

MARION COUNTY BOARD OF COUNTY COMMISSIONERS

ADMINISTRATIVE BUDGET TRANSFER REPORT

05/10/2025 to 05/22/2025

Prepared by: Gregory C. Harrell, Marion County Clerk of Court and Comptroller - Budget Department

Pursuant to Florida Statute 129.06, Execution and Amendment of Budget, the County Budget Officer has executed the following Budget Transfers as authorized by the Marion County Board of County Commissioners, Commission Policy 19-01. The Budget Transfers adhere to the following conditions:

- A.The budget transfer does not change the total expenditure appropriations of a Cost Center; and
- B.The transfer adheres to the following account restrictions:
 - i.The transfer occurs between personnel expenditure accounts (line item account cdes 510000 through 529999); or
 - ii.The transfer occurs between operating expenditure accounts (line item account codes 530000 through 559999); and
- C.The transfer per line item account is \$10,000 or less; and
- D.The transfer is approved by the County Administrator; and
- E.The transfer is reviewed and approved by the County Budget Officer.

General Fund

Legislative

Journal Number # 2025-8-937 Date Executed: 05/12/2025

Transfer funds from Other Current Charges - Misc to Operating Supplies for the purchase a new banner. The banner will be used for the Fallen Officer Memorial Event each year. This is a one time request.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 100	- 549990	Other Current Charges Misc Expenses	\$1,100
To	0010	- 100	- 552108	Operating Supplies	\$1,100

Parks and Recreation

Journal Number # 2025-8-384 Date Executed: 05/15/2025

The Parks & Recreation Department requires a fund transfer for Printing and Binding to accommodate an increase in the production of park entry fee envelopes. Historically, the Department purchases these envelopes bi-annually. Due to a rise in park visitors last year, we need to acquire a larger quantity in the current fiscal year. At the start of this year, our inventory of fee envelopes was lower than expected due to higher than anticipated usage later in FY24. This increased demand, coupled with staffing changes related to pay kiosks, has led to low inventory levels, which will not suffice for the remainder of FY25. Due to reprioritized purchases in FY25, funds are available from Operating Supplies.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	0010	- 360	- 552108	Operating Supplies	\$3,598
To	0010	- 360	- 547101	Printing and Binding	\$3,598

TMF Transportation Planning Organization

TPO Transportation Disadvantaged

Journal Number # 2025-8-1761 *Date Executed:* 05/21/2025

Transfer funds from Office Supplies to Operating Supplies. The transfer covers the costs of a plaque to honor Marion Transit for five years of service in Marion County. This expense is tied to the current TPO's Unified Planning Work Program (UPWP) under the Transportation Disadvantaged program, Task 1 Office Supplies.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1029	- 409	- 551101	Office Supplies	\$100
To	1029	- 409	- 552108	Operating Supplies	\$100

Medical Examiner Fund

Medical Examiner

Journal Number # 2025-8-618 *Date Executed:* 05/12/2025

The Medical Examiner phone bills have increased on a monthly basis. Funds will be needed to cover the final bills for FY25. There have been some reductions in Utility Services for their office that can be transferred to offset the increase in Communications Services.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	1091	- 132	- 543101	Utility Services Elc Wtr Swr	\$1,500
To	1091	- 132	- 541101	Communications Services	\$1,500

Marion County Utility Fund

Utilities Management

Journal Number # 2025-8-1001 *Date Executed:* 05/12/2025

Expenses for Repairs and Maintenance Buildings and Grounds as well as Fleet Management have been more than were budgeted. Because of this, there is a need to add funds to these two objects. Expenses for refunds are running well below anticipated spending, so there are funds available to transfer from Other Current Charges - Refunds. This is a one-time request.

	<u>Fund</u>	<u>Dept</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
From	4520	- 440	- 549112	Other Current Charges Refunds	\$9,500
To	4520	- 440	- 546101	Repairs and Maint Bldgs and Grnds	\$3,000
To	4520	- 440	- 546257	Repairs and Maint Fleet Management	\$6,500