



LEGAL REQUEST MEMORANDUM (LRM)

To: ☐ Matthew Minter, ☐ Dana E. Olesky ☐ Elizabeth Alt ☐ Russell Ward ☒ Thomas Schwartz
County Attorney Chief Asst County Attorney Sr Asst County Attorney Asst County Attorney Asst County Attorney

From: (Name) Couillard Jim (Dept) Parks & Recreation - 6120
Last First
(Title) Director (Phone) 671-8560
Signature [Signature] Date Friday, February 23, 2024

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ New Document ☒ Review & Comment ☐ RESUBMIT LRM No. _____
☒ Approve as to Form ☐ Other

Description of Request

The Parks & Recreation Department received a grant from the Florida Fish and Wildlife Conservation Commission (FWC), Agreement No. 17205. This grant is to fund the replacement of the boat ramp at Heagy-Burry Boat Ramp, as well as make several other site improvements. Due to an issue that occurred during the bidding process, the project was delayed and could not be completed within the time frame specified in the Agreement. FWC has agreed to offer an amendment to the Agreement that would extend the completion date to December 31, 2025. FWC also requires the amendment be signed by the Chairman of the BCC. Department staff are requesting a review of this amendment prior to placing it on the next available BCC agenda. A copy of the amendment and original Agreement are attached with this request.

For more information or discussion, contact: ☐ Same as above
(Name) Cooper Laura (Title) Administrative Services Coordinator (Phone) 671-8564
Last First

COMPLETION IS REQUESTED BY: (specific date) Monday, March 11, 2024

Please allow for a MINIMUM of five (5) working days from receipt of LRM:

Agenda Item? ☒ Yes ☐ No

Agenda Deadline Date: Thursday, March 21, 2024 Agenda Date: Tuesday, April 2, 2024

LRM No. 2024-156 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome:

Date Received:

Approved as to form.

RECEIVED

By Marion County Attorney- AT at 12:08 pm, Feb 23, 2024

Attorney Signature: [Signature] Date 2/26/24

Staff Signature: [Signature] 2/26/24 Returned: ☒ Department ☐ Admin ☐ Procurement
Completed