



**Marion County
Board of County Commissioners**

Procurement Services

2631 SE Third St
Ocala, FL 34471
Phone: 352-671-8444
Fax: 352-671-8451

PROJECT CLOSE OUT MEETING REQUEST FORM

Project Name	Baseline Landfill Closure		
Project Code	SWC000043	Contract Number	20Q-003
End-Using Dept.	Solid Waste		
Project Budget	\$2,000,000.00 ✓		
Final Project Costs	\$17,870.09 ✓		
Remaining Funds	\$1,982,129.91 ✓		
Funding Restrictions (Grant, Etc.)			
	Construction Manager Name		

Documentation Provided

Copy of Dept. Acceptance letter: ☐ Yes ☐ No

Date Final Request for Payment Received

Facilities Director/ Project Manager Signature:

Administrative Use

Date Meeting Request Received: Date of Project Close Out Meeting

Project Completion Certification (To be completed & signed during CPM):

Recommendation for Remaining Project Funds

The planned landfill expansion at the Baseline site has rendered this project obsolete. Remaining funds to be transferred to GL account: ZA423534-599302

Department Signature Date

Facilities Management Signature Date
Budget Signature Date

Information Technology Signature Date

Debbie Cole Digitally signed by Debbie Cole
Date: 2025.08.01 14:35:48 -04'00'
Procurement Services Signature Date

Administration/Fiscal Signature Date