



LEGAL REQUEST MEMORANDUM (LRM)

To: ☒ Matthew Minter, County Attorney ☐ Dana E. Olesky, Chief Assistant County Attorney ☐ Elizabeth Alt, Senior Assistant County Attorney ☐ Russell Ward, Assistant County Attorney

From: (Name) Clark Jennifer (Dept) Administration - 2140
(Title) Executive Coordinator (Phone) ext. 2306
Signature [Signature] Date 4/13/21

The Office of the County Attorney is requested to provide legal assistance as detailed in this legal request and supporting documents (attached).

Request for: ☐ New Document ☐ Review & Comment ☐ RESUBMIT LRM No. _____
☒ Approve as to Form ☐ Other

Description of Request

Please review the attached Ordinance related to signature authority and approve.

word doc available, if needed.

For more information or discussion, contact: ☐ Same as above
(Name) Roussel Angel (Title) ACA Public Works (Phone) ext. 2328
Last First

COMPLETION IS REQUESTED BY: (specific date) Friday, February 5, 2021

Agenda Item? ☒ Yes ☐ No

Please allow for a MINIMUM of five (5) working days from receipt of LRM:

Agenda Deadline Date: Friday, April 23, 2021 Agenda Date: Tuesday, May 4, 2021

LRM No. 2021-283 DO NOT COMPLETE - Office of the County Attorney use ONLY

Outcome:

Date Received:

Approved.

Marion County Attorney

APR 13 2021

RECEIVED

Attorney Signature: [Signature] Date 5/11/21

Staff Signature: [Signature] Completed
Returned: ☐ Department ☒ Admin ☐ Procurement

5/11/2021