

BUDGET COVER MEMORANDUM

Karen L. Cihoski

Revised 6/19/2025

DATE: April 30, 2025

TO: Marion County Board of County Commissioners

ATTENTION: Marion County Clerk of Court and Comptroller
Budget Department
Post Office Box 1030
Ocala, Florida 34478

FROM: 5th Circuit Public Defender's office
(Department / Agency / District)

SUBJECT: Fiscal Year 2025-26 Requested Budget

Attached is the Fiscal Year 2025-26 requested budget for the department /
agency / district named above in the total amount of \$ ~~803,884~~ 794,756.

I have personally reviewed the budgetary requirements as listed herein and consider
the amounts included for each line item to be the minimum amount necessary to fund
expenditures for the ensuing fiscal year.

Karen L. Cihoski

Authorized Signature

Karen L. Cihoski

Name (Please Print)

352-742-4378

Telephone Number (Daytime)



Marion County Board of County Commissioners
Line Item Budget Request
Fiscal Year 2025-26

Fund 0010 General Fund
Cost Center 200 Public Defender Administration

Expenditure Budget		Amended Budget 2024-25	Requested Budget 2025-26
Account #	Account Description		
Operating			
541101	COMMUNICATIONS SERVICES	12,810	12,285
543101	* UTILITY SERVICES - ELC WTR SWR	43,500	* 45,000
Sub-Total Operating		56,310	57,285
Capital			
564101	MACHINERY & EQUIPMENT	0	0
Sub-Total Capital		0	0
Total Public Defender Administration		56,310	57,285

* County to determine if this line item should be higher



Marion County Board of County Commissioners
Line Item Budget Request
Fiscal Year 2025-26

Fund 0010 General Fund
Cost Center 201 Public Defender Technology

Expenditure Budget		Amended Budget 2024-25	Requested Budget 2025-26	
Account #	Account Description			
Operating				
540101	TRAVEL & PER DIEM	1,500	1,500	
541101	COMMUNICATIONS SERVICES	14,946	6/19 * 19,140	14,576
546312	REPAIRS/MAINT - COMPUTER EQUIP	7,550	9,310	
551101	OFFICE SUPPLIES	11,597	19,212	
552106	COMPUTER SOFTWARE	113,343	125,513	
552116	OPER SUPPLIES - COMP HARDWARE	23,287	26,678	
555501	TRAINING & EDUCATION	1,980	1,980	
Sub-Total Operating		174,203	203,333	198,769
Capital				
564101	MACHINERY & EQUIPMENT	0	0	
Sub-Total Capital		0	0	
Grants & Aid				
581101	AID TO GOVERNMENT AGENCIES	322,794	6/19** 339,176	334,612
Sub-Total Grants & Aid		322,794	339,176	334,612
Total Public Defender Technology		496,997	542,509	533,381

6/19* The shared expenses with the State Attorney were inadvertently misquoted previously due to a misunderstanding on the new shared Primary Internet line starting for PD5 in FY25-26.

6/19** Original request was based on a State 4% COLA factor, after a lengthy State Budget session, on 6/16/25 the COLA was reduced to 2% this revises our request accordingly.



Marion County Board of County Commissioners
Line Item Budget Request
Fiscal Year 2025-26

Fund 0010 General Fund
Cost Center 202 Public Defender LOV

Expenditure Budget		Amended Budget 2024-25	Requested Budget 2025-26
Account #	Account Description		
Grants & Aid			
581101	AID TO GOVERNMENT AGENCIES	500	500
	Sub-Total Grants & Aid	500	500
	Total Public Defender LOV	500	500



Marion County Board of County Commissioners
Line Item Budget Request
Fiscal Year 2025-26

Fund 0010 General Fund
Cost Center 268 Early Intervention Program

Expenditure Budget		Amended Budget 2024-25	Requested Budget 2025-26
Account #	Account Description		
Operating			
540101	TRAVEL & PER DIEM	500	500
555501	TRAINING & EDUCATION	500	500
Sub-Total Operating		1,000	1,000
Grants & Aid			
581101 **	AID TO GOVERNMENT AGENCIES	265,590	** 265,590 202,590
Sub-Total Grants & Aid		265,590	265,590 202,590
Total Early Intervention Program		266,590	** 266,590 203,590

** This funding figure only reflects the portion of this line item for the Public Defender's office.

Marion County Board of County Commissioners
Capital Outlay Detail Form
Fiscal Year 2025-26

Fund: 0010 General Fund
Department: 201 Public Defender - Technology

Prepared by: Marion County Clerk of Court and Comptroller - Budget Department

Capital Outlay - Detail		Department Proposed		
Priority	Description	Unit Cost	Qty	Total Cost (Unit Cost x Quantity)
Equipment - Detail				
1.	N/A - our agency is not requesting Capital items this year		X	= N/A - our agency is not requesting Capital items this year
2.			X	=
3.			X	=
4.			X	=
5.			X	=
6.			X	=
7.			X	=
8.			X	=
9.			X	=
10.			X	=
11.			X	=
12.			X	=
13.			X	=
14.			X	=
15.			X	=
Transfer Total Cost to Line item Account #564XXX		Sub-Total Equipment - Detail		0

Instructions

Enter description, unit cost, and quantity in units for each item of capital outlay.
 Calculate total cost for each item.
 Accumulate total cost for all items at lower right of form and transfer amount to the appropriate line of Expenditure Budget - Line Item

Note: Machinery and Equipment threshold has been revised to \$5,000 per unit.