



LEGAL REQUEST MEMORANDUM (LRM)

From: (Name) Sieg Julia H (Dept) Human Resources - 2555
Last First
(Title) Library Director (Phone) (352) 368-4500
Signature *Julia H. Sieg* Date 08/27/2025

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ Draft Document ☒ Approve as to Form ☐ RESUBMIT LRM No. _____
☐ Legal Opinion ☐ Other

Description of Request

Attached is the State Aid to Libraries grant agreement for review and BCC execution. This is an annual agreement between the Department of State and Marion County. I apologize for the late request for review. It was just released to eligible libraries today, 8/27/25. It must be executed and returned to the Department of State, via the State grant system, by 6:00 p.m. October 1, 2025.

For more information or discussion, contact: ☒ Same as above
(Name) _____ (Title) _____ (Phone) _____
Last First

Agenda Item? ☒ Yes ☐ No Agenda Date: Sept. 16, 2025
Agenda Deadline Date for Legal: _____ Agenda Deadline Date for Admin: Friday, September 5, 2025

Note: Please allow a MINIMUM of 5 working days BEFORE deadlines for LRM to be completed.

DO NOT COMPLETE - Office of the County Attorney use ONLY

LRM No. 2025-872

Assigned to: ☐ Matthew Guy Minter, County Attorney ☐ Dana E. Olesky, Chief Asst. County Attorney ☐ Linda Blackburn, Asst. County Attorney ☒ Thomas Schwartz, Asst. County Attorney ☐ Valdoston Shealey, Asst. County Attorney

Outcome:

Date Received:

☒ Approved as to form and legal sufficiency
☐ Approved with revisions: ☐ Suggested ☐ Completed
☐ Other:

RECEIVED
By Lori Zirkle at 8:42 am, Aug 29, 2025

Attorney Signature: *Thomas Schwartz* Date: 8/29/25
Staff Signature: *Lori Zirkle* Date: 8/28/25 Returned: ☒ Department ☐ Admin ☐ Completed