



LEGAL REQUEST MEMORANDUM (LRM)

To: ☐ Matthew Minter, County Attorney ☐ Dana E. Olesky, Chief Asst County Attorney ☒ Elizabeth Alt, Sr Asst County Attorney ☐ Russell Ward, Asst County Attorney ☐ William Harris, Asst County Attorney

From: (Name) Hubbuck Shawn (Dept) Office of the County Engineer - 4121
(Title) Right of Way Manager (Phone) 352-671-8699
Signature [Signature] Date 4-15-21

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ New Document ☐ Review & Comment ☐ RESUBMIT LRM No. _____
☒ Approve as to Form ☐ Other

Description of Request

This is a request to review and approve a District Office Lease between Marion County and Senator Keith Perry. The Lease is for office space located at 115 SE 25th Avenue, Ocala, FL for a term of two (2) years.

For more information or discussion, contact: ☐ Same as above
(Name) Galarza Stephanie (Title) Land Management Agent (Phone) 352-671-8667
Last First SG 4-14-2021

COMPLETION IS REQUESTED BY: (specific date) Tuesday, April 20, 2021
Please allow for a MINIMUM of five (5) working days from receipt of LRM:
Agenda Item? ☒ Yes ☐ No
Agenda Deadline Date: Tuesday, April 20, 2021 Agenda Date: Tuesday, May 4, 2021

LRM No. 2021-287 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome:

Approved as to form.

Date Received: Marion County Attorney
APR 15 2021
RECEIVED

Attorney Signature: [Signature] Date 4-15-2021
Staff Signature: [Signature] Completed
Returned: ☒ Department ☐ Admin ☐ Procurement
4/16/2021