\$ 3,000	\$ -
	Total	\$ 18,900	\$ 13,738	\$ 18,755	\$ 145

541101	Communications				
	Centurylink	\$ 11,500	\$ 10,604	\$ 11,000	\$ 500
	High Speed Internet Connection	\$ 11,000	\$ 3,881	\$ 4,500	\$ 6,500
	Telephone Service (DMS)	\$ 700	\$ 856	\$ 700	\$ -
	Total	\$ 23,200	\$ 15,341	\$ 16,200	\$ 7,000

542201	Postage and Freight				
	Cremation and Tissue Procurement Billings	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Total	\$ 2,000	\$ 2,000	\$ 2,000	\$ -

543101					
	Utility Services - Elec./Water	\$ 75,000	\$ 55,029	\$ 75,000	\$ -
	Total	\$ 75,000	\$ 55,029	\$ 75,000	\$ -

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-19**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
544101	Rentals & Leases - Equipment				
	Copier	\$ 4,000	\$ 3,556	\$ 6,000	\$ (2,000)
	Copier Color Charges	\$ 2,500	\$ 1,698	\$ 750	\$ 1,750
	Total	\$ 6,500	\$ 5,254	\$ 6,750	\$ (250)

545101	Insurance Premiums				
	General Liability (Marion County)	\$ 15,296	\$ 15,596	\$ 17,743	\$ (2,447)
	Property (Marion County)	\$ 24,766		\$ 15,296	\$ 9,470
	Total	\$ 40,062	\$ 15,596	\$ 33,039	\$ 7,023

546101	Repairs/Maint. - Buildings/Grounds				
	HVAC Maintenance	\$ 10,000	\$ 5,920	\$ 17,000	\$ (7,000)
	Generator Inspection/Testing/Repairs/Fuel	\$ 650	\$ -	\$ 2,000	\$ (1,350)
	Fire Extinguisher Maintenance	\$ 100	\$ 95	\$ 3,000	\$ (2,900)
	Building Sprinkler & Back Flow Testing (Cintas)	\$ 2,000	\$ 721	\$ 2,000	\$ -
	Back Flow Preventor Valves - Repair/Replace	\$ 2,650	\$ -	\$ 2,650	\$ -
	Contingency for Unanticipated HVAC Repairs	\$ -	\$ -	\$ 10,000	\$ (10,000)
	Contingency for Unanticipated Bldg. Repairs	\$ 5,000	\$ 610	\$ 10,000	\$ (5,000)
	Building Maintenance (Pressure Washing, etc.)	\$ 7,500	\$ -	\$ 7,500	\$ -
	Tree Work, Gate Repair etc.	\$ 4,200	\$ -	\$ 4,200	\$ -
	Total	\$ 32,100	\$ 7,346	\$ 58,350	\$ (26,250)

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-19**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
546301	Repairs/Maint. Equipment				
	Maint./Calibration on Body & Hanging Scales	\$ 1,000	\$ 494	\$ 3,000	\$ (2,000)
	Bone Saw Refurbishment	\$ 5,000	\$ 12,650	\$ 5,000	\$ -
	General Equipment Repairs	\$ 5,430	\$ 15,991	\$ 13,500	\$ (8,070)
	X-Ray Warranty	\$ 11,100	\$ -	\$ -	\$ 11,100
	Server Warranty	\$ 9,170	\$ -	\$ -	\$ 9,170
	Total	\$ 31,700	\$ 29,135	\$ 21,500	\$ 10,200

549201	Advertising - Legal				
	Advertise Meetings in 5 County Newspapers	\$ 600	\$ 539	\$ 600	\$ -
	Total	\$ 600	\$ 539	\$ 600	\$ -

551101	Office Supplies				
	Office Supplies	\$ -	\$ -	\$ 1,000	\$ (1,000)
	Total	\$ -	\$ -	\$ 1,000	\$ (1,000)

552106	Computer Software				
	Medical Examiner Software	\$ 65,000	\$ 47,042	\$ 65,000	\$ -
	Computer License/Maintenance Fees	\$ 24,000	\$ 11,791	\$ 24,000	\$ -
	Comvault Data Backup	\$ 11,000	\$ -	\$ 11,000	\$ -
	Database Maintenance Fees	\$ 2,000	\$ -	\$ -	\$ 2,000
	Total	\$ 102,000	\$ 58,833	\$ 100,000	\$ 2,000

552108	Operating Supplies				
	Operating Supplies	\$ 10,000	\$ 5,199	\$ 8,500	\$ 1,500
	Packing Station Table	\$ 2,000		\$ 2,550	\$ (550)
	(8) Wire Racks w/casters (\$200 ea)	\$ 1,600		\$ 2,000	\$ (400)
	(2) Autopsy Saws (\$3,500 ea)	\$ 7,000		\$ 9,000	\$ (2,000)
	Facilities Parts	\$ 2,500		\$ 3,200	\$ (700)

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-19**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
	(7) PAPER System - Max Air Helmet (Mopec) (\$3,700 ea)	\$ 25,900		\$ 2,000	\$ 23,900
	(10) Autopsy Tables (2024-25)		\$ 45,980	\$ 1,600	
	Total	\$ 49,000	\$ 51,179	\$ 28,850	\$ 20,150

552116	Computer Equipment				
	Computer Equipment	\$ 19,000	\$ 9,928	\$ 19,000	\$ -
	Total	\$ 19,000	\$ 9,928	\$ 19,000	\$ -

554201	Dues & Memberships				
	Dues & Memberships	\$ 50	\$ 47	\$ 50	\$ -
	Total	\$ 50	\$ 47	\$ 50	\$ -

	Subtotal Recurring Operating Expenses	\$ 400,112	\$ 263,965	\$ 381,094	\$ 19,018
<i>District share based on population distribution of the two districts.</i>					

563901	Capital Improvement Funding				
	Capital Improvement Funding	\$ 2,238,349	\$ 2,238,349	\$ 2,023,163	\$ 215,186
	Total	\$ 2,238,349	\$ 2,238,349	\$ 2,023,163	\$ 215,186

564101	Machinery & Equipment				
	(3) Autopsy Cart w/ Grid Plate (\$7,500 ea - Mopec)	\$ 22,500	\$ 18,207	\$ 27,000	\$ (4,500)
	Cubicles (2025-26)			\$ 50,000	
	Total	\$ 22,500	\$ 18,207	\$ 77,000	\$ (54,500)

599101	Reserve for Contingencies				
	Reserve for Contingencies	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
	Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (**Revised 2026-05-19**)

Account Number	Account Name	2026/2027 Proposed	2024/2025 Actuals	2025/2026 Adopted	Amount of Change
534403	Contractual Services - Medical Examiner Contract				
	Total	\$7,614,923	\$ 6,833,923	\$ 7,258,923	\$ 356,000
<i>Increases for the following: Employees (5%); toxicology, health, life and workers comp insurance; business insurance; postage; cleaning supplies, autopsy supplies, office supplies, vehicle maintenance, overtime, payroll expenses, forensic consults and a vehicle purchase.</i>					

549624	Medical Examiner Admin Fee				
	Total	\$ 400,752	\$ 358,141	\$ 381,219	\$ 19,533
<i>Note: Administration fee is 5% of recurring operating and ME contract. This does not include reserves.</i>					

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (Revised 2026-05-19)

Description	2026/2027 Proposed
District 5 & 24 Budget	
Medical Examiner	\$ 7,614,923
Operating Costs	\$ 400,112
Administration Fee	\$ 400,752
Anticipated Revenues (Cremation/Tissue)	\$(1,040,000)
Total	\$ 7,375,787

District 5 & 24 Cost Sharing (Annual)	
Citrus	\$ 640,756
Hernando	\$ 819,124
Lake	\$ 1,715,921
Marion	\$ 1,669,294
Sumter	\$ 625,335
Seminole	\$ 1,905,357
Total	\$ 7,375,787

District 5 & 24 Cost Sharing (Quarterly)	
Citrus	\$ 160,189
Hernando	\$ 204,781
Lake	\$ 428,980
Marion	\$ 417,323
Sumter	\$ 156,334
Seminole	\$ 476,339
Total (Quarters x 4)	\$ 7,375,787

***DRAFT* Medical Examiner Budget**

Department: CT132527

Fiscal Year 2026-27 Proposed (Revised 2026-05-19)

Population Comparison					
	2025 Estimates¹ for FY 2026-27		FY 2025-26		
County	Population	% of Total	Population	% of Total	Increase or Decrease Amount
Citrus	166,500	8.69%	166,151	8.84%	-0.15%
Hernando	212,849	11.11%	210,577	11.20%	-0.10%
Lake	445,881	23.26%	433,331	23.05%	0.21%
Marion	433,765	22.63%	419,510	22.32%	0.31%
Sumter	162,493	8.48%	156,743	8.34%	0.14%
Seminole	495,106	25.83%	493,282	26.24%	-0.41%
District 5 & 24 Total	1,916,594		1,879,594		

Recurring Operating Cost Distribution					
District	Population	% of Total	Population	% of Total	Increase or Decrease Amount
District 5	1,421,488	74.17%	1,386,312	73.76%	0.41%
District 24	495,106	25.83%	493,282	26.24%	-0.41%
Total	1,916,594	100.00%	1,879,594	100.00%	

¹ Source Data: Florida Estimates of Population 2025, published January 2026 - <https://www.bebr.ufl.edu/population>

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23087

Agenda Date: 5/27/2026

Agenda No.: 5.4.

SUBJECT:

Property Insurance Premium Update

DESCRIPTION/BACKGROUND:

Cassandra Li will provide an update on the property insurance premiums. The insurance on the building that houses the Medical Examiner is broken into two line items, one for General Liability and one for Property. Budget balances and updates the final figures for the insurance fund, and increased the amount for the property to \$24,766, from what was budgeted last year. The line item for General Liability has not been used for insurance payments.

Staff is requesting the Advisory Committee to remove the General Liability detail of the line item 545101 - Insurance Premiums and to keep the Property line item at the \$24,766, for which was entered by the Budget Department.

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23088

Agenda Date: 5/27/2026

Agenda No.: 5.5.

SUBJECT:

Vehicle Cost Allocation and True-Up Discussion

DESCRIPTION/BACKGROUND:

The Districts 5 and 24 Medical Examiner will discuss the vehicle cost allocation and true up, if needed. Vehicles purchased by Seminole County for initial start-up are utilized in Seminole County. Maintenance and fuel are through the Medical Examiner's budget as a cost share. This was addressed in the last meeting; Commissioner Lockhart may require further information.

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23089

Agenda Date: 5/27/2026

Agenda No.: 5.6.

SUBJECT:
First Call Contract

DESCRIPTION/BACKGROUND:

The Districts 5 and 24 Medical Examiner will discuss the status of First Call. At the last meeting, it was determined that there is currently no contract with Seminole County, and Dr. Wolf works with them directly.

From: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>
Sent: Thursday, March 12, 2026 10:01 AM
To: Li, Cassandra <Cassandra.Li@marionfl.org>
Cc: Kruger, Robert <Robert.Kruger@marionfl.org>
Subject: RE: Contract for First Call

Good morning,

We are unable to locate a contract and have been on a fee for service payment model with Central Florida First Call. Sharon reminded me that we were initially supposed to begin providing Seminole County service in October 2019. Sometime around June 2018 Volusia County very publicly announced that they would no longer provide service to Seminole County starting October 1, 2018. Setting up the services went from 16 months of planning down to 3 months including getting the approval of the Marion BCC and the advisory board. This may be why there are discrepancies in certain aspects D5's contract with D24 (cremations and transport). There may have been an initial intent for Seminole to hold a contract with Central Florida First Call but they never set one up. Sorry for any confusion that I caused, I really thought we had our own.

Regards,

Lindsey A. Bayer, MS, MPA, F-ABMDI

Director of Operations
Districts 5 & 24 Medical Examiner Office

809 Pine Street
Leesburg, FL 34748
(352)326-5961
(352)365-6438 Fax

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Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23090

Agenda Date: 5/27/2026

Agenda No.: 5.7.

SUBJECT:
MDI Log Bid Exemption

DESCRIPTION/BACKGROUND:

Cassandra Li and the Medical Examiner will discuss the Districts 5 and 24 Medical Examiner's office request to use MDI in place of VertiQ for its reporting software. This software has been approved by the Marion County Information Technology department and awaits Committee approval to purchase. The estimated timeline for implementation is 6 months after purchase and installation.



**Marion County
Board of County Commissioners**

Administration

601 SE 25th Ave.
Ocala, FL 34471
Phone: 352-438-2300
Fax: 352-438-2324

DATE: February 11, 2026

TO: Mounir Bouyounes, P.E, County Administrator

THROUGH: James Banta, Fire Chief

FROM: Melissa Masters, Procurement & Contract Analyst, on behalf MCFR
(Dept Contact: Cassandra Li)

SUBJECT: 26BE-052 MDILog

Please find attached the signed Solicitation Waiver form requesting approval to utilize Occupational Research and Assessment, Inc. for the purchase of MDILog Medicolegal Death Investigation software for use by Medical Examiner's Districts 5 and 24.

The Medical Examiner's Office (Districts 5 & 24) and Marion County Fire Rescue (MCFR) have experienced persistent operational, billing, and data integrity issues with the current VertiQ case management system. Despite repeated efforts to correct deficiencies, problems continue to recur, creating significant administrative burden, invoice backlogs, reputational strain with funeral homes, and risk to the integrity of official records.

Through direct research and coordination with peer agencies, staff identified that Volusia County and Escambia County Medical Examiner Offices successfully utilize MDILog as their case management system. After observing the system in use and meeting directly with MDILog representatives, staff confirmed that the platform can provide — and is willing to configure — the specific functionality required by MCFR and the ME's Office, including:

- Partial payment processing
- Accurate balance calculations with credit/refund functionality
- Batch invoice generation and mass printing capability
- Enhanced search functions by funeral home and invoice
- Elimination of duplicate organization entries through administrative controls
- Customizable invoice language, including pre-collection notices
- Stable case tracking and reporting aligned with Medical Examiner workflows

Unlike VertiQ, which was built and modified reactively for Marion County and has required continual troubleshooting since implementation, MDILog is already operating successfully in comparable Florida Medical Examiner offices with similar statutory responsibilities and cremation billing structures. Its demonstrated performance in those jurisdictions confirms that it is purpose-built for Medical Examiner operations rather than adapted from a generalized platform.

Given the specialized nature of Medical Examiner case management, the integration of cremation authorization billing within statutory workflows, and the documented inability of the current vendor to provide sustained, reliable functionality, MDILog has demonstrated the capability to meet these combined operational, billing, reporting, and administrative needs.

For these reasons, MDILog is uniquely qualified to meet MCFR and the Medical Examiner's functional requirements and resolve the ongoing deficiencies that have materially impacted operations under the current system.

Upon approval, please return signed Solicitation Waiver to Procurement.

Thank you,
Melissa Masters



SOLICITATION WAIVER

26BE-052

This form is for requesting an exemption to a quote, bid, RFP or RFQ. If under \$50,000 will require County Administrator approval and if over \$50,000 the request will need BCC approval. Use your cursor to hover over a field for help. Please send completed and digitally signed form to Procurement@marionfl.org

Date: 6/9/2025

Department: Fire Rescue Service

Request Type:

- Bid Exemption (checked)
Standardization of Product/Brand
Sole Source Provider of Good/Service
Piggyback Agency

Purchase 1 time or recurring purchase with this year's total expenditure estimated is at \$ 30,000.00

Justification and/or Description:

Marion County Fire Rescue and Information Technology have been working together with regard to the current software program for their case database and invoicing modules for the past 3 years. In joint coordination, a bid exemption is being requested to move forward with MDILog, as it has been accepted by various District Medical Examiners throughout the State of Florida. Please find attached the issues with VertiQ, the current software program, that has delayed the Medical Examiner's invoices from being caught up.

Project Manager Signature:

Director Signature: [Handwritten Signature]

*Procurement Use Only

The following request is in accordance with the Procurement Manual, and meets the requirements to complete the exemption request and DOES DOES NOT require Board Approval.

PCA: [Handwritten Signature]

Date: 2/11/26

Procurement Director: [Handwritten Signature]

Date: 2-9-26

Do not sign below without prior signatures from Procurement Services above.

County Administrator
Please Select One

Signature [Handwritten Signature]



Marion County Board of County Commissioners

Fire Rescue • Headquarters

2631 SE Third St.
Ocala, FL 34471
Phone: 352-291-8000
Fax: 352-291-8098



From: Cassandra Li, Admin & Financial Services Manger
Date: June 9, 2025
Subject: Justification for Bid Exemption for MDI Log

Lindsey Bayer, Operations Manager, for the District 5 and 24 Medical Examiner's Office, found that their cohorts in the state, specifically Volusia and Escambia County, use MDI Log for their case management system and has brought that up to the staff at Marion County around the beginning of calendar year 2025.

The Medical Examiner staff has encountered issues over the past 3 years since VertiQ was selected as the low bid for their proposal, which includes loss of case files in the system, as well as invoicing issues that have created a backlog of invoices of 3 months.

In coordination with the IT Department, staff found that the vendor for MDI Log can include partial payments, search options to refine by funeral homes and invoices, as well as options to create batch invoices for all funeral homes and customization of the invoices to include wording that may be needed for notice before sending a vendor to collections (for not being up-to-date with payments). Issues with invoice stem back to 2023 when the vendor was creating the program for use.

Rita Wilemon, Applications Manager (since retired), had a list of issues upon implementation of the VertiQ software that were outstanding:

Identified issues:

- The invoices are not pulling up funeral home addresses automatically. It says the funeral home name but not address. Just two commas, ", ,".
- When working through December's cremations. The invoice says at the top "Cremation Authorization Billings for the Month of February, 2024". This needs to reflect the month the cremations were done, not the current month.
 - Also, the comma between the month and year needs to be removed.
- How can we print all invoices that have been completed at one time versus printing each individual invoice? Example: We would like to print all of December invoices at one time versus printing each individually.
- **This is the biggest issue:** One funeral home will come through to on the invoices formatted several different ways. We have to go in and fix each cremation to have each funeral home name formatted the same way. Example: Downing Funeral Home pulls up at least 4 different ways when you search it; therefore, the ME is sending cremations through for the same funeral home but formatted several different ways. If Abbey generates an invoice for Downing Funeral Home from December without changing the funeral home name in each cremation, it generates a total of 3 invoices for the 25 people that were cremated. (These are the 3 attached invoices.)
- The invoices do not have the date of cremation on them. (see page 2)

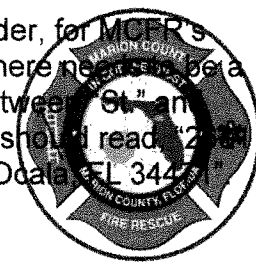


**Marion County
Board of County Commissioners**

Fire Rescue • Headquarters

2631 SE Third St.
Ocala, FL 34471
Phone: 352-291-8000
Fax: 352-291-8098

In the header, for MOEP's address, there needs to be a comma between "St." and "Ocala". It should read "2631 SE Third St., Ocala, FL 34471".



The invoice shows a negative balance for the amount due. And, it says, "If balance reflects a negative amount there is no payment due." However, the "Current Account Balance" shows negative but that amount is actually due. Example: Invoice #474 shows a current account balance of -\$1080.00. Per that note, there is no balance due. However, it is actually due. (This was identified before we signed off and the negative balance was supposed to have been adjusted to reflect they owed money)

Lindsey Bayer emailed in December 2024, the following:

I am still extremely dissatisfied with the fact that our investigators are continuously losing data. This application is supposed to work offline, thus we should not be losing any data. This issue has become so cumbersome that the investigators are now having to save all narratives in a Word document so that we can put the narrative back in when it disappears. This has been going on for 2 years. The result is that myself and my staff do not have time to send detailed emails to the helpdesk every time this happens. The audit is mostly useless because in the majority of cases the portion of the narrative that gets deleted is not in there. I would like a resolution to this.

Marion County Fire Rescue, Information Technology and the staff at the Medical Examiner's office are in unanimous agreement that after the review of the MDI Log software, that it would be better suited to handle the Medical Examiner's case files, retention and otherwise, as well as the invoices that are needed for Marion County Fire Rescue staff to invoice on behalf of the Medical Examiner's Office to obtain revenues for the stand-alone fund.p

Li, Cassandra

From: Agustina Berraz Montyn <agustina@vertiq.com>
Sent: Thursday, December 26, 2024 12:55 PM
To: Bayer, Lindsey; Anahi Ludueña
Cc: Garrett, Wesley; Aldana Caprio; Somwaru, Sam; V3TechSupport; Li, Cassandra; Smith, Will; Garrett, Wesley; Somwaru, Sam; Li, Cassandra; Smith, Will
Subject: RE: Narrative Deleted 2024-2872

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Hello all,

First of all, I hope you had a wonderful Christmas.

At the moment, I haven't identified any issues related to data loss. Based on the monitoring I am conducting, the information is being stored correctly and completely. Nonetheless, we will be adding an additional login layer to prevent and detect any similar situations in the future.

I will also continue monitoring this as long as necessary.

I wanted to ask if you have experienced any problems over the past few days.

Thank you very much!

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850



I will be OOO from January 3rd to January 12th

From: Agustina Berraz Montyn
Sent: Thursday, December 19, 2024 8:41 AM
To: 'Bayer, Lindsey' <Lindsey.Bayer@marionfl.org>; Anahi Ludueña <anahi@vertiq.com>
Cc: 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>; 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>
Subject: RE: Narrative Deleted 2024-2872

Good morning,

The update has been completed.

As I mentioned earlier, I will continue monitoring the application to review any potential scenarios. Please let me know if you encounter any issues related to data loss. If this happens again, any information you can provide will be helpful.

Regarding modifying data while uploading files, with this update, it is no longer necessary to wait—you can continue working as usual. This error should not occur again.

Once again, thank you very much for your collaboration and patience.

Best regards,

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

I will be OOO from January 3rd to January 12th**From:** Agustina Berraz Montyn**Sent:** Wednesday, December 18, 2024 1:31 PM**To:** 'Bayer, Lindsey' <Lindsey.Bayer@marionfl.org>; Anahi Ludueña <anahi@vertiq.com>

Cc: 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>; 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>

Subject: RE: Narrative Deleted 2024-2872

Hello all,

I hope this message finds you well.

Tomorrow, we will be deploying first thing in the morning. We are fixing an error we found in a potential scenario, which we believe could be the main cause of data loss in certain situations.

In any case, I will continue investigating and monitoring the application until I am confident that this issue will not happen again.

In the meantime, I truly appreciate your collaboration and patience, and I kindly ask you to inform me of any other similar situations that may arise so I can keep analyzing all the information.

Once the deployment is completed tomorrow, I will provide an update via this same channel.

Thank you all very much!

Best regards,

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

I will be OOO from January 3rd to January 12th**From:** Agustina Berraz Montyn**Sent:** Tuesday, December 17, 2024 3:05 PM**To:** 'Bayer, Lindsey' <Lindsey.Bayer@marionfl.org>

Cc: 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>; 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>

Subject: RE: Narrative Deleted 2024-2872

Hello all,

We have identified a possible cause of the data loss issue and are currently working on a fix.

We plan to deploy it to production on Thursday morning, after coordinating with your team in advance.

In the meantime, we are continuing to investigate and audit different behaviors and scenarios to ensure this issue does not happen again.

Until the deployment on Thursday, we kindly ask that if you are uploading files, please refrain from saving any information in the cases until the upload process is fully completed. This scenario appears to be the root cause of the potential data loss we have identified.

As I mentioned earlier, I will continue monitoring and reviewing the situation to ensure that this will not happen again.

Thank you for your patience and understanding.

Best regards,

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850



I will be OOO from January 3rd to January 12th

From: Agustina Berraz Montyn

Sent: Tuesday, December 17, 2024 1:37 PM

To: 'Bayer, Lindsey' <Lindsey.Bayer@marionfl.org>

Cc: 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>; 'Garrett, Wesley' <Wesley.Garrett@marionfl.org>; 'Somwaru, Sam' <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; 'Smith, Will' <Will.Smith@marionfl.org>

Subject: RE: Narrative Deleted 2024-2872

Hello Lindsey,

I know you are out of the office these days, and I don't want to bother you, but if you agree,

I would like to schedule a short meeting next week to discuss this, bring you up to speed on the issue, and share the strategies to resolve it.

Of course, in the meantime, I am progressing with the analysis of this issue, and I will not stop until it is resolved.

I will probably provide an application update by the end of the day tomorrow or Thursday morning, with the sole purpose of adding more information to the logging and auditing. Before doing so, I will let you know to get your approval and ensure you are aware.

Thank you very much

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850



I will be OOO from January 3rd to January 12th

From: Agustina Berraz Montyn
Sent: Tuesday, December 17, 2024 8:58 AM
To: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>
Cc: Garrett, Wesley <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; Somwaru, Sam <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>; Garrett, Wesley <Wesley.Garrett@marionfl.org>; Somwaru, Sam <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>
Subject: RE: Narrative Deleted 2024-2872

Hello Lindsey,

I completely understand your frustration, and I want to assure you that my sole focus right now is to resolve this issue. I am fully committed to finding the root cause of the problem and ensuring that it doesn't happen again. While I thoroughly review the entire code of the client application, I will implement a series of updates to help identify what is happening on the local devices when data loss occurs. These updates will provide valuable insights and allow us to take further corrective actions.

I will keep you updated on my progress and any findings along the way.

Please feel free to reach out if you notice any additional patterns or have further details to share.

Thank you for your patience and understanding.

Best regards,

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850



I will be OOO from January 3rd to January 12th

From: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>
Sent: Monday, December 16, 2024 7:02 PM
To: Agustina Berraz Montyn <agustina@vertiq.com>
Cc: Garrett, Wesley <Wesley.Garrett@marionfl.org>; Aldana Caprio <Aldana@vertiq.com>; Somwaru, Sam <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>; Garrett, Wesley <Wesley.Garrett@marionfl.org>; Somwaru, Sam <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>
Subject: Re: Narrative Deleted 2024-2872

Wesley is an overnight investigator so he is not available for a meeting. We have answered these many times and all of the answers for the most part are "No.". Prior to having to save everything to a word document and copy and paste it, the workflow is as follows: the investigator starts a case in moon, fills out the fields of information and then types the narrative. There is no navigating between devices nor are there multiple tabs open. There is no alert and there is no indication that the application has gone off-line. I myself have witnessed information vanish right after it's been typed. We do not experience any issues in any other applications that we use. Often times the missing data isn't discovered until the next day or sometimes later on when I am doing chart reviews. Often times I come across sentences that just stop in the middle and intern have to contact the investigator who entered it to see if they can remember what they were entering. I have no idea how much data is missing in the application because of this issue.

Sent from my iPhone

On Dec 16, 2024, at 3:14 PM, Agustina Berraz Montyn <agustina@vertiq.com> wrote:

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This email originated from outside the organization. Do not click links, open attachments, or share any information unless you recognize the sender and know the content is safe. Report suspicious emails using the "Phish Alert" button in Outlook or contact the Helpdesk.

Hello,

I hope you're doing well.

As I suspected, the issue seems to be that the data which is being lost never actually reaches the server. This is why the audit trail does not have any record of the data that is suddenly lost—it remains on the user's device, where the information was saved, and is later identified as lost.

To investigate further, I plan to add auditing to the client application so that we can gather more information from each user's device to help pinpoint where the issue is occurring.

I would like to schedule a meeting for tomorrow, if Garrett Wesley is available, to better understand the workflow from the moment the information was saved until it was discovered to be missing.

Some of the questions I need help answering are:

1. Was the information saved originally from the same device from which it was later discovered to be missing?
2. Do you typically work with more than one browser at the same time?
3. Do they you multiple tabs open and work in them simultaneously?
4. Do you see a message, like the one I've sent below, while working in the application?

<image003.png>

5. When do you discover the information is no longer available? Do you re-enter the case later, or does it all happen while you are editing and the data suddenly disappears?
6. Is the narrative saved from the Narrative form or the Case Intake Information form? I want to understand if the problem occurs when you edit the same information from two different forms, or if, for example, you entered the narrative in the Narrative form but later discover the information is missing from the Case Intake Information form.

Unfortunately, I need to bother you with these questions, as I really need your help to address the situation from all angles in order to resolve it.

I truly appreciate your time and apologize for the inconvenience.

Thank you again

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

<image001.jpg>

<image002.png>

I will be OOO from January 3rd to January 12th

From: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>

Sent: Monday, December 16, 2024 3:15 PM

To: Agustina Berraz Montyn <agustina@vertiq.com>

Cc: Somwaru, Sam <Sam.Somwaru@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>;

cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>; Somwaru, Sam <Sam.Somwaru@marionfl.org>; cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>
Subject: Re: Narrative Deleted 2024-2872

I don't know if this is helpful, but today one of my employees accidentally deleted part II of the death certificate in Moon. In this instance, I had no problem recovering the data from audit. It is when Moon deletes the information, that I cannot recover it from audit.

Sent from my iPhone

On Dec 16, 2024, at 1:11 PM, Agustina Berraz Montyn <agustina@vertiq.com> wrote:

CAUTION: THIS MESSAGE IS FROM AN EXTERNAL SENDER

This email originated from outside the organization. Do not click links, open attachments, or share any information unless you recognize the sender and know the content is safe. Report suspicious emails using the "Phish Alert" button in Outlook or contact the Helpdesk.

Hello all,

I would like to update you on the status of this issue. I am personally working on it, along with a fully dedicated team, to identify the root cause of the problem.

Once again, I want to thank you for your patience and apologize for the inconvenience caused. Since this is not a bug we can easily reproduce, we are analyzing different flows and scenarios. For this reason, I will need your assistance to represent the situation as accurately as possible.

Later today, I will share an update on the analysis, likely with a list of questions. Some of these questions may have been sent to you previously, but I want to ensure we are not missing any critical information.

I sincerely appreciate your collaboration and patience as we work to identify and resolve this issue in a satisfactory and definitive manner.

Please feel free to reach out if you have any questions.

Best regards,

Agustina Berraz Montyn

Chief Architect - VertIQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

<image001.jpg>

<image002.png>

I will be OOO from January 3rd to January 12th

From: Agustina Berraz Montyn <agustina@vertiq.com>

Sent: Monday, December 16, 2024 11:26 AM

To: Somwaru, Sam <Sam.Somwaru@marionfl.org>; Bayer, Lindsey <Lindsey.Bayer@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>

Cc: cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>

Subject: RE: Narrative Deleted 2024-2872

God morning Sam

Thank you very much for the information. I am actively investigating this issue, and I will keep you updated on my review.

I want to first identify all the possible scenarios that could be causing this problem, as our team has never been able to reproduce it, and it is not an issue any of our clients have experienced.

My main priority is to resolve this issue so you can work without any concerns. Thank you very much for your patience, and I apologize for the inconvenience.

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

<image001.jpg>

<image002.png>

I will be OOO from January 3rd to January 12th

From: Somwaru, Sam <Sam.Somwaru@marionfl.org>

Sent: Monday, December 16, 2024 10:51 AM

To: Agustina Berraz Montyn <agustina@vertiq.com>; Bayer, Lindsey <Lindsey.Bayer@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>

Cc: cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>

Subject: RE: Narrative Deleted 2024-2872

Good Morning Agustina,

We have also been experiencing sporadic daily drop connections over the last three weeks to Moon. I have worked with Anahi Ludueña to help resolve the issue; our internal IT networking team have checked the internet connection. We are not experiencing any network or internet connection issues with the medical examiner's office.

<image003.png>

Sam Somwaru
Business Systems Analyst
Information Technology
Technology moving us forward

Marion County Board of County Commissioners
 2511 SE Third St.
 Ocala, FL 34471
 Main: 352-671-8874 | Direct: 352-671-8874

Empowering Marion for Success!

Under Florida law, emails to our organization are public records. If you do not want your email reviewed in response to a public records request, contact this office by phone.

From: Agustina Berraz Montyn <agustina@vertiq.com>
Sent: Monday, December 16, 2024 6:50 AM
To: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>; V3TechSupport <v3techsupport@vertiq.com>; Somwaru, Sam <Sam.Somwaru@marionfl.org>
Cc: Li, Cassandra <Cassandra.Li@marionfl.org>; Smith, Will <Will.Smith@marionfl.org>
Subject: RE: Narrative Deleted 2024-2872

You don't often get email from agustina@vertiq.com. [Learn why this is important](#)

CAUTION: THIS MESSAGE IS FROM AN EXTERNAL SENDER

This email originated from outside the organization. Do not click links, open attachments, or share any information unless you recognize the sender and know the content is safe. Report suspicious emails using the "Phish Alert" button in Outlook or contact the Helpdesk.

Hello Lindsey,

Thank you for reaching out and sharing your concerns. We deeply regret the continued difficulties you and your team have experienced regarding data loss in the application. We understand the frustration this situation has caused, and I want to assure you that resolving this issue remains one of our top priorities.

Over the past weeks, we have been actively investigating the root cause of the data loss, focusing on scenarios specific to offline functionality.

Our team is implementing and testing several enhancements designed to address this issue comprehensively and prevent any further loss of data.

To ensure we leave no stone unturned, we will be deploying an update aimed at improving the application's offline stability and data handling processes. We will communicate the exact timeline for this deployment in the coming days and will provide support throughout the transition to ensure a smooth implementation. In the meantime, if you encounter any further data loss, please do not hesitate to inform us.

While we recognize this requires additional effort from your side, such reports greatly assist us in refining and validating our solution.

We value the work you and your team do and are committed to resolving this issue as quickly and thoroughly as possible.

Please feel free to reach out directly with any further questions or concerns.

Kind regards,

Agustina Berraz Montyn

Chief Architect - VertiQ Software LLC

agustina@VertiQ.com

Toll-free: 800-222-7947

Fax: 408-782-0850

<image001.jpg>

<image002.png>

I will be OOO from January 3rd to January 12th

From: Bayer, Lindsey <Lindsey.Bayer@marionfl.org>

Sent: Sunday, December 15, 2024 5:05 PM

To: V3TechSupport <v3techsupport@vertiq.com>; Somwaru, Sam

<Sam.Somwaru@marionfl.org>

Cc: cassandra.li@marionfl.org; Smith, Will <Will.Smith@marionfl.org>

Subject: FW: Narrative Deleted 2024-2872

Good afternoon,

I am still extremely dissatisfied with the fact that our investigators are continuously losing data. This application is supposed to work offline, thus we should not be losing any data. This issue has become so cumbersome that the investigators are now having to save all narratives in a Word document so that we can put the narrative back in when it disappears. This has been going on for 2 years. The result is that myself and my staff do not have time to send detailed emails to the helpdesk every time this happens. The audit is mostly useless because in the majority of cases the portion of the narrative that gets deleted is not in there. I would like a resolution to this.

Thank you,

Lindsey A. Bayer, MS, MPA, F-ABMDI

Director of Operations

Districts 5 & 24 Medical Examiner Office

809 Pine Street

Leesburg, FL 34748

(352)326-5961

(352)365-6438 Fax

Serving Lake, Sumter, Seminole, Marion, Citrus and Hernando Counties

<image004.jpg>

<image005.jpg>

From: Garrett, Wesley

Sent: Thursday, December 12, 2024 5:32 PM

To: Somwaru, Sam <Sam.Somwaru@marionfl.org>; v3techsupport@vertig.com; Bayer, Lindsey <Lindsey.Bayer@marionfl.org>; Smith, Will <Will.Smith@marionfl.org>

Subject: Narrative Deleted 2024-2872

Good Evening,

I am reaching out because my narrative for case 2024-2872 was deleted last night out of Moon. Also, numerous other fields I typed information in were deleted (Last Seen Alive; NOK; Identification; Investigating Agency; Scene and Body Information; Social and Medical Hx sections; Records Request section). I put all of this info in Moon between 2200 and 0001 last night.

Regards,

Wesley Garrett, MA, F-ABMDI

Forensic Investigator

Medical Examiner's Office, Districts 5 & 24

809 Pine Street

Leesburg, FL 34748

P: 352-326-5961 | | F: 352-365-6438

wesley.garrett@marionfl.org

Serving Citrus, Hernando, Lake, Marion, Sumter, & Seminole Counties.

<image004.jpg>

<image005.jpg>



Marion County Board of County Commissioners

Fire Rescue • Headquarters

2631 SE Third St.
Ocala, FL 34471
Phone: 352-291-8000



Memo to: Procurement
From: Rachel Wapinsky, Administrative Manager
Date: June 6, 2025
Subject: Constant Issues with VertiQ

Marion County Fire Rescue (MCFR) and the District 4 & 24 Medical Examiner (ME) Office has continually had issues with VertiQ since the program was created for our use. I was in the initial meetings with VertiQ when Chief Mascho was speaking to them about what our office needed. In those meetings, I noticed there was a language barrier that caused issues, and I believe it is still causing issues. Sometimes MCFR will explain an issue, could be formatting or a negative sign before a dollar amount, and VertiQ will not understand what the issue is.

VertiQ is normally quick to respond when we have an issue; however, the issues never seem to stop. If one issue is fixed, another one presents itself. At times, an issue that was fixed previously becomes an issue again.

Due to the constant issues, MCFR has consistently been behind on invoices. The most recent example is that Talesha McRae was invoicing in May 2025 for January 2025 and February 2025 while working hard to get our office caught up on invoicing. We requested that the previous unpaid balance line be taken off the invoice as it was causing confusion for the funeral homes. When this change was made, the balances were calculated incorrectly. Also, we noticed during this timeframe that words on the invoice were misspelled, there were extra spaces, and there were extra commas. We have encountered this issue several times in the past and had to ask for it to be fixed yet again. We asked for a new credits line to be added to the invoices and when the change was made, the balance again did not accurately calculate.

Due to these system errors, MCFR staff keeps separate spreadsheets to track cremation invoices and bills in order to double check. This creates hours of extra time spent just to mail out one month of invoices.

I have asked Abbey Williamson who previously was in charge of cremation invoicing for MCFR, Talesha McRae who is currently in charge of cremation invoicing for MCFR, Marion County Information Technology Business Systems Analyst, and Districts 5 & 24 Medical Examiner Office

Director of Operations Lindsey Bayer to provide examples of the issues encountered. Those lists are compiled below but are not all inclusive as there have been constant errors since this program was first implemented.

From MCFR:

- Punctuation issues with invoices including commas in places where they should not be and were not previously.
- Some funeral home addresses listed a county instead of the state of Florida. Some had both the county and Florida listed in the address. Other addresses had no zip code or no address at all.
- We were unable to mass print invoices, which is quite difficult when trying to mail 150+ invoices out at one time. Invoices had to be individually printed.
- At times, payments do not calculate correctly; therefore, the "Amount Due" on invoices is incorrect. This created a large issue with funeral homes paying the incorrect amount and having large credits. Also, funeral homes would get upset at us when they noticed the amount on the invoice was incorrect.
- Funeral homes were in VertiQ numerous times causing them to receive more than one invoice. Some funeral homes were receiving four invoices for one month because cases would be assigned to the duplicate funeral home. If you were looking in the system at the multiple entries of the same funeral home, they all had the same spacing, punctuation, and spelling. They looked identical to the naked eye. This also created an issue with balances due being incorrect.
- The wrong month was generated on invoices. The invoice stated if a negative amount showed that there was no balance due; however, there would be a negative number even when a balance was due.
- There is no charge for indigent cases. The Medical Examiner office goes in and changes the status to "waived" when they receive the proper documentation from a funeral home. Once waived, the amount should change from the \$60 fee to \$0. However, the balance did not calculate correctly and kept the \$60 included in the balance.
- When working on 2nd and 3rd invoices, manual editing on multiple invoices is required to make sure the balances are correct.
- Currently, we are working through the issue of not being able to reprint 2nd or 3rd invoices.

From ME:

- Connectivity and data loss were one of the major ongoing issues. The audit function was mostly useless in these situations and often times data could not be recovered. We addressed the fact that we are supposed to be able to work offline so could not understand why any data loss would occur. It appears to have mostly resolved.
- Organization administration was an ongoing process. Even though the organization fields were supposed to be locked down they still kept populating so we continuously got duplicate entries saved which bled over to cremation billing.

- There was essentially no quality control on their end. I was quality control and there are still aspects of Moon (many of the reports) that I still have not been able to review due to other duties.
- When the identification section is completed as “unidentified” the name field populates with John Doe. This is an extremely outdated term and when we asked to change it to unidentified they advised there would be a charge so we didn’t do it. This also occurred with the telephone icons. It defaults to the home phone icon (even for businesses), and we have to change it.
- There were multiple issues with the address populating in the death section.
- Multiple issues with our records department invoices populating names/addresses.
- Cases marked complete were re-opening.
- Many original forms/reports indicated coroner and not medical examiner. The labeling of many sections had to be changed because of incorrect naming and typos.
- Case tracking had to be adjusted multiple times because the various search options did not align with the reports because a data field was not completed.
- Had to have a multiple user notification added (which I think was quoted and billed) because more than one doctor could edit/complete a case without the other doctor knowing someone else was doing the same thing.
- The evidence from had many problems and had to be revamped as did toxicology.

From IT:

- An entire narrative vanished while Dr. Corey from the ME was typing an update.
- Duplicate hospitals.
- Duplicate hospital addresses.
- Multiple hard refresh issues to clear the user browser.
- Cases by doctor report discrepancy between the search function and the report function.
- Non-human remains cases have the results show up with a default NH2000 number.
- Incomplete case reports.
- No way to have facility information retrieved from Bing and just have it pull from the organization administration.
- Pending identification list and select a case – it no longer goes to that case but redirects right back to the pending identification list.
- When a case is being converted from a case review to a ME case, the disposition place is being deleted.
- Exclude inactive employees from the drop down.
- Investigators losing data. Example: narrative was deleted.
- Moon connection was inconsistent after an upgrade.
- User notifications not working properly.

We previously went to Volusia County to see how MDILog works for them. After that meeting, we met virtually with MDILog to see what they could share about their program. As of yet, we have not requested a quote. However, we went over items that MCFR would need on the invoicing side of

MDILog, and they agreed that those functions could easily be added. These additional functions include: entering partial payments, adding a search option for funeral homes/invoices, option to create all invoices at once, customizing the footer on invoices, and adding a refund option.

Although we have never used MDILog, our research has shown great potential for saving countless hours of work.



October 29, 2025

Barbara C. Wolf, MD
Chief Medical Examiner
Districts 5 and 24
809 Pine Street
Leesburg, Florida 34748

RE: MDILog Pricing

Dear Dr. Wolf:

Thank you for the opportunity to provide MDILog information and pricing for Citrus, Hernando, Lake, Marion, Sumter, and Seminole Counties (FL ME Districts 5 and 24). Pricing is based on population served with unlimited employee users, unlimited data storage (five years), and Level 3 technical support. I have added options for the NMS toxicology, OPO interfaces and data migration from your current case management system.

Technical support is available Monday through Friday, 8AM-5PM EST at 231-796-2822. Training tutorials are available at MDILog.com in the Help section as well as User Discussion forum. Email support is at support@mdilog.com without charge.

Sincerely,

A handwritten signature in black ink, appearing to read 'SVC', written over a light blue sticky note background.

Steven Clark, PhD, Director

Attached: Itemized Pricing Table

Draft Proposal
for reference only.

Itemized Pricing Table

#	Item	Type	Support	Base	Discount	Adjusted	Options	Cost
1	Citrus, FL	Primary	Level 1	\$2,822	NAME / IACME	\$1,975	SUDORS (\$170), Toxicology (\$170), VDRS (\$170)	\$2,485
2	Hernando, FL	Primary	Level 1	\$3,569	NAME / IACME	\$2,499	SUDORS (\$215), Toxicology (\$215), VDRS (\$215)	\$3,144
3	Lake, FL	Primary	Level 3	\$8,473	NAME / IACME	\$6,518	SUDORS (\$392), Toxicology (\$392), VDRS (\$392)	\$7,694
4	Marion, FL	Primary	Level 1	\$6,866	NAME / IACME	\$4,806	SUDORS (\$412), Toxicology (\$412), VDRS (\$412)	\$6,042
5	Seminole, FL	Primary	Level 1	\$8,983	NAME / IACME	\$6,289	SUDORS (\$539), Toxicology (\$539), VDRS (\$539)	\$7,906
6	Sumter, FL	Primary	Level 1	\$2,378	NAME / IACME	\$1,665	SUDORS (\$143), Toxicology (\$143), VDRS (\$143)	\$2,094
Total								\$29,365

Additional Services

#	Item	Priced	Cost Per Item	Quantity	Cost
7	OPTIONAL: Data Migration (current cases to MDILog)	Single fee	\$7,500	1	\$7,500
Total					\$7,500

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23091

Agenda Date: 5/27/2026

Agenda No.: 6.1.

SUBJECT:

Notation for Record: Four Letters Dated October 16, 2025, March 6, 2026, March 10, 2026, and March 24, 2026.

DESCRIPTION/BACKGROUND:

See attached letters:

- Letter dated October 16, 2025, from Matthew Minter, County Attorney, Marion County Board of County Commissioners, to Melanie Marsh, County Attorney, Lake County Board of County Commissioners and Kate Latorre, County Attorney, Seminole County Board of County Commissioners
- Letter dated March 6, 2026, from Donald Wiley, Chairman, Sumter County Board of County Commissioners to Andria Herr, Chairman, Seminole County Board of County Commissioners
- Letter dated March 10, 2026, from Donald Wiley, Chairman, Sumter County Board of County Commissioners to Leslie Campione, Chairman, Lake County Board of County Commissioners
- Letter dated March 24, 2026, from Andria Herr, Chairman, Seminole County Board of County Commissioners to Donald Wiley, Chairman, Sumter County Board of County Commissioners



Marion County Board of County Commissioners

Office of the County Attorney

601 SE 25th Ave.
Ocala, FL 34471
Phone: 352-438-2330
Fax: 352-438-2331

October 16, 2025

Melanie Marsh, Esq.
County Attorney
Lake County Attorney's Office
315 W. Main Street, Ste. 335
Tavares, FL 32778

Kate Latorre, Esq.
County Attorney
Seminole County Attorney's Office
1101 East First Street
Sanford, FL 32771

Re: Marion County Response to Lake County and Seminole County Letter
of April 18, 2025 Concerning Reassignment of Lake County to District 24

Dear Melanie and Kate:

This letter will convey the position of the Marion County Board of County Commissioners ("MARION") regarding the two options presented in the referenced letter. The context for MARION's position was set forth in the recital of the 2018 Interlocal Agreement between the District 5 Counties and Seminole County:

"WHEREAS, it is the intent of the parties to implement this Agreement without increasing the medical examiner costs of the DISTRICT 5 COUNTIES or reducing the level of service of medical examiner services to the DISTRICT 5 COUNTIES in any way."

The Marion County Board of County Commissioners' respects the wishes of Lake County and Seminole County expressed in the referenced letter. It is MARION's understanding that, even though it was not expressed in the referenced letter, if option 2 were implemented among the parties, Lake County would be seeking a "buy-out" of the current Medical Examiner facility in Leesburg. Thus, either option would result in an immediate, or near term, increase in the medical examiner costs of the four remaining DISTRICT 5 counties.

For that reason, it will be the position of MARION to affirmatively oppose Lake County leaving District 5.

Notwithstanding that, MARION proposes a conditional counter-offer by which it would *affirmatively support* Lake County leaving District 5 to join Seminole in District 24, and continue to use the Leesburg facility, as follows:

The condition is that the legislative delegations of *all six counties* would work to obtain State Funding for construction of a new medical examiner facility at the site that MARION has obtained in Oxford, to be utilized by Citrus, Hernando, Marion and Sumter as the remaining District 5 Counties. Lake and Seminole would continue to use the current Leesburg facility for their medical examiner facility – and Citrus, Hernando, Marion and Sumter would be allowed to continue to use the Leesburg facility until State funding is received for the new facility and construction of that facility is completed.

We all recognize that local governments are entering more uncertain financial times, and we need to be as fiscally responsible as possible. Both Seminole and Marion continue to work to extract as much usable life as reasonably possible out of our dated county administration buildings. The concept of this counter-offer is to respect the wishes of the boards of Lake and Seminole counties, in a way that is consistent with the intent of the parties set out above in the 2018 Interlocal Agreement.

While I have been in some discussions with counsel for some of the remaining District 5 counties, I do not have a formal position yet from the remaining District 5 counties to this counter-offer. I committed to Melanie to provide a written statement to her today which is this letter, and I expect we will have input from the other counties in the near future.

I will be happy to respond to any questions you may have in the meantime.

Sincerely,



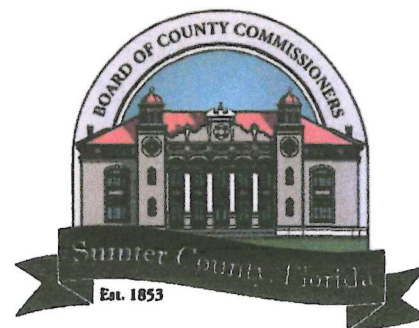
Matthew G. Minter
County Attorney

Cc: Members of Marion County Board of County Commissioners

Board of County Commissioners

Sumter County, Florida

7375 Powell Road, Suite 200 • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
 Website: <http://sumtercountyfl.gov>



March 6, 2026

Andria Herr, Chairman
 Seminole County Board of County Commissioners
 1101 E. 1st St.
 Sanford, FL 32771

RE: Medical Examiner

Dear Chairman. Herr,

On behalf of the Sumter County Board of County Commissioners, we would like to provide this letter of support of Seminole County's decision to depart from the District 5 Medical Examiner and ending participation in the interlocal agreement. Sumter County wishes Seminole County well in their endeavor to select a new facility and the selection process of a new Medical Examiner.

Sincerely,

Donald L. Wiley
 Chairman

cc: District 5 Member Counties

Debora K. Butterfield, District 1
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

Andrew Bilardello, District 2
 Vice Chairman
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

Todd Coon, District 3
 2nd Vice Chairman
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

Jeffrey A. Bogue, District 4
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

Donald Wiley, District 5
 Chairman
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

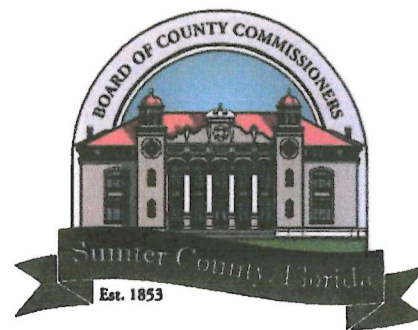
Bradley S. Arnold,
 County Administrator
 (352) 689-4400
 7375 Powell Road
 Wildwood, FL 34785

Erin Munz, Clerk & Auditor
 (352) 569-6600
 215 East McCollum Avenue
 Bushnell, FL 33513

County Attorney
 The Hogan Law Firm
 Post Office Box 485
 Brooksville, Florida 34605

Board of County Commissioners Sumter County, Florida

7375 Powell Road, Suite 200 • Wildwood, FL 34785 • Phone (352) 689-4400 • FAX: (352) 689-4401
Website: <http://sumtercountyfl.gov>



March 10, 2026

Leslie Campione, Chairman
Lake County Board of County Commissioners
315 W. Main St.
Tavares, FL 32778

RE: Medical Examiner District

Dear Chairman Campione,

Following the most recent dialogue regarding the disposition of the member counties, it is important to share with you Sumter County's position regarding the future of the District 5 Medical Examiners Board.

It is critical that the District 5 Medical Examiner continue to use the current facility in Leesburg until such time as a new facility is operational; therefore, this letter solicits your support for this same objective.

As Seminole County returns to the services in District 24 at the end of the interlocal governmental agreement term, we wish them the best in that endeavor with no objection.

We also respect the decision of the Lake County Board of County Commissioners regarding its position to either stay with the members counties in District 5 or transition to District 24 at the end of the interlocal governmental agreement term concurrent with Seminole County's departure.

We have enjoyed the partnership of Lake County in this service delivery and encourage your final decision to be favorable to remaining with the District 5 member counties.

Sincerely,

Donald L. Wiley
Chairman

cc: District 5 Member Counties

Debra K. Butterfield, District 1
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Andrew Bilardello, District 2
Vice Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Todd Coon, District 3
2nd Vice Chairman
(352) 689-4400
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Wildwood, FL 34785

Jeffrey A. Bogue, District 4
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Donald Wiley, District 5
Chairman
(352) 689-4400
7375 Powell Road
Wildwood, FL 34785

Bradley S. Arnold,
County Administrator
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Erin Munz, Clerk & Auditor
(352) 569-6600
215 East McCollum Avenue
Bushnell, FL 33513

County Attorney
The Hogan Law Firm
Post Office Box 485
Brooksville, Florida 34605

March 24, 2026

Donald L. Wiley, Chairman
Sumter County Board of County Commissioners
7375 Powell Road, Suite 200
Wildwood, FL 34785

Re: Medical Examiner

Dear Chairman Wiley,

On behalf of the Seminole County Board of County Commissioners, we would like to thank you for your letter. We sincerely appreciate your engagement and continued support.

For clarification, Seminole County is in District 24, not District 5. At this time, it is our intention not to renew the agreement upon its conclusion in 2029. Until that time, we will remain fully engaged and continue working toward the success of all entities concerned.

Please do not hesitate to reach out if I can be of assistance.

With appreciation,



Andria Herr
Chairman
Seminole County Board of County Commissioners

Cc: District 5 Member Counties
Seminole County Board of County Commissioners

Marion County

Districts 5 & 24 Medical Examiner Advisory Committee

Agenda Item

File No.: 2026-23093

Agenda Date: 5/27/2026

Agenda No.: 6.2.

SUBJECT:

Survey Responses from Commissioner Lockhart, Seminole County Board of County Commissioners; Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners; William Scheiner, State Attorney 18th Judicial Circuit, Brevard and Seminole Counties; and Sheriff Dennis Lemma, Seminole County Sheriff's Office

DESCRIPTION/BACKGROUND:

Attached are survey responses sent to the Medical Examiners' Commission regarding Districts 5 and 24 Medical Examiner services. These surveys were submitted by the following people: Commissioner Lockhart, Seminole County Board of County Commissioners; Kristian Swenson, Assistant County Manager, Seminole County Board of County Commissioners; William Scheiner, State Attorney 18th Judicial Circuit, Brevard and Seminole Counties; and Sheriff Dennis Lemma, Seminole County Sheriff's Office.

1. Please select your type of agency, organization, or business: *

Police Department

Sheriff Office

Board of County/City Commissioners

State Attorney's Office

Public Defender's Office

Funeral Home

Medical Society

Organ Recovery Organization

Other

2. Agency, organization, or business name: *

Seminole County BCC

3. Agency, organization, or business **street address:** *

1101 E First Street

4. Agency, organization, or business **city:** *

Sanford

5. Agency, organization, or business **zip code:** *

32773

6. Your name: *

Amy Lockhart

7. Your email address: *

ALockhart@seminolecountyfl.gov

8. Please select the medical examiner district number and district medical examiner that you receive services from (the counties of service are listed for convenience): *

District 15 (serves Palm Beach County); District Medical Examiner Catherine R. Miller, M.D.

District 16 (serves Monroe County); District Medical Examiner Michael Steckbauer, M.D.

District 17 (serves Broward County); District Medical Examiner Rebecca MacDougall, M.D.

District 18 (serves Brevard County); District Medical Examiner Sajid S. Qaiser, M.D.

District 19 (serves Indian River, Martin, Okeechobee, & St. Lucie Counties); District Medical Examiner Patricia A. Aronica, M.D.

District 20 (serves Collier County); District Medical Examiner Marta U. Coburn, M.D.

District 21 (serves Glades, Hendry, & Lee Counties); District Medical Examiner Rebecca A. Hamilton, M.D.

District 22 (serves Charlotte County); District Medical Examiner Russell S. Vega, M.D.

District 23 (serves Flagler, Putnam & St. Johns Counties); District Medical Examiner Wendolyn Sneed, M.D.

X

District 24 (serves Seminole County); District Medical Examiner Barbara Wolf, M.D.

Please answer the below questions regarding the medical examiner services in your district. If you have additional documentation you wish to send, you may send it to MECReports@fdle.state.fl.us.

9. How do you rate the quality of medical examiner services provided in your district? *

Favorable

Unfavorable

No Opinion

10. Please explain your above response regarding the quality of medical examiner services. You may provide suggestions for improvements, reasons for negative/positive/no response, or other comments related to the services or district medical examiner. *

Reason for response has been publicly discussed at our BCC meetings.

View results

Respondent

124 Anonymous

248:08

Time to complete

Medical Examiners Commission Role

The Medical Examiners Commission oversees many of the activities of medical examiners in the State of Florida. The Commission is soliciting your input regarding the quality of medical examiner services that you are being provided as a constituent. Section 406.04, Florida Statute, states in part, that the Commission “shall ensure minimum and uniform standards of excellence, performance of duties, and maintenance of records so as to provide useful and adequate information to the state in regard to causative factors of those deaths investigated”. We are asking for your input so the Commission can make an informed decision on district medical examiner nominations for gubernatorial appointment for those districts with an appointment end date in 2026 or for the districts with home rule charters that fall within this review period.

Please complete the below questions identifying your agency, organization or business before moving on to the questions related to your medical examiner services. If you have any questions or have problems submitting this form, please contact MECReports@fdle.state.fl.us or call Commission staff at 850-410-8600. The survey results will be presented at the May Commission meeting in 2026. The survey results will be reviewed by the Commission, the district medical examiner, the district's State Attorney and after the Commission meeting subject to Florida public record laws.

* Funeral Homes with multiple locations, please submit an entry for each address. * Organ Procurement Organizations that interacts with more than one District Medical Examiner, please submit an entry for each Medical Examiner.

1. Please select your type of agency, organization, or business: *

- Police Department
- Sheriff Office
- Board of County/City Commissioners
- State Attorney's Office
- Public Defender's Office
- Funeral Home
- Medical Society
- Organ Recovery Organization
- Other

2. Agency, organization, or business name: *

Seminole County Board of County Commissioners

3. Agency, organization, or business **street address:** *

1101 E. First Street

4. Agency, organization, or business **city:** *

Sanford

5. Agency, organization, or business **zip code:** *

32771

6. Your name: *

Seminole County

7. Your email address: *

kswenson@seminolecountyfl.gov

8. Please select the medical examiner district number and district medical examiner that you receive services from (the counties of service are listed for convenience): *

- District 15 (serves Palm Beach County); District Medical Examiner Catherine R. Miller, M.D.
- District 16 (serves Monroe County); District Medical Examiner Michael Steckbauer, M.D.
- District 17 (serves Broward County); District Medical Examiner Rebecca MacDougall, M.D.
- District 18 (serves Brevard County); District Medical Examiner Sajid S. Qaiser, M.D.
- District 19 (serves Indian River, Martin, Okeechobee, & St. Lucie Counties); District Medical Examiner Patricia A. Aronica, M.D.
- District 20 (serves Collier County); District Medical Examiner Marta U. Coburn, M.D.
- District 21 (serves Glades, Hendry, & Lee Counties); District Medical Examiner Rebecca A. Hamilton, M.D.
- District 22 (serves Charlotte County); District Medical Examiner Russell S. Vega, M.D.
- District 23 (serves Flagler, Putnam & St. Johns Counties); District Medical Examiner Wendolyn Sneed, M.D.
- District 24 (serves Seminole County); District Medical Examiner Barbara Wolf, M.D.

Please answer the below questions regarding the medical examiner services in your district. If you have additional documentation you wish to send, you may send it to MECReports@fdle.state.fl.us.

9. How do you rate the quality of medical examiner services provided in your district? *

- Favorable
- Unfavorable
- No Opinion

10. Please explain your above response regarding the quality of medical examiner services. You may provide suggestions for improvements, reasons for negative/positive/no response, or other comments related to the services or district medical examiner. *

Dr. Wolf serves as the Medical Examiner for both District 24 and District 5 through an intergovernmental agreement between the two districts. The comments provided are observations by District 24 and are not intended to represent those of District 5. The following are areas for improvement for Dr. Wolf:

- 1) Increase presence in the District Committee Meeting, the joint meeting between District 24 and District 5, through proactive engagement and reporting. Previously, a letter was sent to Dr. Wolf from Marion County, the administrator of the joint district, regarding her lack of engagement and expectations for her participation in meetings moving forward
- 2) Provide more accurate information during District Committee Meetings. Several items previously reported by Dr. Wolf during those meetings were inaccurate or required further clarification. This includes items regarding the appointment of Medical Examiners in charter counties, details of grant applications, and specific requirements and processes outlined in the interlocal agreement with respect to service provision.
- 3) Review and address human resources issues. Seminole County has received complaints from Medicus Forensics employees regarding their overtime compensation and how they believe it is being calculated incorrectly. Additionally, law enforcement officers in Seminole County have also complained about additional overtime required to pay staff due to the perceived slower response times to the scene by Medicus Forensics staff.

9. How do you rate the quality of medical examiner services provided in your district? *

Favorable

Unfavorable

No Opinion

10. Please explain your above response regarding the quality of medical examiner services. You may provide suggestions for improvements, reasons for negative/positive/no response, or other comments related to the services or district medical examiner. *

Dr. Wolf is an excellent medical examiner. Without fail she is responsive, attentive to every detail and timely. Dr. Wolf is an excellent witness in court and is a pleasure to work with. Dr. Wolf has been an asset to the entire law enforcement community we serve especially in the area of over dose death investigations and prosecutions. My team and I fully recommend and endorse Dr. Wolf for reappointment as the DME for the 24th district (Seminole County). Questions please do not hesitate to reach out.

William Scheiner
State Attorney 18th Judicial Circuit
Brevard and Seminole Counties

9. How do you rate the quality of medical examiner services provided in your district? *

Favorable

Unfavorable

No Opinion

10. Please explain your above response regarding the quality of medical examiner services. You may provide suggestions for improvements, reasons for negative/positive/no response, or other comments related to the services or district medical examiner. *

She has been incredibly accessible to our Office and incredibly quick on turnaround. The services are always excellent.

Marion County
Districts 5 & 24 Medical Examiner Advisory
Committee
Agenda Item

File No.: 2026-23097

Agenda Date: 5/27/2026

Agenda No.: 6.3.

SUBJECT:

Medical Examiner Contract Discussion

DESCRIPTION/BACKGROUND:

Marion County Administration will discuss the contract with Medicus Forensics which expires in 2028. It is requested that the committee begin to review the contract and its amendments so a draft contract can be prepared prior to the expiration.

CONTRACT FOR MEDICAL EXAMINER SERVICES

THIS AGREEMENT made and entered into this 1st day of October, 2013, by and between MARION COUNTY, a political subdivision of the State of Florida, hereinafter called "MARION"; Sumter, Marion, Lake, Citrus and Hernando Counties, Florida, each a separate and distinct political subdivision created by the State of Florida, hereinafter collectively referred to as the "COUNTIES"; and MEDICUS FORENSICS, P.A., a Florida corporation owned by Barbara C. Wolf, MD, hereinafter called "MEDICAL EXAMINER." From time to time in this Agreement, MARION, COUNTIES AND MEDICAL EXAMINER may collectively be referred to as the "PARTIES."

RECITALS:

WHEREAS, the provision of medical examiner services detailed in Section 406.11, Florida Statutes, is an integral part of the criminal justice system; and

WHEREAS, Dr. Wolf has been appointed by Governor Rick Scott, State of Florida, to serve as the District 5 Medical Examiner; and

WHEREAS, the Boards of County Commissioners of District 5 are responsible for the payment of the Medical Examiner's fees, salaries, transport costs, facility and expenses pursuant to Section 406.06(2) and §406.08(1), Florida Statutes.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, together with the above Recitals which are hereby incorporated into this Agreement, the PARTIES stipulate and agree as follows:

1. DEFINITIONS.

Unless the context otherwise requires, capitalized terms used herein shall have the following meanings ascribed to them:

"ACT" means Chapter 406, Florida Statutes, and Chapter 11G, Florida Administrative Code.

“ASSOCIATE MEDICAL EXAMINER” means a pathologist hired by and serving at the pleasure of the MEDICAL EXAMINER pursuant to his/her authority under Section 406.06, Florida Statutes.

“COUNTIES” means Sumter, Marion, Lake, Citrus and Hernando Counties, Florida, political subdivisions created by the State of Florida.

“MARION” means Marion County, Florida, a political subdivision created by the State of Florida.

“CREMATION AUTHORIZATION” means any cremation, burial-at-sea, or disposition by anatomic dissection approval produced pursuant to Ch. 406.

“COMMITTEE” means the District 5 Medical Examiners Committee.

“DISTRICT” means Medical Examiner District 5 that includes Sumter, Marion, Lake, Citrus and Hernando Counties.

“FUNCTION-RELATED EQUIPMENT” means major permanent items/equipment that are integral to the services provided by the Office of the Medical Examiner. It includes all computers, software, video equipment, cameras, office machines, office furniture, medical instruments, X-ray machines, laboratory instruments, and other equipment owned by Lake County or by COUNTIES.

“INDIGENT/UNCLAIMED DECEDENT SERVICE” means a program paid for and run by the COUNTIES that arranges for the timely storage and/or disposition of indigent and/or unclaimed decedents.

“MEDICAL EXAMINER” means Barbara C. Wolf, M.D./Medicus Forensics, P.A.

“MEDICAL EXAMINER PROPERTY” means all equipment (such as vehicles) purchased and/or owned by the MEDICAL EXAMINER that would remain in the possession of the MEDICAL EXAMINER in the event of termination of this contract.

2. PURPOSE.

The MEDICAL EXAMINER agrees to furnish all services, personnel, labor and necessary materials not otherwise provided for herein, to serve as the District 5 Medical Examiner.

3. SCOPE OF SERVICES.

The MEDICAL EXAMINER is responsible for all duties and responsibilities outlined in the ACT, including, but not necessarily limited to, Medical Examiner body transport. These services shall also include the completion of death certification of all decedents accepted for jurisdiction during the contract period. Specifically, MEDICAL EXAMINER shall insure that all reports and death certificates of cases accepted shall be finalized even if said completion should occur after the time of contract expiration or termination, unless otherwise directed by the COUNTIES. If necessary, the MEDICAL EXAMINER shall be responsible for completing the cause of death certification, autopsy reports, and other related paperwork required under the ACT for cases accepted prior to the applicable term of this Agreement. However, the MEDICAL EXAMINER shall not be responsible for the payment of invoices or fees remaining or generated from examinations or cases accepted by any previous District 5 Medical Examiner or Interim District 5 Medical Examiner.

If this Agreement remains in effect for a period of one year or more, the MEDICAL EXAMINER shall, at the termination of this Agreement, provide to the next District 5 Medical Examiner, an employee handbook, Standard Operating Procedure Manual, Drug Free Workplace Manual, budget documents, and all other materials and references necessary for the continued, seamless operation of the District 5 Medical Examiner Office. MEDICAL EXAMINER agrees to make these documents and manuals available for inspection by COUNTIES on or before the one-year anniversary of the Agreement.

The COUNTIES/COMMITTEE shall assume all responsibility for billing and collecting CREMATION AUTHORIZATION fees, if any, and shall assume any liability associated with

the billing and collection of CREMATION AUTHORIZATION fees. The COMMITTEE shall be responsible for setting the CREMATION AUTHORIZATION fee amount. MEDICAL EXAMINER shall provide information related to CREMATION AUTHORIZATIONS given under section 7, REPORTS. If COUNTIES choose to bill for CREMATION AUTHORIZATIONS, MEDICAL EXAMINER, as part of his/her official duties under the ACT, shall not be expected or required to withhold CREMATION AUTHORIZATION numbers from funeral directors for lack of payment to COUNTIES/COMMITTEE.

The COUNTIES shall continue to maintain and provide a program for the disposition of indigent and/or unclaimed decedents during the entire term of this contract. The INDIGENT/UNCLAIMED DECEDENT SERVICE shall be in place to provide disposition of such remains in a timely manner. The COUNTIES and COMMITTEE acknowledge that the District 5 Medical Examiner facility is not the proper place for long term storage of indigent or unclaimed identified decedents and shall operate/manage the INDIGENT/UNCLAIMED DECEDENT SERVICE in such a manner that no indigent and/or unclaimed identified decedents are stored in the District 5 Medical Examiner facility more than one week after the MEDICAL EXAMINER completes the duties required under the ACT as per COUNTIES' contracts with funeral homes.

Any litigation regarding the work, lack thereof, or court testimony of previous District 5 or Interim District 5 Medical Examiners is specifically beyond the scope of services of the MEDICAL EXAMINER as described under Section 15, INDEMNIFICATION. The MEDICAL EXAMINER shall make reasonable efforts to resolve any outstanding issues with the work of the previous District 5 Medical Examiners; however, it is expected that the COUNTIES shall make every effort to resolve these issues prior to the period defined in this contract.

Services provided by any professional staff as an expert witness or private consultant on non-medical examiner cases originating inside or outside of the DISTRICT or on medical examiner cases originating outside of the DISTRICT are outside the SCOPE OF SERVICES of this Contract. Services provided by any professional staff as an expert witness, or any work on

Medical Examiner cases originating outside the DISTRICT, if provided within the District 5 Medical Examiner facility, shall be reported on a monthly basis to the COMMITTEE, and fees for use of the District 5 Medical Examiner facility shall be ten dollars (\$10.00) per billable hour payable to MARION.

4. TERM.

Unless otherwise provided herein or by Supplemental Agreement or Amendment, the provisions of this agreement will remain in full force and effect for a period of two years and renewable for two additional two year terms, upon mutual agreement of both parties.

5. COMPENSATION.

The COUNTIES agree to compensate the MEDICAL EXAMINER for services at an annual rate determined and approved by the District Five Medical Examiner's Advisory Committee to be paid in twenty-six (26) bi-weekly installments. The MEDICAL EXAMINER and the COUNTIES stipulate, agree and understand that the terms of this Contract contemplate the anticipated normal activities and workload of the MEDICAL EXAMINER based upon past statistics and reasonable projections. Specifically, the MEDICAL EXAMINER, COUNTIES and COMMITTEE acknowledge that the maximum payable amount of this Agreement is arrived at without consideration of natural or man-made disasters or occurrences of an unusual nature or magnitude, such as would necessitate extraordinary expenditure on the part of the MEDICAL EXAMINER in fulfilling his/her obligation under the ACT. This includes expenses for exhumation when indicated by investigation or other unforeseeable occurrences. The COUNTIES and COMMITTEE agree that in the event of such disaster(s) or occurrence(s), it shall reimburse the MEDICAL EXAMINER for all such related extraordinary expenses as are submitted to and approved by the COMMITTEE.

The COUNTIES performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Board of County Commissioners of each respective county to this Agreement.

For cases accepted during the contract period and as long as this Agreement is in place, the MEDICAL EXAMINER shall not charge the State Attorney or Public Defender of the Fifth Judicial Circuit, or any Court appointed attorney, any fees for expert witness services. After the termination of this Agreement, the MEDICAL EXAMINER may charge such expert witness fees for such cases unless prohibited from charging by law. The MEDICAL EXAMINER shall provide a summary of the total number of hours spent by the MEDICAL EXAMINER and professional staff on such activities during the contract period as described under Section 7, REPORTS.

The COUNTIES, the COMMITTEE, and the MEDICAL EXAMINER recognize that except for the Section 5 exceptions above, the compensation described above is all inclusive and includes the fees for disposable supplies, staff, toxicology, histology, travel, cellular telephone service and all other specialized laboratory and medical testing except as specified in Sections 8 and 9 below. The fees for such are to be paid by MEDICAL EXAMINER from the compensation specified in this section. The choice and extent of use of these services are exclusively that of MEDICAL EXAMINER. All losses and, conversely, all gains are the responsibility and property of MEDICAL EXAMINER as necessitated by Section 15, INDEMNIFICATION.

6. METHOD OF PAYMENT.

MARION having received allocated payments from the COUNTIES for administering the MEDICAL EXAMINER, shall provide MEDICAL EXAMINER the twenty-six (26) bi-weekly in arrears payments, contemplated by Section 5, via direct deposit into an account to be specified by MEDICAL EXAMINER.

7. REPORTS.

Annual Report

The MEDICAL EXAMINER agrees to provide the COMMITTEE with an annual report which shall include at a minimum, the following:

1. A report showing yearly totals for each function performed by the MEDICAL EXAMINER to include the number of autopsies and cremation approvals (including case number, approval number and funeral home/crematory) by county and by funeral home/crematory.
2. If applicable, a listing of any case for which the death certificate has been pending for more than ninety (90) days along with an explanation for the delay.
3. A summary of the total number of hours spent by the MEDICAL EXAMINER and professional staff in the Fifth Judicial Circuit Courts of the State of Florida in any criminal cases directly related to SCOPE OF SERVICES.

8. FACILITY AND EQUIPMENT.

COUNTIES agree to provide and maintain, at no cost to MEDICAL EXAMINER, a facility in which to provide his/her services, and COUNTIES further agree to provide function-related equipment (except motor vehicles) reasonably required to perform the duties listed under the SCOPE OF SERVICES. This includes all non-disposable furniture, computers, software, equipment and materials. The COUNTIES shall fund as part of the compensation referenced in Section 5, these non-disposable items, property insurance (including property liability), facility and equipment maintenance and repair, landscape services, bio-hazardous waste removal, audit fees (if applicable), leases on equipment; and any other item the COUNTIES choose to fund in other controlled expense line items. Prior to purchasing function-related equipment in excess of one thousand dollars (\$1,000.00), MEDICAL EXAMINER agrees to notify the COMMITTEE to obtain its approval and to otherwise explore all other options, including use of surplus equipment. MEDICAL EXAMINER agrees to purchase all function-related equipment through MARION in accordance with any purchasing ordinance or purchasing procedure of MARION. The MEDICAL EXAMINER may purchase additional MEDICAL EXAMINER property at its own expense, said property to remain the property of MEDICAL EXAMINER at the expiration or termination of this Agreement. A separate listing of significant MEDICAL

EXAMINER property that is housed within the District 5 Medical Examiner facility shall be supplied to the COMMITTEE. MEDICAL EXAMINER agrees that responsibility for care and maintenance of such property is his/hers alone and the COUNTIES assume no liability for damage to or loss of MEDICAL EXAMINER property. As required by Chapter 406, the COUNTIES agree to provide the facilities and maintenance necessary for the performance of the duties of MEDICAL EXAMINER. The administration and coordination of maintenance, repair, and general welfare of the facility will be supplied by MARION as with any other MARION owned facility. All personnel that work and hold offices within the Medical Examiner facility shall be employees of the MEDICAL EXAMINER.

9. UTILITES.

The COUNTIES shall assume the reasonable cost of any water, gas, heat, power, cable media service, local phone service, waste removal, and grounds maintenance which is furnished to the District 5 Medical Examiner facility. MEDICAL EXAMINER shall provide janitorial services and pay for long-distance telephone charges for the District 5 Medical Examiner facility. The COUNTIES reserve the right to provide other services as deemed in the best interest of the COUNTIES in extraordinary circumstances.

10. AMENDMENT.

This Contract may be amended at any time provided such amendment is in writing and signed by each of the parties.

11. TERMINATION.

This Agreement shall be terminable at will at the option of the Medical Examiner or the COUNTIES upon furnishing of ninety (90) days written notice to the other party.

12. INDEPENDENT CONTRACTOR.

It is mutually agreed that MEDICAL EXAMINER, and the staff of the MEDICAL EXAMINER, are and shall remain independent contractors and are not employees or agents of the COUNTIES.

13. PROFESSIONAL LIABILITY INSURANCE.

The MEDICAL EXAMINER shall obtain professional liability insurance with limits of not less than one million dollars (\$1,000,000.00) which shall provide coverage for all services and employees provided under the terms of this Agreement. The professional liability insurance shall list the COUNTIES as additional or co-insured.

The COUNTIES agree to pay the cost of such insurance coverage for the MEDICAL EXAMINER as required under the ACT; such costs are included in the MEDICAL EXAMINER compensation provided for in Section 5 of this Agreement. The MEDICAL EXAMINER's policy and coverage shall be provided to the COMMITTEE upon request.

Should the MEDICAL EXAMINER's professional liability insurance fail to, or during the terms of this Agreement, cease to cover the SCOPE OF SERVICES required, the MEDICAL EXAMINER shall, within twenty-four (24) hours of his/her knowledge of same, notify the COMMITTEE and procure new or endorsed coverage for the services provided under this Agreement. Failure to comply with this notice provision shall render this Agreement subject to termination upon ten (10) days written notice to the MEDICAL EXAMINER by the COMMITTEE or COUNTIES.

14. NON-DISCRIMINATION.

The MEDICAL EXAMINER shall not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions, or privileges of employment or any matter directly or indirectly related to employment because of age, sex, race, color, religion, national origin, or disability. The MEDICAL EXAMINER shall, during the performance of this Agreement, comply with all applicable provisions of federal, state, and local laws and regulations pertaining to prohibited discrimination.

15. INDEMNIFICATION.

The MEDICAL EXAMINER shall indemnify, pay the cost of defense, including reasonable attorney's fees and costs, and hold harmless the COUNTIES from any and all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property as a result of any act or omission of MEDICAL EXAMINER, or any of MEDICAL EXAMINER'S agents or employees, including but not necessarily limited to injuries or damages sustained in consequence of any neglect in the safeguarding of work; or on account of any act or omission, neglect or misconduct of the MEDICAL EXAMINER; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the COUNTIES or related to such claims arising as a direct result of defects, damage, or failure of the Medical Examiner facility. The MEDICAL EXAMINER shall be responsible for all uninsured losses related to his/her statutory duties. The COUNTIES stipulate that all hiring, firing, and other management issues are the sole responsibility of the MEDICAL EXAMINER.

The MEDICAL EXAMINER shall not indemnify the COUNTIES for any claims arising as a result of termination of the contract as described under Section 4. TERM or Section 11. TERMINATION.

To the extent allowed by Section 768.28, Florida Statutes, the COUNTIES shall indemnify, pay the cost of defense, including reasonable attorney's fees and costs, and hold harmless the MEDICAL EXAMINER from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or from the COUNTIES, or any of its agents or employees; or by, or in consequence of any neglect in safeguarding the work; or on account of any act or omission, neglect or misconduct of any previous District 5 or Interim District 5 Medical Examiner employed or managed by COUNTIES, their appointed Associate Medical Examiners, District 5 Medical Examiner

employees, or employees/contractors of the COUNTIES as related to activities of previous District 5 or Interim District 5 Medical Examiners; however, nothing contained in this section shall be deemed to be a waiver of COUNTIES sovereign immunity as provided by Florida law. The COUNTIES' agreement to indemnify, defend and hold harmless the MEDICAL EXAMINER includes any suit brought related to District 5 Medical Examiner casework or a District 5 or Lake County employee or employment related matter that occurred prior to October 1, 2008 and/or prior to the term of this Agreement. The COUNTIES shall also indemnify and, if necessary compensate, the MEDICAL EXAMINER for any suits or losses related to deficiencies in the INDIGENT/UNCLAIMED DECEDENT SERVICE or facility defects/failures of the District 5 Medical Examiner facility unless such losses are related to the negligence of the MEDICAL EXAMINER or employees of the MEDICAL EXAMINER.

16. SEVERABILITY.

The terms and conditions of this Agreement shall be deemed to be severable. Consequently, if any clause, term or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining terms and conditions and notwithstanding any such determination, this Agreement shall continue in full force and effect unless the particular clause, term or condition held to be illegal or void renders the balance of this Agreement to be impossible to perform.

17. AUDITS.

The MEDICAL EXAMINER shall retain all records relating to this Agreement. All records shall be subject to audit by the COUNTIES. The COUNTIES shall not include and commingle any audit of the MEDICAL EXAMINER with an audit of records from any previous District 5 or Interim District 5 Medical Examiner.

18. GOVERNING LAW.

The laws of State of Florida shall govern this Contract.

19. CONTRACT MANAGEMENT.

The COUNTIES designate the following person as the Contract Manager:

Dr. Lee Niblock, Marion County Administrator.

The MEDICAL EXAMINER designates the following person as the Contract Manager:

Barbara C. Wolf, M.D., Medical Examiner.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be signed in counter parts effective on the date executed.

MEDICUS FORENSICS, P.A.,

BY:

Barbara C. Wolf
BARBARA C. WOLF, M.D.

DATE

8/31/13

Wendy A. Ravazzi, M.D.
WITNESS:

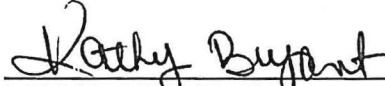
[Signature]
WITNESS:

ATTEST

MARION COUNTY BOARD OF
COUNTY COMMISSIONERS



DAVID R. ELLSPERMANN, CLERK



KATHY BRYANT, CHAIR

September 17, 2013
DATE

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
OFFICE OF COUNTY ATTORNEY

BY:

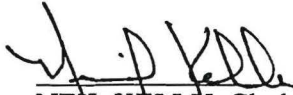


MATTHEW MINTER
COUNTY ATTORNEY

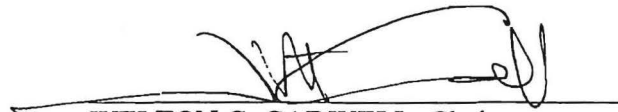
Contract for Medical Examiner Services Between Marion County "COUNTY", Sumter, Marion, Lake, Citrus and Hernando County "COUNTIES" and Medicus Forensics, P.A. "MEDICAL EXAMINER - BARBARA C. WOLF"

ATTEST:

LAKE COUNTY BOARD OF
COUNTY COMMISSIONERS



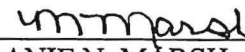
NEIL KELLY, Clerk of the Board of
County Commissioners of Lake
County, Florida



WELTON G. CADWELL, Chairman

DATE: Sept. 30, 2010

APPROVED AS TO FORM AND
LEGALITY:



MELANIE N. MARSH
Acting County Attorney

ATTEST

SUMTER COUNTY BOARD OF
COUNTY COMMISSIONERS



[Handwritten Signature]

GLOUCEA HAYWARD, CLERK

[Handwritten Signature]

DOUG GILPIN, CHAIR

SEP 28 2010

DATE

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

By:

[Handwritten Signature]

COUNTY ATTORNEY



Karen Nicolai
KAREN NICOLAI, CLERK

HERNANDO COUNTY BOARD OF
COUNTY COMMISSIONERS

John Druzbeck
JOHN DRUZBECK, CHAIR

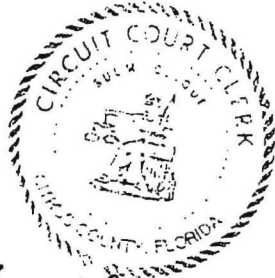
September 28, 2010
DATE

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

By:

Garth O. Collier
GARTH O. COLLER
COUNTY ATTORNEY

ATTEST



Tifani L. White, DC
BETTY STRIFLER, CLERK

CITRUS COUNTY BOARD OF
COUNTY COMMISSIONERS

Gary Bartell
GARY BARTELL, CHAIR

9/28/10
DATE

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

By: Richard Wesch
RICHARD WESCH
COUNTY ATTORNEY

FIRST AMENDMENT TO CONTRACT FOR MEDICAL EXAMINER SERVICES

This **FIRST AMENDMENT TO CONTRACT FOR MEDICAL EXAMINER SERVICES** ("First Amendment") is made and entered into this 1 day of October, 2018 and is to that certain Contract made and entered into on the 1st day of October, 2013 between **MEDICUS FORENSICS, P.A.**, whose address is 809 Pine Street, Leesburg, Florida 32748, in this Amendment referred to as "MEDICAL EXAMINER" and **CITRUS COUNTY** (in this First Amendment referred to as "CITRUS"), **HERNANDO COUNTY** (in this First Amendment referred to as "HERNANDO"), **LAKE COUNTY** (in this First Amendment referred to as "LAKE"), **MARION COUNTY**, (in this First Amendment referred to as "MARION"), **SEMINOLE COUNTY** (in this First Amendment referred to as "SEMINOLE"), and **SUMTER COUNTY** (in this First Amendment referred to as "SUMTER"), all of which are political subdivisions of the State of Florida. CITRUS, HERNANDO, LAKE, MARION and SUMTER are collectively referred to as the "DISTRICT 5 COUNTIES."



WITNESSETH:

WHEREAS, MEDICAL EXAMINER and the DISTRICT 5 COUNTIES entered into the above referenced Contract on October 1, 2013 , for the provision of medical examiner services to the Florida Medical Examiner DISTRICT 5 COUNTIES, designating MARION as the Administrative Coordinator for these five counties; and

WHEREAS, the parties desire to amend the Contract in order to add SEMINOLE, as the sole county of Florida Medical Examiner District 24, as a constituent county under the Contract; and

WHEREAS, it is expected that Dr. Barbara C. Wolf will be appointed by the State Attorney of the Eighteenth Judicial Circuit of Florida, to serve as the interim District 24 Medical Examiner,

and then will be appointed by the Governor of the State of Florida to serve as the District 24 Medical Examiner.

NOW, THEREFORE, in consideration of the mutual understandings and agreements contained in this Amendment, the parties agree to amend the Contract as follows:

(1) The reference in the preamble and Section 1 to “**COUNTIES**” is hereby amended to include SEMINOLE.

(2) Section 1 of the Contract, **DEFINITIONS**, is amended with respect to the definitions of “**COUNTIES**” and “**DISTRICT**” as follows:

“**COUNTIES**” mean SUMTER, MARION, LAKE, CITRUS, HERNANDO, and SEMINOLE.

“**DISTRICT 5**” means Medical Examiner District 5 that includes SUMTER, MARION, LAKE, CITRUS, and HERNANDO.

“**DISTRICT 24**” means SEMINOLE.

(3) Section 2 of the Contract, **PURPOSE**, is amended to read as follows:

MEDICAL EXAMINER agrees to furnish all services, personnel, labor and necessary materials not otherwise provided for in this Contract, to serve as both the District 5 Medical Examiner and the District 24 Medical Examiner.

(4) Section 3 of the Contract, **SCOPE OF SERVICES**, is amended by revising the last sentence of the first paragraph to read as follows:

However, MEDICAL EXAMINER is not responsible for the payment of invoices or fees remaining or generated from examinations or cases accepted by any previous District 5 or District 24 Medical Examiner or Interim Medical Examiner.

The second paragraph of Section 3 of the Contract is amended to read as follows:

If this Contract remains in effect for a period of one year or more, MEDICAL EXAMINER, at the termination of this Contract, shall provide to the next District 5 Medical Examiner and District 24 Medical Examiner, an employee handbook, Standard Operating Procedure Manual, Drug Free Workplace Manual, budget documents, and all other materials and references necessary for the continued, seamless operation of the District 5 and District 24 Medical Examiner Offices. MEDICAL EXAMINER agrees to make these documents and manuals available for inspection by COUNTIES on or before the one-year anniversary of this Contract. MEDICAL EXAMINER will be in compliance with this Section by providing a copy of any employee handbook, Standard Operating Procedure Manual, and Drug Free Workplace Manual in existence on the date of execution of this First Amendment, and MEDICAL EXAMINER will not be required to develop or prepare any new manuals or handbooks after this date, except as necessitated by changes in applicable law.

The fifth paragraph of Section 3 of the Contract is amended to read as follows:

Any litigation regarding the work, lack of it, or court testimony of previous District 5 or District 24 or Interim District 5 or Interim District 24 Medical Examiners is specifically beyond the scope of services of MEDICAL EXAMINER as described under Section 15, INDEMNIFICATION. MEDICAL EXAMINER shall make reasonable efforts to resolve any outstanding issues with the work of the previous District 5 or District 24 Medical Examiners; however, it is expected that COUNTIES shall make every effort to resolve these issues prior to the period defined in this Contract.

The sixth paragraph of Section 3 of the Contract is amended to read as follows:

Services provided by any professional staff of Medical Examiner as an expert witness or private consultant on non-medical examiner cases originating inside or outside of either District 5 or District 24 or on medical examiner cases originating outside of either District are outside the SCOPE OF SERVICES of this Contract. Services provided by any professional staff of Medical Examiner as an expert witness, or any work on Medical Examiner cases originating outside either District, if provided within the District 5 Medical Examiner facility, must be reported on a monthly basis to the COMMITTEE and SEMINOLE, and fees for use of the District 5 Medical Examiner facility by any third party are set at ten dollars (\$10.00) per billable hour payable to MARION.

(5) Section 4 of the Contract, **TERM**, is amended to read as follows:

Unless otherwise provided for in this Contract or by supplemental agreement or amendment, the provisions of this amended Contract will remain in full force and effect for a period of five (5) years commencing October 1, 2018 and terminating September 30, 2023, and will automatically renew for one (1) additional five-year term, commencing October 1, 2023 and terminating September 30, 2028, unless any of the parties provides written notice of non-renewal to all of the other parties no later than June 1, 2023.

(6) Section 5 of the Contract is amended as follows:

The first sentence of the first paragraph of Section 5 is revised, and a new second sentence is added to read as follows:

During the first year of this Contract COUNTIES agree to compensate MEDICAL EXAMINER for services at an annual rate as determined by the respective budgets of the COMMITTEE, and SEMINOLE, to be paid in twenty-six (26) bi-weekly installments. During the budget setting for the second year (the FY 2019-2020), SEMINOLE and DISTRICT 5 COUNTIES

will decide whether they will utilize a consolidated budget for MEDICAL EXAMINER'S services, or maintain separate budgets for DISTRICT 5 and DISTRICT 24.

(7) The third paragraph of Section 5 of the Contract is amended to read as follows:

For cases accepted during the contract period and as long as this Contract is in place, MEDICAL EXAMINER shall not charge the State Attorney or Public Defender of the Fifth Judicial Circuit or the Eighteenth Judicial Circuit, or any Court appointed attorney, any fees for expert witness services in any criminal cases in the Fifth Judicial Circuit or in the Eighteenth Judicial Circuit in and for Seminole County, Florida. Notwithstanding the forgoing provision, MEDICAL EXAMINER will not be required to testify in any cases based on or regarding any work performed by any previous District 5, District 24, Interim District 5 or Interim District 24 medical examiner. After the termination of this Contract, MEDICAL EXAMINER may charge such expert witness fees for such cases unless prohibited from charging by law. MEDICAL EXAMINER shall provide a summary of the total number of hours spent by MEDICAL EXAMINER and professional staff on such activities during the contract period as described under Section 7, REPORTS.

(8) Section 7 of the Contract is amended to read as follows:

Monthly Reports.

MEDICAL EXAMINER shall provide the COMMITTEE and SEMINOLE, respectively, with a monthly report, which must include, at a minimum, the following:

(a) A report showing monthly and year-to-date totals for each function performed by the office to include the number of autopsies and cremation approvals (including case number, approval number, funeral home and crematory) by each of the COUNTIES and by Funeral Home and Crematory.

(b) If applicable, a listing of any case for which the death certificate has been pending for more than ninety (90) days along with an explanation for the delay.

(c) A summary of the total number of hours spent by MEDICAL EXAMINER and Professional Staff in the Fifth or Eighteenth Circuit Court of Florida, as applicable, in criminal cases directly related to scope of services performed by MEDICAL EXAMINER under this Contract.

(9) Section 8 of the Contract, **FACILITY AND EQUIPMENT**, is amended to read as follows:

COUNTIES agree to provide and maintain, at no cost to MEDICAL EXAMINER, a facility in which to provide MEDICAL EXAMINER's services, and COUNTIES further agree to provide function-related equipment (except motor vehicles and except for SEMINOLE's "start-up costs" vehicles) reasonably required to perform the duties listed under the SCOPE OF SERVICES. This includes all non-disposable furniture, computers, software, equipment and materials. COUNTIES shall fund as part of the compensation referenced in Section 5, these non-disposable items, property insurance (including property liability), facility and equipment maintenance and repair, landscape services, bio-hazardous waste removal, audit fees (if applicable), leases on equipment, and any other item the COUNTIES choose to fund in other controlled expense line items. Prior to purchasing function-related equipment in excess of one thousand dollars (\$1,000.00), MEDICAL EXAMINER agrees to notify the COMMITTEE and SEMINOLE to obtain their approval and to otherwise explore all other options, including use of surplus equipment. The MEDICAL EXAMINER agrees to purchase all function-related equipment through MARION in accordance with any purchasing ordinance or purchasing procedure of MARION. The MEDICAL EXAMINER may purchase additional MEDICAL EXAMINER property at MEDICAL EXAMINER's own expense, this property to remain the property of MEDICAL EXAMINER at the expiration or termination of this

Contract. A separate listing of significant MEDICAL EXAMINER property that is housed within the District 5 Medical Examiner facility must be supplied to the COMMITTEE and to SEMINOLE. MEDICAL EXAMINER agrees that responsibility for care and maintenance of such property is MEDICAL EXAMINER's alone and the COUNTIES assume no liability for damage to or loss of MEDICAL EXAMINER property. As required by Chapter 406, Florida Statutes (2018), as this statute may be amended from time to time, COUNTIES agree to provide the facilities and maintenance necessary for the performance of the duties of MEDICAL EXAMINER. The administration and coordination of maintenance, repair, and general welfare of the District 5 facility will be supplied by MARION as with any MARION owned facility. MARION may perform these functions through its own staff, or through outside contractors. All personnel that work and hold offices within the Medical Examiner facility must be employees or independent contractors of MEDICAL EXAMINER.

(10) Section 13 of the Contract concerning professional liability insurance is deleted and replaced with the following provision concerning insurance generally:

Section 13. Insurance Requirements for MEDICAL EXAMINER.

(a) MEDICAL EXAMINER, at MEDICAL EXAMINER's sole expense, will be required to maintain the insurance required under this Section at all times throughout the duration of this Contract and have this insurance verified for compliance with this Contract by the appropriate official for each of the DISTRICT 5 COUNTIES and SEMINOLE (collectively "COUNTIES").

(b) General Requirements.

(1) Before commencing work, MEDICAL EXAMINER shall furnish COUNTIES with a current Certificate of Insurance on a current ACORD Form signed by an

authorized representative of the insurer evidencing the insurance required by Section 13(e) below,
and including the following as Certificate Holder:

Seminole County, Florida
Seminole County Services Building
1101 East 1st Street
Sanford, Florida 32771

Citrus County, Florida
Lecanto Government Building
3600 West Sovereign Path
Suite 267
Lecanto, Florida 34461

Hernando County, Florida
20 North Main Street
Room 263
Brooksville, Florida 34601

Lake County, Florida
315 West Main Street
Suite 430

Tavares, Florida 32778
Marion County, Florida
601 SE 25th Avenue
Ocala, Florida 34471

Sumter County, Florida
7375 Powell Road
Wildwood, Florida 34785

The Certificate of Insurance must evidence and all policies must be endorsed to provide the COUNTIES with not less than thirty (30) days (10 days for non-payment) written notice prior to the cancellation or non-renewal of coverage directly from the Insurer and without additional action of the Insured or Broker. Until such time as the insurance is no longer required to be maintained, MEDICAL EXAMINER shall provide COUNTIES with a renewal or replacement Certificate of Insurance before the expiration or replacement of the insurance for which a previous certificate has been provided.

(2) In addition to providing the Certificate of Insurance, upon request of the COUNTIES, MEDICAL EXAMINER shall instruct its agent or broker to provide COUNTIES with a true and correct copy of each of the policies of insurance providing the coverage required by this Contract within thirty (30) days after receipt of the request.

(3) The insurer's cost of defense, including attorney's fees and attorney's fees on appeal, must not be included within the policy limits, but must remain the responsibility of the insurer.

(4) Additional Insured: COUNTIES must be included as Additional Insureds under General Liability and Business Auto policies. MEDICAL EXAMINER shall provide a copy of the Additional Insured Endorsement to each of the COUNTIES.

(5) Coverage: The insurance provided by MEDICAL EXAMINER pursuant to this Contract must apply on a primary and non-contributory basis and any other insurance or self-insurance maintained by the COUNTIES' respective Board of County Commissioners or COUNTIES' officials, officers, or employees must be in excess of and not contributing with the insurance provided by MEDICAL EXAMINER.

(6) Waiver of Subrogation: All policies must be endorsed to provide a Waiver of Subrogation clause in favor of COUNTIES and their respective officials, officers, and employees. This Waiver of Subrogation requirement does not apply to any policy that includes a condition that specifically prohibits such an endorsement or voids coverage should the Named Insured enter into such an agreement on a pre-loss basis.

(7) Provision: Commercial General Liability required by this Contract must be provided on an occurrence rather than a claims-made basis.

(c) Insurance Company Requirements. Insurance companies providing the insurance must meet the following requirements (the “Insurance Company Requirements”).

(1) Such companies must be either: (a) authorized by maintaining Certificates of Authority or Letters of Eligibility issued to the companies by the Department of Insurance of the State of Florida to conduct business in the State of Florida, or (b) with respect only to the coverage required by this Contract for Workers' Compensation/Employers' Liability, authorized as a group self-insurer by Section 624.4621, Florida Statutes (2018), as this statute may be amended from time to time.

(2) In addition, such companies other than those authorized by Section 624.4621, Florida Statutes (2018), as this statute may be amended from time to time, must have and maintain a Best’s Rating of ”B+” or better and a Financial Size Category of “VII” or better according to A.M. Best Company.

(3) If, during the period which an insurance company is providing the insurance coverage required by this Contract, an insurance company, (A) loses its Certificate of Authority or Letter of Eligibility, (B) no longer complies with Section 624.4621, Florida Statutes (2018), as this statute may be amended from time to time, or (C) fails to maintain the Best’s Rating and Financial Size Category, then MEDICAL EXAMINER shall immediately notify COUNTIES as soon as MEDICAL EXAMINER has knowledge of any such circumstance and, upon request of COUNTIES, immediately replace the insurance coverage provided by the insurance company with a different insurance company meeting the requirements of this Contract. From thirty (30) calendar days following the date of notification to COUNTIES to such time as the MEDICAL EXAMINER has replaced the non-compliant insurer with an insurer that meets the Insurance Company Requirements, MEDICAL EXAMINER will be deemed to be in default of this Contract.

(d) Specifications. Without limiting any of the other obligations or liabilities of MEDICAL EXAMINER, MEDICAL EXAMINER, at MEDICAL EXAMINER's sole expense, shall procure, maintain, and keep in force amounts and types of insurance conforming to the minimum requirements set forth in section 13(e) below. Except as otherwise specified in this Contract, the insurance must become effective prior to the commencement of work by MEDICAL EXAMINER and must be maintained in force until final completion or such other time as required by this Contract. The amounts and types of insurance must conform to the following minimum requirements:

(1) Workers' Compensation/Employers' Liability.

(A) MEDICAL EXAMINER's insurance must cover MEDICAL EXAMINER and its professional staff of every tier for those sources of liability which would be covered by the latest edition of the standard Workers' Compensation and Employers Liability Policy (NCCI Form WC 00 00 00 A), as filed for use in Florida by the National Council on Compensation Insurance.

(B) Any Workers' Compensation and Employers Liability Policy obtained by MEDICAL EXAMINER during the term of this Contract must comply with the requirements of the Florida Workers' Compensation Act, Chapter 440, Florida Statutes (2018), as this statute may be amended from time to time.

(C) The minimum limits to be maintained by MEDICAL EXAMINER are as specified in Section 13(e) below. No deductible is permitted for this coverage.

(2) Commercial General Liability.

(A) MEDICAL EXAMINER's insurance must cover MEDICAL EXAMINER for those sources of liability which would be covered by the latest edition of the

standard Commercial General Liability Coverage Form (ISO Form CG 00 01), as filed for use in the State of Florida by the Insurance Services Office. Such coverage must not contain any endorsements excluding or limiting Products/Completed Operations, Contractual Liability, or Separation of Insureds.

(B) The minimum limits to be maintained by MEDICAL EXAMINER are as specified in section 13(e) below. The maximum permitted deductible to be maintained by MEDICAL EXAMINER for this coverage is \$5,000.00.

(C) ISO Endorsement CG 20 10 or CG 20 26 and CG 20 37 or their equivalent must be used to provide such Additional Insured status.

(3) Business Auto Policy.

(A) MEDICAL EXAMINER's insurance must cover MEDICAL EXAMINER for those sources of liability which would be covered by Section II of the latest edition of the standard Business Auto Policy (ISO Form CA 00 01 or its equivalent), as filed for use in the State of Florida by the Insurance Services Office. Coverage must include owned, non-owned, and hired autos. In the event MEDICAL EXAMINER does not own automobiles, MEDICAL EXAMINER shall maintain coverage for hired and non-owned auto liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

(B) The minimum limits to be maintained by MEDICAL EXAMINER are as specified in Section 13(e) below. The maximum permitted deductible to be maintained by MEDICAL EXAMINER for this coverage is \$5,000.00.

(4) Professional Liability.

(A) MEDICAL EXAMINER shall maintain an Errors & Omissions Liability policy providing professional liability coverage for any damages caused by negligent acts, errors, or omissions.

(i) In the event that the professional liability insurance required by this contract is written on a claims-made basis, MEDICAL EXAMINER warrants that any retroactive date under the policy will precede the effective date of this Contract and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed, provided that COUNTIES shall pay MEDICAL EXAMINER for any extended reporting period that is required by this Contract.

(ii) If such insurance is maintained on an occurrence form basis, MEDICAL EXAMINER shall maintain such insurance for an additional period of one (1) year following termination of this Contract. If such insurance is maintained on a claims-made basis, MEDICAL EXAMINER shall maintain such insurance for an additional period of three (3) years following termination of this Contract.

(iii) If MEDICAL EXAMINER contends that any of the insurance it maintains pursuant to other sections of this clause satisfies this requirement (or otherwise insures the risks described in this section), then MEDICAL EXAMINER shall provide proof of such satisfactory coverage, subject to approval of COUNTIES.

(B) The minimum limits to be maintained by MEDICAL EXAMINER are as specified in Section 13(e) below. The maximum permitted deductible to be maintained by MEDICAL EXAMINER for this coverage is \$25,000.00.

(e) The following insurance requirements and limits of liability are required:

A. Workers' Compensation & Employers' Liability Insurance:

Workers' Compensation:	Statutory	
Employers' Liability:	\$ 500,000	Each Accident
	\$ 500,000	Disease Aggregate
	\$ 500,000	Disease Each Employee

B. Commercial General Liability Insurance:

	\$ 1,000,000	Per Occurrence
	\$ 2,000,000	General Aggregate
	\$ 1,000,000	Products and Completed Operations
	\$ 1,000,000	Personal and Advertising Injury

C. Business Automobile Liability Insurance:

	\$ 500,000	Combined Single Limit
		<u>(Any Auto or Owned, Hired, and Non-Owned Autos)</u>

D. Professional Liability:	\$ 1,000,000	Per Claim
	\$ 2,000,000	Aggregate

(f) The COUNTIES agree to pay the cost of the professional liability insurance required by this Contract as required under the ACT. The cost of the premiums for the professional liability insurance coverage in the amounts stated in Section 13(e)D. above for the term of this Contract are included in the MEDICAL EXAMINER's compensation as provided for in Section 5 of the Contract. Upon termination of this Contract, MEDICAL EXAMINER will be required to purchase coverage for the extended reporting period as stated in this Contract. The cost of this extended reporting coverage will be an additional amount, not included in the MEDICAL EXAMINER'S compensation as provided for in Section 5 of the Contract, and the COUNTIES

shall pay MEDICAL EXAMINER the additional amount that MEDICAL EXAMINER incurs for coverage for the extended reporting period.

(11) A new Section 20 concerning public records is added as follows:

Section 20. Public Records.

(a) MEDICAL EXAMINER acknowledges COUNTIES' obligations under Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, to release public records to members of the public upon request. MEDICAL EXAMINER acknowledges that COUNTIES are required to comply with Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, in the handling of the materials created under this Contract and this statute controls over the terms of this Contract. Upon any COUNTIES' request, MEDICAL EXAMINER shall provide that county with all requested public records in MEDICAL EXAMINER's possession, or shall allow that county to inspect or copy the requested records within a reasonable time and at a cost that does not exceed costs as provided under Chapter 119, Florida Statutes. (2018), as this statute may be amended from time to time.

(b) MEDICAL EXAMINER specifically acknowledges its obligations to comply with Section 119.0701, Florida Statutes (2018), as this statute may be amended from time to time, with regard to public records and shall perform the following:

(1) MEDICAL EXAMINER shall keep and maintain public records that ordinarily and necessarily would be required by COUNTIES in order to perform the services or provide the materials required under this Contract,

(2) MEDICAL EXAMINER shall provide the public with access to public records on the same terms and conditions that COUNTIES would provide the records and at a cost

that does not exceed the cost provided in Chapter 119, Florida Statutes (2018), as this statute may be amended from time to time, or as otherwise provided by law.

(3) MEDICAL EXAMINER shall ensure public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law.

(c) Upon termination of this Contract, MEDICAL EXAMINER shall transfer, at no cost to COUNTIES, all public records in possession of MEDICAL EXAMINER, or keep and maintain public records required by COUNTIES under this Contract. If MEDICAL EXAMINER transfers all public records to COUNTIES upon completion of this Contract, MEDICAL EXAMINER shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If MEDICAL EXAMINER keeps and maintains the public records upon completion of this Contract, MEDICAL EXAMINER shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to COUNTIES upon request of COUNTIES, in a format that is compatible with the information technology systems of COUNTIES.

(d) If MEDICAL EXAMINER fails to comply with this Section and such failure to comply continues for a period of thirty (30) calendar days after written notice from COUNTIES to MEDICAL EXAMINER, such uncured failure to comply will constitute a material breach of this Contract for which COUNTIES may terminate this Contract immediately upon a second written notice to MEDICAL EXAMINER. MEDICAL EXAMINER may also be subject to statutory penalties as set forth in Section 119.10, Florida Statutes (2018), as this statute may be amended from time to time.

(e) IF MEDICAL EXAMINER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO MEDICAL EXAMINER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, MEDICAL EXAMINER MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS:

CITRUS COUNTY

Custodian of Public Records
Nancy Cologna, CRM, CPM
3600 W. Sovereign Path, Suite 267
Lecanto, FL 34461
Phone: (352) 527-5235
Nancy.Cologna@CitrusBOCC.com

HERNANDO COUNTY

Public Information
20 N. Main St., Room 263
Brooksville, FL 34601
Phone: (352) 540-6780
PublicInformation@HernandoCounty.us

LAKE COUNTY

Attn. County Attorney's Office
P. O. Box 7800
Tavares, FL 32778
Phone: (352) 343-9787
PublicRecords@LakeCountyFL.gov

MARION COUNTY

Nick Zoller, Public Relations and Communications Director
601 SE 25th Avenue
Ocala, FL 34471
Phone: (352) 438-2310
Nick.Zoller@MarionCountyFl.org


SEMINOLE COUNTY
Attn. Shani Beach
County Manager Coordinator
Seminole County Government
Public Records Request
County Manager's Office
1101 E. 1st Street
Sanford, FL 32771
Phone: (407) 665-7219
SBeach@SeminoleCountyFL.gov

SUMTER COUNTY
Leslie Smith, Records Management Liaison Officer
Public Records Request
Sumter Board of County Commissioners
7375 Powell Road, Ste 200
Wildwood, FL 34785
Phone: (352) 689-4400
AdminSvcsPF@SumterCountyFL.gov

(12) Except as modified by this First Amendment, all terms and conditions of the original Contract remain in full force and effect for the term of the Contract.

IN WITNESS WHEREOF, the parties have executed this First Amendment for the purposes stated above.


ATTEST:



SIGNATURE

Carol T. Allen

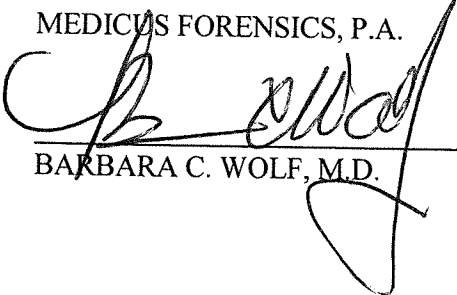
PRINT NAME



SIGNATURE

Lindsey A. Bayer

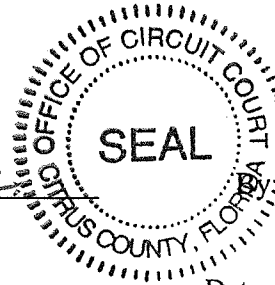
PRINT NAME

MEDICUS FORENSICS, P.A.


BARBARA C. WOLF, M.D.

[Signatory page continues on Page 19.]

ATTEST:



CITRUS COUNTY, FLORIDA, a political subdivision of the State of Florida

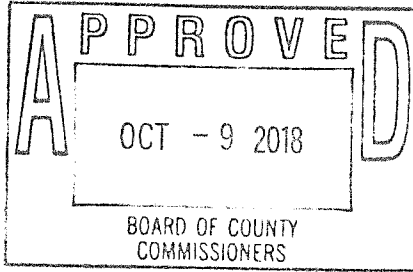
Angela Vick
for ANGELA VICK, CLERK

Ronald E. Kitchen, Jr.
RONALD E. KITCHEN, JR., CHAIRMAN

Date: 10/9/18

Approved as to form for the Reliance of Citrus County only.

Denise A. Dymond Lyn
Denise A. Dymond Lyn
County Attorney



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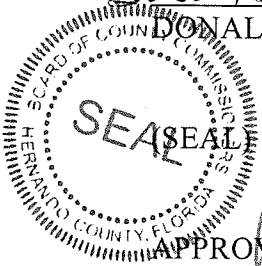
ATTEST:

BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA

Susan Burns, Deputy Clerk
DONALD C. BARBEE, JR., CLERK

By: *[Signature]*
STEVE CHAMPION, CHAIRMAN

Date: 10-9-18



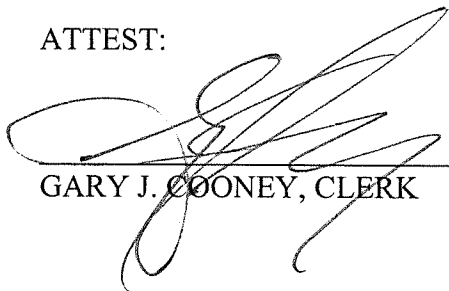
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

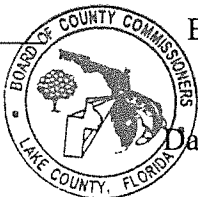
By: *[Signature]*
Garth C. Coller
County Attorney

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First Amendment to Contract for Medical Examiner Services

ATTEST:


GARY J. COONEY, CLERK




BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA

By: 
TIMOTHY I. SULLIVAN, CHAIRMAN

Date: October 9, 2018

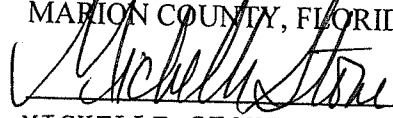
APPROVED AS TO FORM AND LEGAL SUFFICIENCY


Melanie Marsh
County Attorney



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BOARD OF COUNTY COMMISSIONERS
MARION COUNTY, FLORIDA



MICHELLE STONE, CHAIRMAN

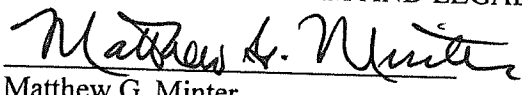
Date: November 20, 2018

ATTEST:



DAVID R. ELLSPERMANN, CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY



Matthew G. Minter
County Attorney

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BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

By: 
JOHN HORAN, CHAIRMAN

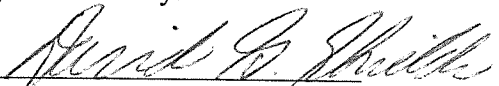
Date: 10 11 18



For the use and reliance of
Seminole County only.

As authorized for execution by the Board of
County Commissioners at its Sept. 25,
2018, regular meeting.

Approved as to form and
legal sufficiency.


County Attorney




[Balance of this page intentionally blank; signatory page continues on Page 24.]

SUMTER COUNTY BOARD OF
COUNTY COMMISSIONERS

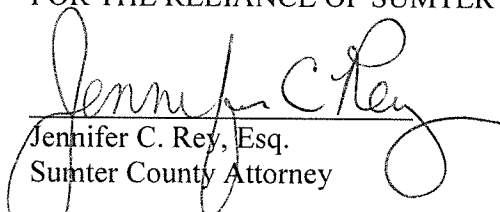

AL BUTLER, CHAIRMAN

Date: OCT 09 2018

ATTEST:


GLORIA HAYWARD,
SUMTER COUNTY CLERK OF COURT
BY: DEPUTY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE RELIANCE OF SUMTER COUNTY ONLY


Jennifer C. Rey, Esq.
Sumter County Attorney

DGS/dre
9/24/18

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SECOND AMENDMENT
TO CONTRACT FOR MEDICAL EXAMINER SERVICES

This **SECOND AMENDMENT TO CONTRACT FOR MEDICAL EXAMINER SERVICES** (hereafter "Second Amendment") is made and entered into this 16 day of June, 2020, and serves to amend that certain Contract for Medical Examiner Services made and entered into on October 1, 2013, (hereafter the "Base Agreement") and amended by the First Amendment to Contract for Medical Examiner Services entered into on November 20, 2018 (hereafter the "First Amendment") (Base Agreement and First Amendment collectively hereafter the "Contract") between **MEDICUS FORENSICS, P.A.**, whose address is 809 Pine Street, Leesburg, Florida 32748 (hereafter "MEDICAL EXAMINER") and **CITRUS COUNTY** (hereafter "CITRUS"), **HERNANDO COUNTY** (hereafter "HERNANDO"), **LAKE COUNTY** (hereafter "LAKE"), **MARION COUNTY**, (hereafter "MARION"), **SEMINOLE COUNTY** (hereafter "SEMINOLE"), and **SUMTER COUNTY** (hereafter "SUMTER"), all of which are political subdivisions of the State of Florida. CITRUS, HERNANDO, LAKE, MARION, and SUMTER make up the Florida Medical Examiner District 5. SEMINOLE makes up the Florida Medical Examiner District 24. Florida Medical Examiner District 5 and Florida Medical Examiner District 24 are collectively hereafter the "JOINT DISTRICTS." All six (6) counties are collectively referred to as the "COLLECTIVE COUNTIES."

WITNESSETH:

WHEREAS, MEDICAL EXAMINER and the COLLECTIVE COUNTIES entered into the above referenced Contract for the provision of medical examiner services to the JOINT DISTRICTS; and

WHEREAS, the JOINT DISTRICTS' Advisory Committee met on April 13, 2020, at which time MEDICAL EXAMINER requested to be relieved of the Contract requirement that MEDICAL EXAMINER report to the JOINT DISTRICTS any hours spent by MEDICAL EXAMINER providing expert witness services in any criminal cases in the Fifth Judicial Circuit or in the Eighteenth Judicial Circuit in and for Seminole County, Florida, advising that the time spent was quite small; and

WHEREAS, the Advisory Committee viewed the request favorably and accordingly agreed to relieve MEDICAL EXAMINER of that particular Contract reporting requirement; and

WHEREAS, the parties desire to amend the Contract solely to remove the requirement of MEDICAL EXAMINER to report to the JOINT DISTRICTS any hours spent by MEDICAL EXAMINER providing expert witness services in any criminal cases in the Fifth Judicial Circuit or in the Eighteenth Judicial Circuit in and for Seminole County, Florida, as provided in paragraph "7" and paragraph "8" of the First Amendment.

NOW, THEREFORE, in consideration of the mutual understandings and agreements contained in this Amendment, the parties agree to amend the Contract as follows:

1. **INCORPORATION OF RECITALS AND EXHIBITS.**

The parties confirm and agree that the above Recitals are true and correct, and incorporate their terms and provisions herein for all purposes.

2. **PARA. "7" OF FIRST AMENDMENT, LAST SENTENCE STRICKEN.**

A. Paragraph "7" of the First Amendment is amended solely to strike its last sentence.

B. The last sentence of Paragraph "7" of the First Amendment reads as follows:

"MEDICAL EXAMINER shall provide a summary of the total number of hours spent by MEDICAL EXAMINER and professional staff on such activities during the contract period as described under Section 7, REPORTS."

C. The above recited last sentence of Paragraph "7" of the First Amendment is hereby stricken in its entirety and is no longer a provision of the Contract.

3. **PARA. "8(c)" OF FIRST AMENDMENT IS STRICKEN.**

A. Paragraph "8" of the First Amendment is amended solely to strike subsection "c" thereunder.

B. Paragraph "8(c)" of the First Amendment reads as follows:

"(c) A summary of the total number of hours spent by MEDICAL EXAMINER and Professional Staff in the Fifth or Eighteenth Circuit Court of Florida, as applicable, in criminal cases directly related to scope of services performed by MEDICAL EXAMINER under this

Contract.”

C. The above recited Paragraph “8(c)” of the First Amendment is hereby stricken in its entirety and is no longer a provision of the Contract.

4. **SERVICES CONTINUE WITHOUT REPORTING.**

For clarity and to avoid any misunderstanding, MEDICAL EXAMINER and Professional Staff shall continue to provide expert witness services in criminal cases in the Fifth Judicial Circuit and in the Eighteenth Judicial Circuit in and for Seminole County, Florida, as required in the Contract but MEDICAL EXAMINER no longer has any obligation to report time spent doing so to the JOINT DISTRICTS.

5. **ALL REMAINING PROVISIONS REMAIN IN FULL FORCE.**

Except as modified by this Second Amendment, all terms and conditions of the Contract remain in full force and effect for the term of the Contract.

IN WITNESS WHEREOF, the parties have executed this Second Amendment for the purposes stated above.

WITNESSES:

MEDICUS FORENSICS, P.A.

Sharon Friberg
SIGNATURE

Barbara C. Wolf
BARBARA C. WOLF, M.D.

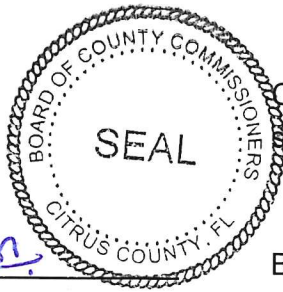
Sharon Friberg
PRINT NAME

Wendy A. Lavezzi, M.D.
SIGNATURE

WENDY A. LAVEZZI, M.D.
PRINT NAME

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ATTEST:



CITRUS COUNTY, FLORIDA, a political
subdivision of the State of Florida

Angela Vick
for ANGELA VICK
CLERK

By: *Brian J. Coleman*
BRIAN J. COLEMAN
CHAIRMAN

Date: 7/14/2020

APPROVED AS TO FORM FOR
THE RELIANCE OF CITRUS
COUNTY ONLY.

Denise A. Dymond Lyn
Denise A. Dymond Lyn
County Attorney



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ATTEST:

BOARD OF COUNTY COMMISSIONERS
HERNANDO COUNTY, FLORIDA

Susan Bueus, Deputy Clerk

By: *[Signature]*

for DOUG CHORVAT, JR.
CLERK

JOHN MITTEN
CHAIRMAN



(SEAL)

Date: 6-23-2020

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

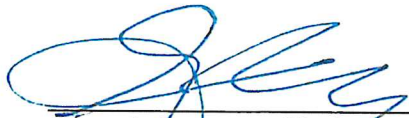
By: *[Signature]*

Kyle J. Benda
Assistant County Attorney

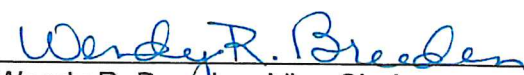
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**BOARD OF COUNTY COMMISSIONERS
OF LAKE COUNTY, FLORIDA**

ATTEST:




Gary J. Cooney, Clerk
Board of County Commissioners
of Lake County, Florida



Wendy R. Breeden, Vice Chair




On this 23 day of July 2020.

Approved as to form and legality:


Melanie Marsh, County Attorney

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BOARD OF COUNTY COMMISSIONERS,
MARION COUNTY, FLORIDA


By: 
KATHY BRYANT
CHAIRMAN

Date: 06/16/2020

ATTEST:


DAVID R. ELLSPERMANN
CLERK

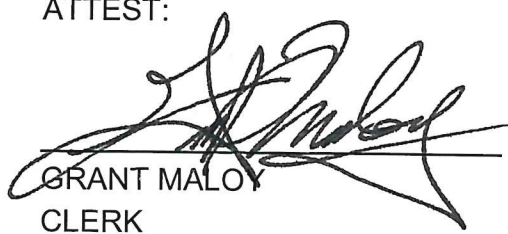
FOR THE USE AND RELIANCE OF
OF MARION COUNTY ONLY
APPROVED AS TO FORM AND
LEGAL SUFFICIENCY.

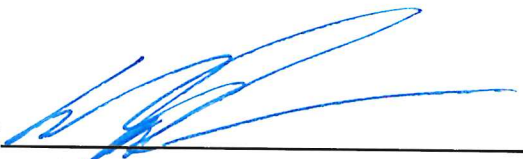

for Matthew G. Minter
County Attorney

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BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA

ATTEST:


GRANT MALOY
CLERK

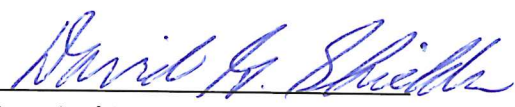
By: 
JAY ZEMBOWER
CHAIRMAN

Date: 7-28-2020

As authorized for execution by the Board.
County Commissioners at its July 28,
2020, regular meeting.

FOR THE USE AND RELIANCE OF
OF SEMINOLE COUNTY ONLY

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY.


County Attorney

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SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS

By: *Steve Printz*
STEVE PRINTZ
CHAIRMAN

Date: 6/9/2020

ATTEST:



Gloria Hayward
GLORIA HAYWARD
SUMTER COUNTY CLERK OF COURT
BY: DEPUTY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY
FOR THE RELIANCE OF
SUMTER COUNTY ONLY

Jennifer C. Rey
Jennifer C. Rey, Esq.
Sumter County Attorney

Marion County

Districts 5 & 24 Medical Examiner Advisory Committee

Agenda Item

File No.: 2026-23098

Agenda Date: 5/27/2026

Agenda No.: 6.4.

SUBJECT:

Update on Potential Separation

DESCRIPTION/BACKGROUND:

Marion County Administration will continue discussions on the potential separation of Lake and Seminole Counties from Districts 5 and 24 Medical Examiner.