



**Marion County
Board of County Commissioners**

Procurement Services

2631 SE Third St
Ocala, FL 34471
Phone: 352-671-8444
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PROJECT CLOSE OUT MEETING REQUEST FORM

Project Name	Bellevue Sportsplex Phase 1		
Project Code	PRC202005	Contract Number	21Q-219-TO-10
End-Using Dept.	Parks & Recreation		
Project Budget	\$200,000 ✓		
Final Project Costs	\$200,000 ✓		
Remaining Funds	\$0.00 ✓		
Funding Restrictions (Grant, Etc.)	N/A		
Construction Manager Name	Charles Ryan		

Documentation Provided

Copy of Dept. Acceptance letter: ☐ Yes ☐ No

Date Final Request for Payment Received Jan 20, 2026

Facilities Director/ Project Manager Signature:

Administrative Use

Date Meeting Request Received:

Date of Project Close Out Meeting

Project Completion Certification (To be completed & signed during CPM):

Recommendation for Remaining Project Funds

No remaining project funds. The project amount was transferred to the Bellevue Sportsplex Electric (PRC202502) project.

Department Signature

Date

Information Technology Signature

Date

Facilities Management Signature

Date

Becky Jayne

Digitally signed by Becky Jayne
Date: 2026.08.05 07:56:14 -04'00'

Procurement Services Signature

Date

Budget Signature

Date

Administration/Fiscal Signature

Date