



**GREGORY C. HARRELL**  
**CLERK OF COURT AND COMPTROLLER MARION COUNTY, FLORIDA**  
 P.O. BOX 1030 OCALA, FLORIDA 34478-1030  
 TELEPHONE (352) 671-5520 WWW.MARIONCOUNTYCLERK.ORG  
**ACQUISITION - DISPOSITION FORM**



TO: Finance

From: 911 Management

Date:

ASSET IS RETIRED ADD BACK TO INVENTORY:

Asset#	Location	Serial Number
044898	OPD	2444

Description	Year Acquired
OPD SPECTROM NETCLOCK	2010

Acquisition:

Asset/Vehicle Number Being Replaced:   
(If Applicable)

Please attach a copy of the invoice for acquisitions

Disposal:

Disposal Reason: NO LONGER IN WORKING ORDER

Disposal Method: Discarded

Disposal Location: Department

Transfer:

Department Receiving Transfer:

Authorized Signature: Michelle Sandee

Secondary Signature: \_\_\_\_\_  
(If Applicable)

Fleet Signature: \_\_\_\_\_  
(If Applicable)

BCC Chairman Signature: \_\_\_\_\_

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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**ACQUISITION - DISPOSITION FORM**



TO: Finance

From: 911 Management

Date:

ASSET IS RETIRED ADD BACK TO INVENTORY:

Asset#	Location	Serial Number
044948	PSC - SERVER ROOM	02656
Description		Year Aquired
MCSO SPECTROM NET CLOCK GSP		2010

Acquisition:

Asset/Vehicle Number Being Replaced:   
(If Applicable)

Please attach a copy of the invoice for acquisitions

Disposal:

Disposal Reason: NO LONGER IN WORKING ORDER

Disposal Method: Discarded

Disposal Location: Department

Transfer:

Department Receiving Transfer:

Authorized Signature: *Mickelle Sanders*

Secondary Signature: \_\_\_\_\_  
(If Applicable)

Fleet Signature: \_\_\_\_\_  
(If Applicable)

BCC Chairman Signature: \_\_\_\_\_

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Use SEE ATTACHED in the Asset# column for disposal lists.



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## ACQUISITION - DISPOSITION FORM

TO: Finance

From: Fire Rescue

Date:

ASSET IS RETIRED ADD BACK TO INVENTORY:

Asset#	Location	Serial Number
53069	St 19	
Description		Year Aquired
Refridgerator		

Acquisition:

Asset/Vehicle Number Being Replaced:   
(If Applicable)

Please attach a copy of the invoice for acquisitions

Disposal:

Disposal Reason: Exceeds Useful Life

Disposal Method: Discarded

Disposal Location: Department

Transfer:

Department Receiving Transfer:

Authorized Signature:

Drew Rogers

Digitally signed by Drew Rogers  
Date: 2026.02.02 09:01:47 -05'00'

Secondary Signature:

(If Applicable)

Fleet Signature:

(If Applicable)

BCC Chairman Signature: \_\_\_\_\_

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.



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## ACQUISITION - DISPOSITION FORM



TO: Finance

From: Facilities

Date:

ASSET IS RETIRED ADD BACK TO INVENTORY:

Asset#	Location	Serial Number
219880	2602 SE 8th Street	3891-722-S
Description		Year Aquired
one man battery lift		

Acquisition:

Asset/Vehicle Number Being Replaced:   
(If Applicable)

Please attach a copy of the invoice for acquisitions

Disposal:

Disposal Reason: beyond feasible repair

Disposal Method: Send to Auction

Disposal Location: Delivered to Facilities

Transfer:

Department Receiving Transfer:

Authorized Signature: David Feger Digitally signed by David Feger  
Date: 2026.01.26 14:06:03 -05'00'

Secondary Signature: \_\_\_\_\_

(If Applicable) \_\_\_\_\_

Fleet Signature: \_\_\_\_\_

(If Applicable) \_\_\_\_\_

BCC Chairman Signature: \_\_\_\_\_

Forward copy of approved form to: Clerk of Court and Comptroller-Finance Department. Please include a copy of the loss report for all risk claims.

Use SEE ATTACHED in the Asset# column for disposal lists.